



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: January 13, 2026

DATE: December 19, 2025

TO: Board of County Commissioners

FROM: Anne Stoll-Truelock, Fiscal Compliance Officer
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THROUGH: Jack Zenteno, Administrative Health Services Officer
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$48,996.55; \$12,500.00 county match] in both revenue and expense to the FY26 Office of Traffic Safety Grant, retroactive to October 8, 2025, through September 30, 2026, for the Population Health Division (PHD) to support the Traffic Safety Education & Outreach Program, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On October 16, 2025 the Deputy District Health Officer executed this subaward in the total amount of \$50,000.00 for the period of October 8, 2025 through September 30, 2026.

BACKGROUND

Northern Nevada Public Health (NNPH) has been awarded a new grant from the Nevada Office of Traffic Safety to enhance safe mobility for children and youth. Through this grant-funded initiative, NNPH will work in partnership with community stakeholders to implement a comprehensive, student-based strategy to promote safe and active transportation.

This grant provides funding for personnel, travel, other and indirect costs.

AGENDA ITEM # _____

GRANT AWARD SUMMARY

Project/Program Name: Office of Traffic Safety Grant FFY26

Scope of the Project: This initiative focuses on reducing transportation-related injuries by enhancing education, promoting safe travel practices, and fostering community engagement in underserved areas. NNPH aims to create sustainable improvements in how children travel to and from school.

Benefit to Washoe County Residents: The project will lead to safer roads for our community and empower students and families with the knowledge and skills needed to walk and bike safely.

On-Going Program Support: N/A

Award Amount: \$50,000.00 (\$48,996.55 direct/\$1,003.45 indirect)

Grant Period: October 8, 2025 to September 30, 2026

Funding Source: U.S. Department of Transportation

Pass Through Entity: State of Nevada Department of Public Safety Office of Traffic Safety

Assistance Listing #/CFDA: 20.205

Grant ID Number: TS-2026-Northern Nevada Public Health-1083

Match Amount and Type: \$12,500.00 in-kind

Sub-Awards and Contracts: Northern Nevada Public Health will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Funding was not included in the FY26 adopted budget, therefore, a budget amendment for \$48,996.55 in both revenue and expense is needed in the following accounts:

Account Number	Description	Amount of Increase/(Decrease)
IO 12604 -431100	Federal Grants	\$ 48,996.55
	Total Revenue	\$ 48,996.55
IO 12604 -701412	Salary Adjustment	\$ 37,098.15
IO 12604 -705360	Benefit Adjustment	\$ 2,899.40
IO 12604 -711210	Travel	\$ 681.00
IO 12604 -710512	Auto Expense	\$ 201.60
IO 12604 -710300	Operating	\$ 8,030.00
IO 12604 -710350	Office Supplies	\$ 86.40
	Total Expenditures	\$ 48,996.55

County match totaling \$12,500.00 is included in the adopted FY26 expense budget in the following internal order: 70937 Office of Traffic Safety FFY26 – Match.

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$48,996.55; \$12,500.00 county match] in both revenue and expense to the FY26 Office of Traffic Safety Grant, retroactive to October 8, 2025, through September 30, 2026, for the Population Health Division (PHD) to support the Traffic Safety Education & Outreach Program, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to approve budget amendments totaling an increase of [\$48,996.55; \$12,500.00 county match] in both revenue and expense to the FY26 Office of Traffic Safety Grant, retroactive to October 8, 2025, through September 30, 2026, for the Population Health Division (PHD) to support the Traffic Safety Education & Outreach Program, and direct Finance to make the appropriate budget amendments."