

Proposal for Services

4. Construction Administration
 - a. Issue for Construction (IFC) drawing set
 - b. Submittal review and approval
 - c. RFI review and responses
 - d. OAC meeting participation
 - e. Schedule coordination review
5. Programming and Technical Engineering Services
 - a. PLC Programming
 - b. HMI Programming
 - c. Integration of video and intercom systems
 - d. Factory Acceptance Testing participation
 - e. Onsite commissioning support
 - f. Training for operations and maintenance staff
6. Closeout Requirements
 - a. As-Built redlines (CAD + PDF)
 - b. Provide final programming backups and documentation
 - c. Punchlist development and verification

Client Responsibilities

- Provide contract with Shawn Greenwell for additional support services

Schedule

Below is the proposed schedule:

ID	Task Name	Start Date	Comp Date
1	Onsite Discovery / Pretesting	May 4, 2026	July 10, 2026
2	Existing Conditions Report	June 15, 2026	July 15, 2026
3	100% CDs Submittal	June 15, 2026	July 17, 2026
4	IFC Submittal	July 20, 2026	July 24, 2026
5	Bid Process	July 27, 2026	September 4, 2026
6	Site work - Completion	October 5, 2026	March 2027

Conditions/Exclusions

- Bonding and permits are not included in this proposal.
- If liquidated damages are required for this project a 15% addition to the cost will be applied.
- Verus maintains professional liability insurance.
- Access to facility during normal business hours (8am to 5pm M-F).
- Additional services by Verus outside the scope noted in this proposal is available on a time and material basis at Verus' standard hourly rates. These services may include corrections and additions required due to misuse or negligence of Client or others outside of Verus.

