



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *May 26, 2065*

DATE: Wednesday, May 20, 2026

TO: Board of County Commissioners

FROM: Ryan Gustafson, Assistant County Manager
(775) 337-4401, RGustafson@washoecounty.gov

THROUGH: Kate Thomas, County Manager

SUBJECT: Recommendation to accept an FFY26 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$209,293.00; no county match] retroactive from October 1, 2025 to September 30, 2026 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs which address the food and nutrition needs of seniors; authorize the Division Director of Finance & Administration of the Human Services Agency to execute the grant award and related documents; and direct Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Recommendation to accept an FFY26 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$209,293.00; no county match] retroactive from October 1, 2025 to September 30, 2026 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs which address the food and nutrition needs of seniors.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On July 8, 2025, the Board approved item #7G1 to accept \$108,908.00 in federal funds through ADSD, to supplement food costs for Older American Act Title III congregate and home delivered meals programs for the period of October 1, 2024, to September 30, 2025.

On June 10, 2025, the Board approved item #7E2 to accept \$90,881.00 in federal funds through ADSD, to supplement food costs for Older American Act Title III congregate and home delivered meals programs for the period of October 1, 2024, to September 30, 2025.

AGENDA ITEM # _____

On August 27, 2024, the Board approved item #8F1 to accept \$118,919.00 in federal funds through ADSD, to supplement food costs for Older American Act Title III congregate and home delivered meals programs for the period of October 1, 2024, to September 30, 2025.

On February 20, 2024, the Board approved item #9G1 to accept \$105,915 in federal funds through ADSD, to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs for the period of October 1, 2023, to September 30, 2024.

On April 11, 2023, the Board approved item #10E1 to accept \$294,145 in federal funds through ADSD, to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs for the period of October 1, 2022, to September 30, 2023.

This has been an ongoing award to Senior Services.

BACKGROUND

The Aging and Disability Services Division awards annual Nutrition Services Incentive Program (NSIP) funds to the Washoe County Human Services Agency's Senior Services Division in support of food purchases for the senior nutrition program. The funding from the U.S. Department of Health and Human Services is pass-through funding from the Aging and Disability Services Division that has been the foundation to the Agency's senior nutrition program for many years.

The Human Services Agency is requesting the Board accept a subaward amendment from the State of Nevada, Aging and Disability Services Division (ADSD) to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs which address the food and nutrition needs of seniors.

The Older Americans Act (OAA) Title III-C Nutrition Services Program (NSP)—plays an important role in the health of older adults that participate in the program. Specifically, the purposes of the NSP are to (1) reduce hunger and food insecurity; (2) promote socialization of older individuals; and (3) promote the health and well-being of older individuals by helping them access services that encourage proper nutrition, prevent disease, and promote health.

The Agency received the Notice of Subaward for this grant on April 20, 2026, with an effective date of October 1, 2025; therefore, the request to accept this award is retroactive.

GRANT AWARD SUMMARY

Project/Program Name: FFY26 Nutrition Services Incentive Program (NSIP)

Scope of the Project: The Human Services Agency has received Federal grant funding through the State of Nevada for the Nutrition Incentive Services Program (NSIP) for the past twenty years. The funding is authorized by Section 311 of the Older

Americans Act (OAA) to support the OAA congregate and home-delivered nutrition programs by providing an incentive to serve more meals. The State of Nevada, Aging and Disability Services Division (ADSD) receives funds directly and is encouraged to distribute funding equitably across all nutrition service providers. The grant is an important component of the Agency’s nutrition program funding, offsetting the costs of providing both home delivered and congregate meals for seniors in Washoe County.

Benefit to Washoe County Residents: The NSIP program will benefit Washoe County residents by providing additional funds to support food purchases necessary to operate the Congregate and Home Delivered Meal programs that provide daily nutritious meals to seniors.

On-Going Program Support: The grant award is used to support Congregate and Home Delivered Meal program costs. Funds are utilized to supplement food purchases. Aging and Disability Services, program income, and Washoe County general funds also support the program.

Award Amount: \$209,293.00 (**\$209,293.00/\$0 Indirect**)

Grant Period: October 1, 2025 – September 30, 2026

Funding Source: U.S. Department of Health and Human Services

Pass Through Entity: State of Nevada, Aging and Disability Services Division

Assistance Listing #/CFDA: 93.053

Grant ID Number: 16-000-57-NX-26

Match Amount and Type: N/A

Sub-Awards and Contracts: The Human Services Agency complies with the Washoe County Procurement Policy, Grants Manual and federal grant procurement guidelines as defined by 2 CFR 200 – Uniform Guidance.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY26 Human Services Agency, Senior Services Fund (F225) adopted budget will be increased by \$209,293.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12668 -431100	Federal Grant Revenue	\$ 209,293.00
	Total Revenue	\$ 209,293.00
IO 12668 - 710872	Food Purchases	\$ 209,293.00
	Total Expenditures	\$ 209,293.00

This grant does not require a match and there are no indirect costs as no salary or wages included in the grant budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept an FFY26 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$209,293.00; no county match] retroactive from October 1, 2025 to September 30, 2026 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs which address the food and nutrition needs of seniors; authorize the Division Director of Finance & Administration of the Human Services Agency to execute the grant award and related documents; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be:
“Move to accept a FFY26 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$209,293.00; no county match] retroactive from October 1, 2025 to September 30, 2026 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs which address the food and nutrition needs of seniors; authorize the Division Director of Finance & Administration of the Human Services Agency to execute the grant award and related documents; and direct Finance to make the necessary budget amendments.”