

Staff Report
Board Meeting Date: April 25, 2024

DATE: April 18, 2024
TO: District Board of Health
FROM: Kristen Palmer, Fiscal Compliance Officer
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Andrea Esp, Preparedness and EMS Program Manager
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SUBJECT: Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$369,389.00 (\$36,938.90 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Public Health Emergency Preparedness Program (PHEP) domains according to the PHEP Cooperative Agreement; it will support the purchase of supplies and equipment to help increase medical surge capacity across the county, and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and Memorandum of Understanding (MOU) agreements with partnering agencies.

SUMMARY

Northern Nevada Public Health received the Notice of Subaward on March 28, 2024, from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in support of the Public Health Emergency Preparedness Program (PHEP). The funding period is retroactive to July 1, 2023 through June 30, 2024. A copy of the Subaward is attached.

District Health Strategic Priorities supported by this item:

- 4. Impactful Partnerships:** Extend our impact by leveraging partnerships to make meaningful progress on health issues.
- 5. Organizational Capacity:** Strengthen our workforce and increase operational capacity to support a growing population.

PREVIOUS ACTION

On September 28, 2023, the Board approved the Notice of Subaward for the Public Health Emergency Preparedness Program.

BACKGROUND

Project/Program Name: Public Health Emergency Preparedness Program (PHEP) Carryover Program

Scope of the Project: The Subgrant Award scope of work addresses the following capabilities: Purchase of equipment and supplies to help increase medical surge capacity across the county.

Benefit to Washoe County Residents: This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division’s ongoing activities in the Public Health Preparedness Program to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of any public health emergency.

On-Going Program Support: These funds support the strengthen surge management, PHP exercise(s) and resource assessments.

Award Amount: Total award is \$369,389.00 (\$352,913.00 direct/\$16,476.00 indirect)

Grant Period: July 1, 2023 – June 30, 2024

Funding Source: Public Health Preparedness (PHP) Bureau of Health Protection and Preparedness (BHPP)

Pass Through Entity: State of Nevada, Department of Health and Human Services
 Division of Public & Behavioral Health

CFDA Number: 93.069

Grant ID Number: 5 NU9TP922047-05-00

Match Amount and Type: 10% match is required and is met through Shared Services expenditures

Sub-Awards and Contracts: No Sub-Awards are anticipated.

This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division’s ongoing activities in the Public Health Preparedness Program to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of any public health emergency.

This item will also support any memorandum of understanding between the local government agencies such as local law enforcement, local fire departments, public and private schools and the Northern Nevada Public Health as outlined in the scope of work by authorizing the District Health Officer to execute the MOU agreements with the partnering agencies.

This item is retroactive because the notice of subaward wasn’t received until March 28, 2024, and is being brought for approval at the nearest scheduled District Board of Health meeting.

FISCAL IMPACT

As this carryover was not anticipated in the FY24 budget, a budget adjustment in the amount of \$352,913 in revenue and \$352,913 in expenditures is necessary to bring the Notice of Subgrant Award into alignment with the program budget. Adjustments will be as follows:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-TBD	-431100	Federal Revenue	\$ 352,913
		Total Revenue	\$ 352,913
2002-IO-TBD	-710300	Operating Supplies	\$ 73,747
2002-IO-TBD	-781004	Capital Equipment	\$ 279,166
		Total Expenditures	\$ 352,913

RECOMMENDATION

It is recommended that the District Board of Health approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$369,389.00 (\$36,938.90 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Public Health Emergency Preparedness Program (PHEP) domains according to the PHEP Cooperative Agreement; it will support the purchase of supplies and equipment to help increase medical surge capacity across the county, and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$369,389.00 (\$36,938.90 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Public Health Emergency Preparedness Program (PHEP) domains according to the PHEP Cooperative Agreement; it will support the purchase of supplies and equipment to help increase medical surge capacity across the county, and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies."