



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: October 28, 2025

DATE: September 29, 2025

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, 775-328-2419,
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THROUGH: Erin Dixon, Deputy District Health Officer, 775-328-2240,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$47,367.00; no county match] in both revenue and expense to the FY26 Public Health 291 State Funds Grant, retroactive to July 1, 2025, through June 30, 2026, for Northern Nevada Public Health in support of various health initiatives to include prevention of tobacco use in youth, providing immunizations, conducting STI surveillance and reporting, and providing continuing training to public health staff, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On September 25, 2025, the District Health Board of Health approved this Notice of Award from the State of Nevada Department of Health and Human Services, Director's Office.

BACKGROUND

This Award is to support Northern Nevada Public Health to strengthen and promote various health initiatives to include prevention of tobacco use in youth, conducting STI surveillance and reporting, and providing continuing training to public health staff.

The Subaward provides funding for personnel, office supplies, training, biologicals, and indirect expenses.

GRANT AWARD SUMMARY

Project/Program Name: Public Health 291 State Grant

AGENDA ITEM # _____

Scope of the Project: Funds will be utilized to support various health initiatives to include prevention of tobacco use in youth, conducting STI surveillance and reporting, and providing continuing training to public health staff.

Benefit to Washoe County Residents: This Agreement supports Northern Nevada Public Health in the prevention of tobacco use in youth, conducting STI surveillance and reporting, and providing continuing training to public health staff.

Award Amount: Total award is \$290,772(\$269,233 direct/\$21,539 indirect)

Grant Period: July 1, 2025 – June 30, 2026

Funding Source: Fund for a Healthy Nevada FHN

Pass Through Entity: State of Nevada, Department of Health and Human Services, Director's Office

Grant ID Number: N/A

Match Amount and Type: No match required

Sub-Awards and Contracts: The Northern Nevada Public Health will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Should the board approve these amendments, the Health Fund (202) FY26, adopted budget will be increased by \$47,367.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12564 -432100	State Grant	\$ 47,367.00
	Total Revenue	\$ 47,367.00
IO 12564 -710350	Office Supplies	\$ 972.00
IO 12564 -710509	Seminars and Meetings	\$ 8,395.00
IO 12564 -710703	Biologicals	\$ 38,000.00
	Total Expenditures	\$ 47,367.00

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

These funds will support existing positions funded by other non-federal sources.

Northern Nevada Public Health will ensure this is not considered supplanting for this award.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$47,367.00; no county match] in both revenue and expense to the FY26 Public Health 291 State Funds Grant, retroactive to July 1, 2025, through June 30, 2026, for Northern Nevada Public Health in support of various health initiatives to include prevention of tobacco use in youth, providing immunizations, conducting STI surveillance and reporting, and providing continuing training to public health staff, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$47,367.00; no county match] in both revenue and expense to the FY26 Public Health 291 State Funds Grant, retroactive to July 1, 2025, through June 30, 2026, for Northern Nevada Public Health in support of various health initiatives to include prevention of tobacco use in youth, providing immunizations, conducting STI surveillance and reporting, and providing continuing training to public health staff, and direct Finance to make the appropriate budget amendments."