



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: February 22, 2022

**DATE:** Wednesday, February 16, 2022

**TO:** Board of County Commissioners

**FROM:** Dana Searcy, Manager, Housing and Homeless Services  
(775) 328-2720, [dsearcy@washoecounty.gov](mailto:dsearcy@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve an Agreement for Professional Services between Washoe County and Rapid Space doing business as (DBA) Quick Space to provide temporary site services including temporary fencing, portable restrooms, portable handwashing stations, portable office buildings, portable storage containers and other items as needed for the Nevada Cares Campus for an initial sixteen (16) month term [not to exceed \$475,000]; authorize the Purchasing & Contracts Manager to execute the agreement beginning March 1, 2022, through June 30, 2023 with the option to renew for three (3) one-year periods thereafter up to \$400,000 annually. (All Commission Districts.)

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### SUMMARY

RFP-3172-22-0-2022/JPf for temporary site services for the Nevada Cares Campus was released by Washoe County Purchasing on December 18, 2021. The RFP received zero bids when it was closed on January 18, 2022.

Quotes were then gathered from vendors to provide these services. A total of four (4) quotes were received from Artistic Fencing, Rapid Space DBA Quick Space, Sani-Hut, and United Rentals. After evaluation, Rapid Space DBA Quick Space was selected as the most qualified vendor able to provide all items requested at the lowest cost.

### PREVIOUS ACTION

At a concurrent meeting held August 30, 2021, Amendment No. 2 and Extension of Interlocal Cooperative Agreement for Shelter Operation and Other Homeless Services Among the City of Reno, Washoe County and the City of Sparks was approved revising the roles and responsibilities of the entities, including transferring the administrative and financial responsibility for the operation of homeless shelters from City of Reno to Washoe County.

On January 13, 2021, direction was provided by the BCC to include pursuing an expanded role in addressing the regional issue of homelessness in the Strategic Plan.

AGENDA ITEM # \_\_\_\_\_

On November 18, 2020 the parties entered into an Interlocal Cooperative Agreement for Shelter Operation and Other Homeless Services Among The City of Reno, Washoe County and The City of Sparks which established duties, roles and responsibilities of the parties in regard to the provision of services to the homeless in the Cities and County, including agreeing to acquire and cost share three parcels on East 4th Street for the purpose of expanding shelter capacity in the region to assist people experiencing homelessness.

On June 25, 2019, the Board approved the Interlocal Cooperative Agreement for Operation of the Community Assistance Center and Other Homeless Services Among the City of Reno, Washoe County and the City of Sparks.

### **BACKGROUND**

After the transition of the Nevada Cares Campus from City of Reno to Washoe County on September 1, 2021, contracts were identified to be transferred to Washoe County from both City of Reno and Volunteers of America. Temporary site services was one of the identified contracts required to go to RFP.

Temporary site services include temporary fencing, portable restrooms, portable handwashing stations, portable office buildings, and portable storage containers. These items are needed as the Nevada Cares Campus continues to undergo transformation to enhance the long-term facilities to accommodate the health and safety needs of both participants and staff.

### **FISCAL IMPACT**

Sufficient budget authority for this Professional Services Agreement exists within the adopted Homelessness Fund Budget in FY22 and will be recommended for Board approval in the FY23 Budget. Expenses will be split between Cost Center 223410 Cares Campus (\$411,000 total; FY22 = \$109,572 & FY23 = \$301,428) and Cost Center 223420 Safe Camp (\$64,000 total; FY22 = \$19,692 & FY23 \$44,308), all G/L 710100.

### **RECOMMENDATION**

It is recommended to approve an Agreement for Professional Services between Washoe County and Rapid Space DBA Quick Space to provide temporary site services including temporary fencing, portable restrooms, portable handwashing stations, portable office buildings, portable storage containers and other items as needed for the Nevada Cares Campus for an initial sixteen (16) month term [not to exceed \$475,000]; authorize the Purchasing & Contracts Manager to execute the agreement beginning March 1, 2022, through June 30, 2023 with the option to renew for three (3) one-year periods thereafter up to \$400,000 annually.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be:

*“Move to approve an Agreement for Professional Services between Washoe County and Rapid Space DBA Quick Space to provide temporary site services including temporary fencing, portable restrooms, portable handwashing stations, portable office buildings, portable storage containers and other items as needed for the Nevada Cares Campus for an initial sixteen (16) month term [not to exceed \$475,000]; authorize the Purchasing & Contracts Manager to execute the agreement beginning March 1, 2022, through June 30, 2023 with the option to renew for three (3) one-year periods thereafter up to \$400,000 annually.*