



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: *October 18, 2022*

**DATE:** Thursday, October 13, 2022

**TO:** Board of County Commissioners

**FROM:** Candee Ramos, Community Outreach Coordinator, Office of the County Manager, (775) 276-3846, [cramos@washoecounty.gov](mailto:cramos@washoecounty.gov)

**THROUGH:** Eric Brown, County Manager

**SUBJECT:** Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$15,500.00] for Fiscal Year 2022-2023; District 4 Commissioner Vaughn Hartung recommends a [\$5,000.00] grant to Rollan Melton Elementary School - a government entity - to benefit the students of the Reno elementary school; a [\$5000.00] grant to Spanish Springs Elementary School - a government entity - to benefit the students of the Sparks elementary school; a [\$5,000.00] grant to the third grade classroom of Ms. Kristy McMillan, a classroom of Spanish Springs Elementary School - a government entity - to benefit the students within Ms. McMillan's class, specifically; and a [\$500.00] grant to the Washoe County Human Services Agency - a government entity - to support the Moving Towards Hope 5K run/walk to bring awareness to, prevention of, and remembrance of teen suicide; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursements of funds and net zero cross fund and/or cross function budget appropriation transfers. (Commission District 4.)

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### **SUMMARY**

This item requests the Board to approve resolution and disburse district funds and net zero cross fund and/or cross function budget appropriation transfers in the total amount of [\$15,500.00] for Commission District 4.

### **Washoe County Strategic Objectives supported by this item:**

1. Economic Impacts: Support a thriving community and meet the needs of our growing community.
2. Vulnerable Populations: Coordination between agencies and communication of programs.
3. Innovative Services: Strengthen our culture of service.

### **PREVIOUS ACTION**

On July 19<sup>th</sup>, 2022, the Board of County Commissioners directed [\$20,000.00] to the Northern Nevada Children's Cancer Foundation (NNCCF) to support emotional and

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financial support to local children battling cancer. NNCCF has provided help, hope and courage to local families affected by childhood cancer since 2000.

On August 16<sup>th</sup>, 2022, the Board of County Commissioners directed [\$5,000.00] to Moms on the Run to support the program's efforts to help offset medical expenses and alleviate financial stress of Northern Nevada women diagnosed with breast or gynecological cancer; [\$2,500.00] to Donor Network West for the purpose of purchasing keepsake remembrance items for donor families whose loved ones are honored at the annual Tree of Life leaf placement ceremony in Nevada; and [\$2,500.00] to Nevada Donor Network Foundation to provide outreach and education for Northern Nevadans encouraging organ, eye and tissue donation.

On August 23<sup>rd</sup>, 2022, the Board of County Commissioners directed [\$5,000.00] to the Reno Sparks Pop Warner, which enables young people to benefit from participation in team sports and activities in a safe and structured environment.

### **BACKGROUND**

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015, created Commission District Special Funds for each Commission District. On May 17, 2022, the Board of County Commissioners approved the 2022-2023 fiscal year budget with special district funds allocated per Commission District in the amount of \$100,000.00. The monies appropriated are to support needs for all Washoe County residents.

Funds appropriated through the Commission District Special Funds must provide substantial benefit to the inhabitants of the County. The recipient must be a non-profit organization, created for religious, charitable or educational purposes, or a government entity. Funds shall not provide any personal or private benefit for the Commissioners, directly or indirectly benefit any campaign efforts by a commissioner, violate Ethics in Government law, or be used to purchase tickets to special events.

Commissioner Hartung has elected to support the following organizations in fiscal year 2022-2023:

- [\$5,000.00] grant to Rollan Melton Elementary School -- a government entity – to benefit the students of the Reno elementary school.
- [\$5000.00] grant to Spanish Springs Elementary School – a government entity – to benefit the students of the Sparks elementary school.
- [\$5,000.00] grant to the third grade classroom of Ms. Kristy McMillan, a classroom of Spanish Springs Elementary School – a government entity – to benefit the students within Ms. McMillan's class, specifically.
- [\$500.00] grant to the Washoe County Human Services Agency – a government entity – to support the Moving Towards Hope 5K run/walk to bring awareness to, prevention of, and remembrance of teen suicide.

**FISCAL IMPACT**

Sufficient FY23 budget authority exists within the Cost Center District 4 Constituents (C100104) and account Payments to other Agencies (710400) and account Payments to Internal Agencies (C130340). This action requests approval and distribution of a total of [\$15,500.00] to Rollan Melton Elementary School; Spanish Springs Elementary School; Ms. Kristy McMillan’s third grade classroom at Spanish Springs Elementary School; and Washoe County Human Services Agency.

Expense Disbursements are required as follows:

- Rollan Melton Elementary School: \$5000.00
- Spanish Springs Elementary School: 5,000.00
- Ms. Kristy McMillan’s classroom at Spanish Springs Elementary School: \$5,000.00

Cross fund and/or cross function appropriation transfers are required as follows:

<b>Description</b>	<b>Cost Object- G/L Account</b>	<b>Amount Increase/&lt;Decrease&gt;</b>
District 4 Special Funding - Payments to Other Agencies	100104 - 710400	<\$500.00>
District 4 Special Funding - Transfer to Child Protective Services	100104 - 812028	\$500.00
Child Protective Services – Transfer from General	280715 - 621001	<\$500.00>
Child Protective Services – Food Purchases	280715 - 710872	\$500.00

**RECOMMENDATION**

Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$15,500.00] for Fiscal Year 2022-2023; District 4 Commissioner Vaughn Hartung recommends a [\$5,000.00] grant to Rollan Melton Elementary School -- a government entity – to benefit the students of the Reno elementary school; a [\$5,000.00] grant to Spanish Springs Elementary School – a government entity – to benefit the students of the Sparks elementary school; a [\$5,000.00] grant to the third grade classroom of Ms. Kristy McMillan, a classroom of Spanish Springs Elementary School – a government entity – to benefit the students within Ms. McMillan’s class, specifically; and a [\$500.00] grant to the Washoe County Human Services Agency – a government entity – to support the Moving Towards Hope 5K run/walk to bring awareness to, prevention of, and remembrance of teen suicide; approve Resolutions necessary for same; and direct the Comptroller’s Office to make the necessary disbursements of funds and net zero cross fund and/or cross function budget appropriation transfers. (Commission District 4.)

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to approve the recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$15,500.00] for Fiscal Year 2022-2023; District 4 Commissioner Vaughn Hartung recommends a [\$5,000.00] grant to Rollan Melton Elementary School -- a government entity – to benefit the students of the Reno elementary school; a [\$5,000.00] grant to Spanish Springs Elementary School – a government entity – to benefit the students of the Sparks elementary school; a [\$5,000.00] grant to the third grade classroom of Ms. Kristy McMillan, a classroom of Spanish Springs Elementary School – a government entity – to benefit the students within Ms. McMillan’s class, specifically; and a [\$500.00] grant to the Washoe County Human Services Agency – a government entity – to support the Moving Towards Hope 5K run/walk to bring awareness to, prevention of, and remembrance of teen suicide; approve Resolutions necessary for same; and direct the Comptroller’s Office to make the necessary disbursements of funds and net zero cross fund and/or cross function budget appropriation transfers.”*