



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: August 19, 2025

DATE: Thursday, August 14, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Director, Human Services Agency
(775)785-8600, RGustafson@washoecounty.gov

THROUGH: Kate Thomas, Acting County Manager

SUBJECT: Recommendation to approve an extension to the agreement with the Regional Transportation Commission (RTC) for the Provision of Non-urbanized Paratransit Services for Senior Citizens and People with Disabilities of the Washoe County Senior Services Gerlach and Incline Village Senior Transportation Programs in the amount of [\$29,000.00; no county match], retroactive to July 1, 2025 through June 30, 2026; and authorize the Contracts and Purchasing Manager to retroactively execute the agreement. (Commission Districts 1 and 5.)

SUMMARY

Recommendation to approve an extension to the agreement with the Regional Transportation Commission (RTC) for the Provision of Non-urbanized Paratransit Services for Senior Citizens and People with Disabilities of the Washoe County Senior Services Gerlach and Incline Village Senior Transportation Programs in the amount of [\$29,000.00; no county match], retroactive to July 1, 2025 through June 30, 2026; and authorize the Contracts and Purchasing Manager to retroactively execute the agreement.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On September 17, 2024, the Board approved an extension to the agreement with the Regional Transportation Commission (RTC) for a Non-Urbanized Paratransit Program to provide for the transportation of senior citizens and people with disabilities in the amount of [\$29,000], retroactive to July 1, 2024, through June 30, 2025.

On July 11, 2023, the Board approved an extension to the agreement with the Regional Transportation Commission (RTC) for a Non-Urbanized Paratransit Program to provide for the transportation of senior citizens and people with disabilities in the amount of [\$29,000], retroactive to July 1, 2023, through June 30, 2024.

On August 16, 2022, the Board approved an extension to the agreement with the Regional Transportation Commission (RTC) for a Non-Urbanized Paratransit Program to

AGENDA ITEM # _____

provide for the transportation of senior citizens and people with disabilities in the amount of [\$29,000], retroactive to July 1, 2022, through June 30, 2023.

On July 20, 2021, the Board approved an extension to the agreement with the Regional Transportation Commission (RTC) for a Non-Urbanized Paratransit Program to provide for the transportation of senior citizens and people with disabilities in the amount of [\$29,000], retroactive to July 1, 2021, through June 30, 2022.

On July 28, 2020, the Board approved an extension to the agreement with the Regional Transportation Commission (RTC) for a Non-Urbanized Paratransit Program to provide for the transportation of senior citizens and people with disabilities in the amount of \$29,000 retroactive to July 1, 2020, through June 30, 2021.

The department has received funding from RTC for senior and disabled individuals' transportation programs for Gerlach since FY2002 and for Incline Village since 2005. The last agreement was approved by the Board on October 13, 2009. The Regional Transportation Commission has exercised the option to extend the agreement each fiscal year since 2014.

BACKGROUND

Regional Transportation Commission (RTC) provides grant funding to support transportation services for seniors and persons with disabilities in the remote areas of Washoe County. Washoe County Senior Services was originally awarded Non-Urbanized Paratransit Program funding in July 2009 for two transportation programs, one for Gerlach and one for Incline Village.

The funding for the Washoe County Senior Services Incline Village Senior Transportation Program will be passed through to the Incline Village General Improvement District (IVGID), which utilizes their staff and vehicles to provide transportation to seniors in need.

The funding for the Washoe County Senior Services Gerlach Senior Transportation Program is used to contract with a driver who utilizes a county vehicle.

The request to approve this extension to the agreement is retroactive due to Board meeting availability.

GRANT AWARD SUMMARY

Project/Program Name: Non-Urbanized Paratransit Program –
Gerlach and Incline Village

Scope of the Project: Transportation services are provided in isolated regions of Washoe County, specifically Gerlach and Incline Village, to assist seniors and people with disabilities with accessing services such as grocery shopping and doctors' appointments outside of their city limits.

Benefit to Washoe County Residents: Enhanced access to transportation increases the quality of life for seniors and people with disabilities residing in secluded regions of Washoe County.

On-Going Program Support: The current agreement has been in place since 2009 and has been extended annually.

Award Amount: \$29,000.00 (\$29,000.00 direct/\$0 Indirect)
\$12,000.00 (Gerlach) and \$17,000 (Incline Village)

Grant Period: July 1, 2025, through June 30, 2026

Funding Source: RTC Fuel Tax and RTC Sales Tax

Pass Through Entity: N/A

Assistance Listing #/CFDA: N/A

Grant ID Number: N/A

Match Amount and Type: No match is required.

Sub-Awards and Contracts: For FY26 a contract for transportation services to/from Gerlach will be renewed with Cindy Carter, and Incline Village General Improvement District (IVGID), which will submit invoices for services provided to/from the Incline Village region.

FISCAL IMPACT

This award was anticipated and included in the FY26 Senior Services Fund (225) adopted budget in internal orders 10208 RTC – Gerlach and 10440 RTC – Incline Village. No budget amendments are necessary.

Indirect costs are not allowed on this grant award as no salary or wages are included in the grant budget. No match is required for this grant award.

RECOMMENDATION

Recommendation to approve an extension to the agreement with the Regional Transportation Commission (RTC) for the Provision of Non-urbanized Paratransit Services for Senior Citizens and People with Disabilities of the Washoe County Senior Services Gerlach and Incline Village Senior Transportation Programs in the amount of [\$29,000.00; no county match], retroactive to July 1, 2025 through June 30, 2026; and authorize the Contracts and Purchasing Manager to retroactively execute the agreement.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to approve an extension to the agreement with the Regional Transportation Commission (RTC) for the Provision of Non-urbanized Paratransit Services for Senior Citizens and*

People with Disabilities of the Washoe County Senior Services Gerlach and Incline Village Senior Transportation Programs in the amount of [\$29,000.00; no county match], retroactive to July 1, 2025 through June 30, 2026; and authorize the Contracts and Purchasing Manager to retroactively execute the agreement.”