



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: January 23, 2024

DATE: January 2, 2024

TO: Board of County Commissioners

FROM: Eric Crump, Division Director, Operations
Community Services Dept., 775-328-2182, ecrump@washoecounty.gov

THROUGH: Dave Solaro, Arch., P.E., Assistant County Manager

SUBJECT: Recommendation to approve a License for Snow Storage in Incline Village and Crystal Bay, Nevada, between the State of Nevada, acting through the Nevada Division of State Lands, the State Land Registrar and Washoe County to allow for excess snow storage during road plowing operations on Assessor parcel numbers: 129-210-00 (Crosby Court), 128-243-01 (Wilson Way), 125-503-15 (Boothill Court), 125-244-30 (Charles Court), 125-243-33 and 34 (Susan Court), 125-232-27 (Ida Court), 125-174-12 (Dorcey Drive), 125-163-29 (Douglas Court), 125-161-16 (Cynthia Court), 125-041-07 (Allison Drive) and 123-134-02 (Amagosa Road). The License is for an initial term of five years commencing on the date the License is fully executed and includes one extension for one additional term of five years [\$3,000.00 annually]. (Commission District 1.)

SUMMARY

This item requests approval of a license agreement to continue use of State of Nevada, Division of State Lands designated parcels to store excess snow during the winter season of December 1 through May 1. Prior to 2018, snow storage was managed via a permit with the State of Nevada that was approved at the Department level. In 2018, the State initiated a system using a License, rather than a permit, which requires approval by the Board of County Commissioners (Board). A five-year Snow Storage License was approved by the Board in February 2018. The current License system maintains the permit fee of \$250 per parcel, per year (\$3,000 annually) through the term of the License.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability:

PREVIOUS ACTION

On February 7, 2018, the Board approved a revocable Snow Storage License between the State of Nevada, Division of State Lands, State Land Registrar and Washoe County for snow storage on parcels identified on Exhibit A of the License, retroactive to December 1, 2017, through May 1, 2022 [\$3,000 annually].

AGENDA ITEM # _____

BACKGROUND

During the winter season (December through May), the Roads division is often required to move and store excess snow to clear and maintain roadways for public use. The State of Nevada, Division of State Lands has a program which uses pre-designated parcels in Incline Village/Crystal Bay for this purpose and has historically done so via a permitting process. Washoe County has been issued permits for this purpose over the past several years at the fee rate of \$3,000 annually. In 2018, the State instituted an application and license based software system, rather than a permitting system, which requires Board approval.

The continuation of this License for snow storage is a critical component to Washoe County snow removal operations in Incline Village and Crystal Bay, Nevada.

FISCAL IMPACT

FY24 has sufficient budget authority in the Roads Special Revenue Fund (216), Roads Maintenance (216002) for this License for the annual use fee of \$3,000 (12 parcels listed in Exhibit A - \$250 annual fee each).

RECOMMENDATION

It is recommended the Board of County Commissioners approve a License for Snow Storage in Incline Village and Crystal Bay, Nevada, between the State of Nevada, acting through the Nevada Division of State Lands, the State Land Registrar and Washoe County to allow for excess snow storage during road plowing operations on Assessor parcel numbers: 129-210-00 (Crosby Court), 128-243-01 (Wilson Way), 125-503-15 (Boothill Court), 125-244-30 (Charles Court), 125-243-33 and 34 (Susan Court), 125-232-27 (Ida Court), 125-174-12 (Dorcey Drive), 125-163-29 (Douglas Court), 125-161-16 (Cynthia Court), 125-041-07 (Allison Drive) and 123-134-02 (Amagosa Road). The License is for an initial term of five years commencing on the date the License is fully executed and includes one extension for one additional term of five years [\$3,000.00 annually].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve a License for Snow Storage in Incline Village and Crystal Bay, Nevada, between the State of Nevada, acting through the Nevada Division of State Lands, the State Land Registrar and Washoe County to allow for excess snow storage during road plowing operations on Assessor parcel numbers: 129-210-00 (Crosby Court), 128-243-01 (Wilson Way), 125-503-15 (Boothill Court), 125-244-30 (Charles Court), 125-243-33 and 34 (Susan Court), 125-232-27 (Ida Court), 125-174-12 (Dorcey Drive), 125-163-29 (Douglas Court), 125-161-16 (Cynthia Court), 125-041-07 (Allison Drive) and 123-134-02 (Amagosa Road). The License is for an initial term of five years commencing on the date the License is fully executed and includes one extension for one additional term of five years [\$3,000.00 annually]."