



# WASHOE COUNTY

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## STAFF REPORT BOARD MEETING DATE: TBD

**DATE:** Monday, July 28, 2025

**TO:** Board of County Commissioners

**FROM:** Alicia Lerud, District Court Administrator and Clerk of Court,  
Second Judicial District Court (775) 328-3119,  
[Alicia.Lerud@washoecourts.us](mailto:Alicia.Lerud@washoecourts.us)

**SUBJECT:** Recommendation to award, on behalf of Second Judicial District Court, Washoe County Bid No. 3276-25 for drug and alcohol testing services to AverTest, LLC dba AverHealth, and if awarded, acknowledge execution of contract for time October 1, 2025 through September 30, 2028 with the option to renew two (2) additional, one (1) year periods for such services in the approximate total amount of [\$1,112,440.00] for FY 2026. If approved, authorize Finance to process a cross functional budget appropriation transfer [net impact to the general fund 0.00] District Court (All Commission Districts).

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### **SUMMARY**

This staff report is a recommendation to award, on behalf of the Second Judicial District Court, RFP 3276-25 for drug and alcohol testing services to AverTest, LLC dba AverHealth at an approximate total cost of \$1,112,440 for FY 2026. If awarded, acknowledge execution of the contract by the Second Judicial District Court with AverHealth.

County Priority supported by this item: Safe, secure and healthy communities.

### **PREVIOUS ACTION**

On April 14, 2025, RFP 3276-25 was issued by the Washoe County Purchasing Department on behalf of Second Judicial District Court to seek vendors for drug and alcohol testing services.

A five-member vendor selection committee - including judicial personnel - reviewed and scored the RFP responses based on technical and cost criteria, as well as follow-up presentations and additional cost analysis. The committee then voted to recommend

**AGENDA ITEM # \_\_\_\_\_**

awarding the RFP to AverHealth, and this recommendation was approved for submission to the Board of County Commissioners.

## **BACKGROUND**

The mission of the Second Judicial District Court (“District Court”) is to provide the timely, fair, and efficient administration of justice under the law, in a manner that instills and sustains the public's confidence in the judicial system.

Since the early 2000s, the District Court has contracted with outside providers to offer drug and alcohol testing services for participants involved in the criminal justice system. Drug and alcohol testing are primarily ordered for participants in the District Court’s Specialty Courts programs or defendants on pretrial supervision.

The District Court has a long history with Specialty Courts. Established in 1995, the Adult Drug Court was the first Specialty Court in the District Court. Adult Drug Court is the largest Specialty Court and paved the way for the succeeding Specialty Courts in the District Court and throughout Washoe County. The District Court operates seven specialty court programs for those identified with a substance use, mental health, or co-occurring diagnosis: Adult Drug Court; Felony Driving Under the Influence Court; Medication-Assisted Treatment Court; Mental Health Court; Prison Reentry Court; Veterans Treatment Court; and Young Offender Court. District Court Specialty Courts serve more than 800 participants a year.

Washoe County Pretrial Services was established in 1983 by the Honorable Deborah Agosti and has been under the District Court’s umbrella since 1994. The goal of Pretrial Services is to minimize failure to appear and re-offense for individuals with pending criminal matters. This department is comprised of the Pretrial Assessment team and the Pretrial Supervision team.

The Pretrial Assessment team serves all seven of the local courts and provides timely, unbiased reports to the presiding judicial authority so judges can make sound release decisions for qualified defendants, allowing defendants to maintain life activities while out of custody. The Pretrial Services Officers facilitate administrative releases to qualified defendants prior to judicial review. They process public defender applications, run criminal histories, advise the court of pending holds, and rearrests, process court paperwork pertaining to bail, and request revocations for violations, and process after hour Temporary Protection Orders.

The Pretrial Supervision team is the sole supervising agency for the Second Judicial District Court, Sparks, Wadsworth, and Incline Village Justice Courts. This team ensures pretrial defendants abide by the release conditions imposed by the court. In addition to any number of other supervision requirements, pretrial defendants may be required to drug and alcohol test as a condition of release. The Pretrial Supervision team provides reports to the respective courts updating them of the compliance history of the defendant and address noncompliance.

In 2023, the Pretrial Supervision team opened 2,193 cases with an average of 700 defendants actively being supervised at a time. On average, 55% of defendants under Pretrial supervision are subject to drug and/or alcohol testing. Frequency of the testing ranges from random to daily.

Last year the current drug and alcohol testing provider completed and/or provided the following for the District Court:

- Urinalysis: ~ 66,000
- Secondary Lab Confirmations: 256
- Oral Swabs and Drug Patch: ~75

### **FISCAL IMPACT**

Budget authority exists in the FY26 District Court budget in the amount of \$752,440 for drug and alcohol testing. Additional budget authority of \$360,000 is necessary to accommodate the higher drug and alcohol drug testing costs from October 1, 2025-June 30, 2026. Total yearly costs are based on 5,500 tests/monthly at a testing location that is open 12 hours a day. Total cost for these tests is approximately \$1,230,900/year for year 1 and year 2. Subsequent renewal years would increase by 3%. If approved, the general funded, net zero, cross functional budget appropriation transfer details are as follows:

<b>Cost Center</b>	<b>General Ledger</b>	<b>Adopted</b>	<b>Reallocation</b>
154100	701130	410,000.00	(187,000.00)
154100	710101	26,300.00	(10,900.00)
154100	710110	18,600.00	(18,600.00)
154100	710300	64,706.00	(11,000.00)
154100	710311	95,794.00	(38,000.00)
154100	710312	10,500.00	(10,500.00)
154100	710319	200,000.00	(80,000.00)
120421	710100	219,999.00	106,650.00
125011	710100	90,000.00	249,350.00

### **RECOMMENDATION**

Recommend to award, on behalf of Second Judicial District Court, Washoe County Bid No. 3276-25 for drug and alcohol testing services to AverTest, LLC dba AverHealth, and if awarded, acknowledge execution of contract for time October 1, 2025 through September 30, 2028 with the option to renew two (2) additional, one (1) year periods for such services in the approximate total amount of [\$1,112,440.00] for FY 2026. If approved, authorize Finance to process a cross functional budget appropriation transfer [net impact to the general fund 0.00] District Court (All Commission Districts).

**POSSIBLE MOTION**

Move to award, on behalf of Second Judicial District Court, Washoe County Bid No. 3276-25 for drug and alcohol testing services to AverTest, LLC dba AverHealth, and if awarded, acknowledge execution of contract for time October 1, 2025 through September 30, 2028 with the option to renew two (2) additional, one (1) year periods for such services in the approximate total amount of [\$1,112,440.00] for FY 2026. If approved, authorize Finance to process a cross functional budget appropriation transfer [net impact to the general fund 0.00] District Court (All Commission Districts).