



Board of Adjustment Staff Report

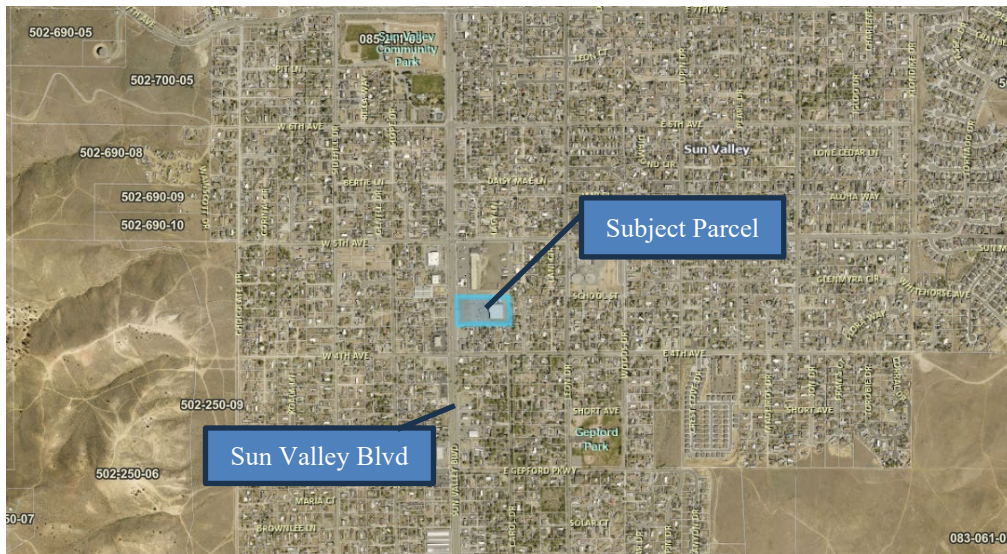
Meeting Date: June 4, 2026

Agenda Item: 8B

ADMINISTRATIVE CASE NUMBER:	WADMIN26-0006 (Sun Valley Food Trucks)
BRIEF SUMMARY OF REQUEST:	Sun Valley Food Trucks Community Event
STAFF PLANNER:	Tim Evans, Planner 775-328-2314 TEvans@washoecounty.gov

CASE DESCRIPTION

For hearing, discussion, and possible action to approve an administrative permit for an Outdoor Community Event for the Sun Valley Food Trucks community event. The event will be held at 5430 Sun Valley Blvd. (APN: 085-220-17), and a maximum of approximately 900 people will be in attendance. The dates of the community event will be June 11, 18, and 25, 2026, and the hours of the event are 4:00 p.m. to 8:00 p.m. The applicant is Reno Street Food and the property owner is Sun Valley Shopping Center. The subject property is approximately 4.37 acres. The proposal is being reviewed under Development Code Article 808, Administrative Permits and is situated within Commission District 3 – Commissioner Garcia. The site is currently governed by the Commercial land use designation and the General Commercial Regulatory Zone, falling within the boundaries of the Sun Valley Planning Area.



Vicinity Map

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

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Administrative Permit Definition

The purpose of an administrative permit is to provide a method of review for a proposed use which possess characteristics that requires a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

The conditions of approval for Administrative Permit Case Number WADMIN26-0006 is attached as Exhibit A to this staff report and will be included with the action order.

The subject property is designated as General Commercial (GC). The proposed activity, an outdoor community event, is permitted in all regulatory zones subject to approval of an administrative permit in accordance with WCC Section 110.808.00 through 110.808.65 and Section 110.310.20. Therefore, the applicant is seeking approval of this administrative permit from the Board of Adjustment.



Site Plan

Project Evaluation

The applicant, Reno Street Food, is seeking approval of an administrative permit for the Sun Valley Food Trucks community event to be held as three (3) one-day temporary events on June 11, 18, and 25, 2026. The events will be held at 5430 Sun Valley Blvd from 4:00 p.m. to 8:00 p.m. and will include music, dancing, and the serving of food and drinks, including alcohol, which is regulated separately from this permit. A maximum of approximately 900 people will be in attendance.

The temporary events are a partnership between Washoe County Commissioner Garcia, Sun Valley General Improvement District, Washoe County, and Reno Food Trucks WTF. The events will include multiple food truck vendors as well as up to eight (8) 10' by 10' informational booths for various governmental agencies and non-profit organizations (e.g., Sun Valley General Improvement District, Boys and Girls Club of Truckee Meadows). In addition to the vendors, the event will also include a stage for live music, an area for dancing, and an area with tables for attendees to enjoy their food and drinks.

Security shall be required for the proposed event. Due to food being served, several health codes are required to be met, including arrangements for sanitation, removal of refuse and emergency medical services. Adequate parking and access as well as fire protection must be accounted for. The applicant must also indemnify the County against any and all losses or injuries.

The applicant has provided copies of contracts to provide security services, sanitary facilities (six (6) standard portable restrooms, one (1) ADA accessible restroom, and four (4) hand wash stations), and trash removal. The applicant has also provided a copy of liability insurance.

Medical and fire services would not be present for the events. Project information was provided to Truckee Meadows Fire Protection District and the Emergency Medical Services (EMS) Program of Northern Nevada Public Health. The EMS Program provided comment (Exhibit B) stating that there were no concerns and that the events do not meet the number of people required for EMS coverage at the events. The Truckee Meadows Fire Protection District provided a condition of approval (Exhibit A) requiring all food truck vendors to have a current fire inspection placard.

Parking for attendees will be on site in one of the two parking areas as shown on the site plan on page 4. The on-site parking areas are sized for approximately 156 spaces in addition to a drop off area for attendees utilizing Uber, Lyft, etc. Additionally, signage will be posted at the parking lot exits stating "No Alcohol Beyond This Point" to ensure attendees do not leave the premises with alcohol.

Events will take place on Saturdays, June 11, 18, and 25, 2026, between 4:00 p.m. and 8:00 p.m. Set-up and tear-down for each event would be as follows:

- Setup begins at 12:00 p.m.
- Vendors arrive at 1:00 p.m. to 3:00 p.m.
- Information booths arrive at 3:00 p.m.
- Event held from 4:00 p.m. to 8:00 p.m.
- Teardown and clean up by 9:00 p.m.

Washoe County Board of Adjustment

A condition of approval (Exhibit A) has been included to limit set-up and tear-down from 12 p.m. to 9 p.m. only.

Overall, the impacts associated with the event are of limited scale and duration. The health, safety and welfare of the public and participants have been appropriately addressed by the proposed conditions. For these reasons, staff is recommending approval of the proposed administrative permit.

Master Plan Evaluation

The subject parcel is located within the Sun Valley Planning Area in the General Commercial (GC) regulatory zone. There are no policies from the Master Plan or Sun Valley Planning Area that are applicable to the subject project.

Reviewing Agencies

Agencies	Sent to Review	Responded	Provided Conditions	Contact
NV Highway Patrol	X			
Washoe County Building & Safety	X			
Washoe County Risk Management	X			
Washoe County Traffic	X			
WCSO Law Enforcement	X	X		
Washoe County Engineering (Land Development) (All Apps)	X	X	X	Rob Wimer, rwimer@washoecounty.gov; Janelle Thomas, jkthomas@washoecounty.gov; Stephen Hein, shein@washoecounty.com; Michon Reede, mreede@washoecounty.gov; Ashley Elson, aelson@washoecounty.gov
Washoe County Engineering & Capital Projects Director (All Apps)	X			
NNPH Air Quality	X			
NNPH EMS	X	X		
NNPH Environmental Health	X	X	X	Wes Rubio, wrubio@washoecounty.gov; David Kelly, dakelly@washoecounty.gov; EHSPlanReview@nnph.org
NNPH Special Events	X			
TMFPD	X	X	X	Jenny Williamson; Jen Donohue
Sun Valley GID	X			
AT&T	X	X		
NV Energy	X			

All conditions required by the contacted agencies can be found in Exhibit A, Conditions of Approval.

Staff Comment on Required Findings

WCC 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

- (a) Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Sun Valley Planning Area.

Staff Comment: The three (3) one-day temporary community events are consistent with the action programs, policies, standards, and maps of the Master Plan with the conditions recommended in Exhibit A.

- (b) Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.

Staff Comment: The applicant has addressed the applicable requirements for providing parking, food preparation, and sanitation for the three (3) temporary one-day events. The event application was reviewed by Washoe County Engineering and Northern Nevada Public Health, and these agencies provided conditions of approval related to parking, food preparation, and sanitation. These conditions are included in Exhibit A.

- (c) Site Suitability. That the site is physically suitable for three (3) one-day community events in the parking lot of the subject property zoned General Commercial and for the intensity of such a development.

Staff Comment: Reno Street Food operates/promotes approximately three (3) similar outdoor events annually, one of which is Food Truck Friday that has been held annually since 2012 in Idlewild Park from June to August. They are familiar with procedures for holding large events. For the proposed outdoor community events, temporary improvements have been planned to make the site suitable for the three one-day events. The applicant's experience hosting large outdoor events annually, combined with temporary staging, emergency access, signage, and security staffing, demonstrates suitability for the proposed intensity and duration.

- (d) Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

Staff Comment: The impacts associated with the events are limited impacts as the duration of the events are from 4:00 p.m. to 8:00 p.m. on June 11, 18, and 25, 2026. The temporary events, with incorporation of the conditions of approval, are unlikely to impact the public health, safety or welfare; or be injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area. Conditions of approval provide further requirements to mitigate any other issues.

- (e) Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Staff Comment: There is no military installation in the area that is required to be noticed for this Administrative Permit; therefore, this finding does not need to be made.

Recommendation

After a thorough analysis and review, Administrative Permit Case Number WADMIN26-0006 is being recommended for approval with conditions. Staff offers the following motion for the Board's consideration:

Motion

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Washoe County Board of Adjustment approve Administrative Permit Case Number WADMIN26-0006 for Reno Street Food, with the conditions included as Exhibit A to this matter, having made all five findings in accordance with Washoe County Development Code Section 110.808.25:

- (a) Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Sun Valley Planning Area;
- (b) Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
- (c) Site Suitability. That the site is physically suitable for three (3) one-day community events in the parking lot of the subject property zoned General Commercial and for the intensity of such a development.
- (d) Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area;
- (e) Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Appeal Process

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: Reno Street Food

Owner: Sun Valley Shopping Center



Conditions of Approval

Administrative Permit Case Number WADMIN26-0006

The project approved under Administrative Permit Case Number WADMIN26-0006 shall be carried out in accordance with the conditions of approval granted by the Board of Adjustment on June 4, 2026. Conditions of approval are requirements placed on a permit or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

Unless otherwise specified, all conditions related to the approval of this administrative permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this administrative permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the administrative permit may result in the initiation of revocation procedures.

Operational conditions are subject to review by the Planning and Building Division prior to the renewal of a business license each year. Failure to adhere to the operational conditions may result in the Planning and Building Division recommending that the business license not be renewed until conditions are complied with to the satisfaction of Washoe County.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, “may” is permissive and “shall” or “must” is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.

Washoe County Conditions of Approval

- Some “conditions of approval” are referred to as “operational conditions.” These conditions must be continually complied with for the life of the project or business.

The Washoe County Commission oversees many of the reviewing agencies/departments with the exception of the following agencies:

- **The DISTRICT BOARD OF HEALTH, through Northern Nevada Public Health (NNPH), has jurisdiction over public health matters. Any conditions set by NNPH must be appealed to the District Board of Health.**

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

Washoe County Planning and Building Division

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

**Contact Name – Tim Evans, Planner, 775-328-3627,
tevans@washoecounty.gov**

- a. **The applicant shall attach a copy of the action order approving this project to all permits and applications (including building permits) applied for as part of this administrative permit.**
- b. **The applicant shall include a condition response memorandum with each subsequent permit application. That memorandum shall list each condition of approval, shall provide a narrative describing how each condition has been complied with, and the location of the information showing compliance with each condition within the improvement plan set that has been submitted.**
- c. The site shall be cleaned up and all trash removed within 24 hours of the conclusion of the event.
- d. The applicant shall demonstrate substantial conformance to the plans approved as part of this administrative permit. Planning and Building shall determine compliance with this condition.
- e. The site shall be cleaned up and all trash removed within two days of the conclusion of the event.
- f. Set-up and tear-down for each event shall take place only between the hours of 12:00 p.m. and 9:00 p.m.
- g. The applicant shall obtain a business license prior to the first event on June 11, 2026.

Washoe County Engineering and Capital Projects

2. The following conditions are requirements of the Engineering Division, which shall be responsible for determining compliance with these conditions.

Contact Name – Mitchell Fink, P.E., 775-328-2050, mfink@washoecounty.gov

- a. Provide an Affidavit of Property Ownership and/or Permission to Conduct Event Agreement between the event’s applicant and property owner of APN 085-220-17 where the event will be operating approving the use of their facilities for the event.
- b. Provide the total number of parking spaces available for the event.

Northern Nevada Public Health (NNPH)

3. The following condition is a requirement of NNPH, which shall be responsible for determining compliance with this condition. The District Board of Health has jurisdiction over all public health matters in the Health District. Any conditions set by the Health District must be appealed to the District Board of Health.

Contact Name – Kristen deBraga, REHS, 775-328-2434, debraga@nnph.org

- a. All mobiles must have valid permits with NNPH and keep all food preparation and storage contained to their units. A temporary food permit is necessary to operate/store food outside of the mobile.
- b. Temporary food vendors must have temporary food establishment permits with NNPH.
- c. At least 14 days in advance of the event, a list of all food and beverage vendors shall be provided to healthspecialevents@nnph.org.
- d. Trash cans shall be placed throughout the venue for venue and public use, including at restrooms.
- e. Solid waste generated by an event must be hauled by Waste Management.
- f. A hand wash station is required at all banks of portable restrooms.
- g. Portable restrooms shall be placed at least 50 feet from food vendors/mobiles.

Truckee Meadows Fire Protection District (TMFPD)

2. The following condition is a requirement of the TMFPD which shall be responsible for determining compliance with this condition.

Contact Name – Jenny Williamson, Fire Marshall, 775-326-6079, jewilliamson@tmfpd.us

- a. All food truck vendors shall have a current fire inspection placard.

*** End of Conditions ***

Evans, Timothy

From: COOPER, CLIFFORD E <cc2132@att.com>
Sent: Wednesday, April 29, 2026 6:30 AM
To: Evans, Timothy
Subject: WADMIN26-0006 SNFood Trucks

This Message Is From an External Sender

This message came from outside of Washoe County -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.

[Report Suspicious](#)

Tim,
AT&T does not have any adverse comments regarding this event, might have to try it out myself!

Thanks,

CLIFF COOPER
SR SPECIALIST-OSP DESIGN ENGINEER
AT&T NEVADA
1375 Capital Blvd rm 115
Reno, NV 89502
ROW Office: 775-453-7578
Cell: 775-200-6015
Email: cc2132@att.com
TEXTING and DRIVING...It Can Wait

Evans, Timothy

From: Williamson, Jennifer
Sent: Wednesday, April 29, 2026 12:08 PM
To: Evans, Timothy
Subject: Sun Valley Food Truck

Hi Tim,

Here are my comments for the Outdoor Community Event Application.

1. All food truck vendors shall have a current fire inspection placard.

Thank you,

Jenny Williamson

Fire Marshal | Truckee Meadows Fire & Rescue

jewilliamson@tmfspd.us | Office: 775.326.6079 | Cell: 775.444-8521

3663 Barron Way, Reno, NV 89511

FPAN: Regional Chair/Treasurer

NVIAAI: President

NFPA: Public Education Representative for Nevada



"Committed to excellence, service, and the protection of life and property in our community"

Evans, Timothy

From: Colacurcio, Joseph
Sent: Wednesday, April 29, 2026 7:52 AM
To: Evans, Timothy
Subject: Re: For Your Review - Sun Valley Food Trucks

Looks good to me.

Best,
Cola



Joseph "Cola" Colacurcio
Captain
Patrol Division
911 Parr Blvd | Reno | NV | 89512
625 Mount Rose Hwy | Incline | NV | 89451
Office (775)832-4104
Email: Jcolacurcio@washoecounty.gov
Web: www.WashoeSheriff.com



From: Albarran, Adriana <AAlbarran@washoecounty.gov>
Sent: Tuesday, April 28, 2026 15:42
To: Evans, Timothy <TEvans@washoecounty.gov>
Subject: For Your Review - Sun Valley Food Trucks

Good afternoon,

Below please find a link to the Sun Valley Food Truck application received by Washoe County Community Services Department, Planning and Building Division..

Agency Comments and Conditions Due – May 12, 2026

Please remember to send any agency review responses/comments directly to the Planner for the case, Tim Evans tevans@washoecounty.gov rather than replying to me.

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Application Link: [https://www.washoecounty.gov/csd/planning\\_and\\_development/applications/files-planning-development/comm\\_dist\\_three/2026/Files/WADMIN26-0006-SNFoodTrucks\\_app.pdf](https://www.washoecounty.gov/csd/planning_and_development/applications/files-planning-development/comm_dist_three/2026/Files/WADMIN26-0006-SNFoodTrucks_app.pdf)

Best,

*Adriana*



**Adriana Albarran**

**Senior Office Specialist, Planning & Building Division |  
Community Services Department**

[aalbarran@washoecounty.gov](mailto:aalbarran@washoecounty.gov) | Direct Line: 775.328.2721

My working hours: Monday-Friday 7:00am to 4:00pm

Visit us first online: [www.washoecounty.gov/csd](http://www.washoecounty.gov/csd)

Planning Division: 775.328.6100 | [Planning@washoecounty.gov](mailto:Planning@washoecounty.gov)

CSD Office Hours: Monday-Friday 8:00am to 4:00pm

1001 East Ninth Street, Reno, NV 89512



Have some kudos to share about a Community Services Department employee or experience?

[Submit a Nomination](#)

**Evans, Timothy**

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**From:** Program, EMS  
**Sent:** Thursday, May 7, 2026 11:12 AM  
**To:** Evans, Timothy  
**Cc:** Program, EMS  
**Subject:** FW: For Your Review - Outdoor Community Event License- Sun Valley Community Food Trucks

Good Morning,

The EMS Program has reviewed the Sun Valley Community Food Trucks, Outdoor Community Event License Application. This event does not meet the number of persons to require EMS coverage at the event. The Program has no concerns or questions at this time based on the information provided.

Thank you,



**April Miller**  
*Sr. Office Specialist*  
*Population Health Division*

O: 775-326-6049  
1001 E Ninth St. Bldg. B Reno, NV 89512

[NNPH.org](http://NNPH.org) |

[Click here to take our customer satisfaction survey](#)

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**From:** Albarran, Adriana <AAlbarran@washoecounty.gov>  
**Sent:** Tuesday, April 28, 2026 3:42 PM  
**To:** Evans, Timothy <TEvans@washoecounty.gov>  
**Subject:** For Your Review - Sun Valley Food Trucks

Good afternoon,

Below please find a link to the Sun Valley Food Truck application received by Washoe County Community Services Department, Planning and Building Division..

**Agency Comments and Conditions Due – May 12, 2026**

Please remember to send any agency review responses/comments directly to the Planner for the case, Tim Evans [tevans@washoecounty.gov](mailto:tevans@washoecounty.gov) rather than replying to me.

~~~~~

Application Link: https://www.washoecounty.gov/csd/planning_and_development/applications/files-planning-development/comm_dist_three/2026/Files/WADMIN26-0006-SNFoodTrucks_app.pdf

Best,

Adriana



Adriana Albarran

**Senior Office Specialist, Planning & Building Division |
Community Services Department**

aalbarran@washoecounty.gov | Direct Line: 775.328.2721

My working hours: Monday-Friday 7:00am to 4:00pm

Visit us first online: www.washoecounty.gov/csd

Planning Division: 775.328.6100 | Planning@washoecounty.gov

CSD Office Hours: Monday-Friday 8:00am to 4:00pm

1001 East Ninth Street, Reno, NV 89512



Have some kudos to share about a Community Services Department employee or experience?

[Submit a Nomination](#)



DATE: May 7, 2026

TO: Tim Evans, Planner, Planning and Building Division
FROM: Rob Wimer, P.E., Engineering and Capital Projects Division

SUBJECT: WADMIN26-0006 - Sun Valley Community Food Trucks
APN 085-220-17

GENERAL PROJECT DISCUSSION

Washoe County Engineering staff have reviewed the above referenced application. The Engineering and Capital Projects Division recommends approval with the following conditions.

TRAFFIC AND ROADWAY (COUNTY CODE 110.436)

Contact Information: Mitchell Fink, P.E. (775) 328-2050

1. Provide an Affidavit of Property Ownership and/or Permission to Conduct Event Agreement between the event's applicant and property owner of APN 085-220-17 where the event will be operating approving the use of their facilities for the event.
2. Provide the total number of parking spaces available for the event.

Evans, Timothy

From: deBraga, Kristen
Sent: Tuesday, May 19, 2026 3:36 PM
To: Evans, Timothy
Subject: RE: For Your Review - Sun Valley Food Trucks

Hi Tim,

Apologies for the delay on this, thank you for your patience. My comments are below:

FOOD

- All mobiles must have valid permits with NNPH and keep all food preparation and storage contained to their units. A temporary food permit is necessary to operate/store food outside of the mobile.
- Temporary food vendors must have temporary food establishment permits with NNPH.
- **Please send a list of all food and beverage vendors to healthspecialevents@nnph.org at least 14 days in advance of the event.**

INFRASTRUCTURE

- Trash cans must be placed throughout the venue for food venue and public use, including at restrooms
- Solid waste must be hauled by Waste Management
- **Will any greywater generated by the event be carried off by the vendor, or will greywater tanks be provided for vendor use?**
- **Please provide final location and number of restrooms (portable or plumbed) available for vendor and public use.**
 - If portable restrooms or greywater tanks are brought in, please provide name of provider
 - A hand wash station is required at all banks of portable restrooms
 - Portable restrooms must be placed at least 50' from food vendors/mobiles

Please send all responses to healthspecialevents@nnph.org.

For your awareness, temporary food permit deadlines are as follows:

A 100% late fee applies to applications and payments submitted within 7 days of the event start date.

A 200% late fee applied to applications and payment submitted within 3 days of the event start date.

Applications and payments will no longer be accepted within 2 business days of the event start date.

Thanks,



Kristen deBraga, REHS
Senior Environmental Health Specialist
Environmental Health Services

O: [775-328-2434](tel:775-328-2434)M: [775-900-7230](tel:775-900-7230)
1001 E Ninth St. Bldg. B Reno, NV 89512

NNPH.org |     

[Click here to take our customer satisfaction survey](#)

From: Evans, Timothy <TEvans@washoecounty.gov>
Sent: Tuesday, May 19, 2026 2:41 PM
To: deBraga, Kristen <KDeBraga@nnph.org>
Subject: FW: For Your Review - Sun Valley Food Trucks

Hi Kristen –

Following up to see if Environmental Health has any comments on this community event. The link to the application is below.

Thanks,



Tim Evans
Planner, Planning & Building Division | Community Services Department
CSD Main Phone: 775-328-3600 Direct Line: 775-328-2314
Visit us first online: www.washoecounty.gov/csd

From: Albarran, Adriana <AAlbarran@washoecounty.gov>
Sent: Tuesday, April 28, 2026 15:42
To: Evans, Timothy <TEvans@washoecounty.gov>
Subject: For Your Review - Sun Valley Food Trucks

Good afternoon,

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Best,

*Adriana*



**Adriana Albarran**

**Senior Office Specialist, Planning & Building Division |  
Community Services Department**

[aalbarran@washoecounty.gov](mailto:aalbarran@washoecounty.gov) | Direct Line: 775.328.2721

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Planning Division: 775.328.6100 | [Planning@washoecounty.gov](mailto:Planning@washoecounty.gov)

CSD Office Hours: Monday-Friday 8:00am to 4:00pm

1001 East Ninth Street, Reno, NV 89512



Have some kudos to share about a Community Services Department employee or experience?

[Submit a Nomination](#)

## Evans, Timothy

---

**From:** Fink, Mitchell  
**Sent:** Wednesday, May 20, 2026 4:08 PM  
**To:** Evans, Timothy  
**Cc:** Thomas, Janelle K.; Wimer, Robert  
**Subject:** RE: WADMIN26-0006\_Sun Valley Food Trucks\_Engineering Memo

Hi Tim,

The application for the Sun Valley Food Trucks states 200-900 customers with a maximum of 900 customers in one day over a 4-hour period. With 156 parking spaces that would technically provide parking for 312 customers (assuming 2 people per vehicle). I would imagine that would be sufficient and assume the 900 customers will be spread out over that 4-hour period. So, I believe with that number of parking spaces available that it should be satisfactory for this event.

Thanks,



**Mitchell Fink, P.E. | Licensed Engineer**  
**Engineering & Capital Projects | Community Services Department**

[mfink@washoecounty.gov](mailto:mfink@washoecounty.gov) | Office: [775.328.2050](tel:775.328.2050)

1001 E. 9th Street, Building A, Reno, Nevada 89512



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**From:** Evans, Timothy <[TEvans@washoecounty.gov](mailto:TEvans@washoecounty.gov)>  
**Sent:** Wednesday, May 20, 2026 3:52 PM  
**To:** Fink, Mitchell <[MFink@washoecounty.gov](mailto:MFink@washoecounty.gov)>  
**Subject:** RE: WADMIN26-0006\_Sun Valley Food Trucks\_Engineering Memo

Hi Mitch – I'm in the process of finalizing my report for this administrative permit. The parking lot, per the applicant, has approximately 156 parking spaces in the designated parking areas. Being that it was a condition in Engineering's memo (attached), I thought I would reach out to see if you had any comments or conditions in relation to that.

Thanks,



**Tim Evans**  
**Planner, Planning & Building Division | Community Services Department**

CSD Main Phone: 775-328-3600 Direct Line: 775-328-2314

Visit us first online: [www.washoecounty.gov/csd](http://www.washoecounty.gov/csd)

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**From:** Thomas, Janelle K. <[JKThomas@washoecounty.gov](mailto:JKThomas@washoecounty.gov)>  
**Sent:** Thursday, May 7, 2026 2:15 PM

**To:** Evans, Timothy <[TEvans@washoecounty.gov](mailto:TEvans@washoecounty.gov)>  
**Cc:** Wimer, Robert <[RWimer@washoecounty.gov](mailto:RWimer@washoecounty.gov)>; Reede, Michon <[MReede@washoecounty.gov](mailto:MReede@washoecounty.gov)>; Fink, Mitchell <[MFink@washoecounty.gov](mailto:MFink@washoecounty.gov)>; Weiss, Timber A. <[TWeiss@washoecounty.gov](mailto:TWeiss@washoecounty.gov)>; Pascual, Katrina A. <[KPascual@washoecounty.gov](mailto:KPascual@washoecounty.gov)>; Hyde, Katherine D. <[KDHyde@washoecounty.gov](mailto:KDHyde@washoecounty.gov)>; Handrock, Wayne <[WHandrock@washoecounty.gov](mailto:WHandrock@washoecounty.gov)>; Hein, Stephen <[SHein@washoecounty.gov](mailto:SHein@washoecounty.gov)>; Shaffer, Haylee <[HShaffer@washoecounty.gov](mailto:HShaffer@washoecounty.gov)>; Luzier, Eric <[ELuzier@washoecounty.gov](mailto:ELuzier@washoecounty.gov)>; Elson, Ashley <[AElson@washoecounty.gov](mailto:AElson@washoecounty.gov)>  
**Subject:** WADMIN26-0006\_Sun Valley Food Trucks\_Engineering Memo

Tim,

Please see attached Engineering comments and conditions related to the above referenced entitlement application. Please let us know if you have any questions or need any additional information.

Janelle



**Janelle K. Thomas, P.E., C.F.M. | Senior Licensed Engineer**  
**Engineering & Capital Projects | Community Services Department**

[jkthomas@washoecounty.gov](mailto:jkthomas@washoecounty.gov) | Office: [775.328.3603](tel:775.328.3603) |

Cell: [775.813.3894](tel:775.813.3894)

1001 E. 9th Street, Building A, Reno, Nevada 89512



**Have some kudos to share about a Community Services Department employee or experience?**

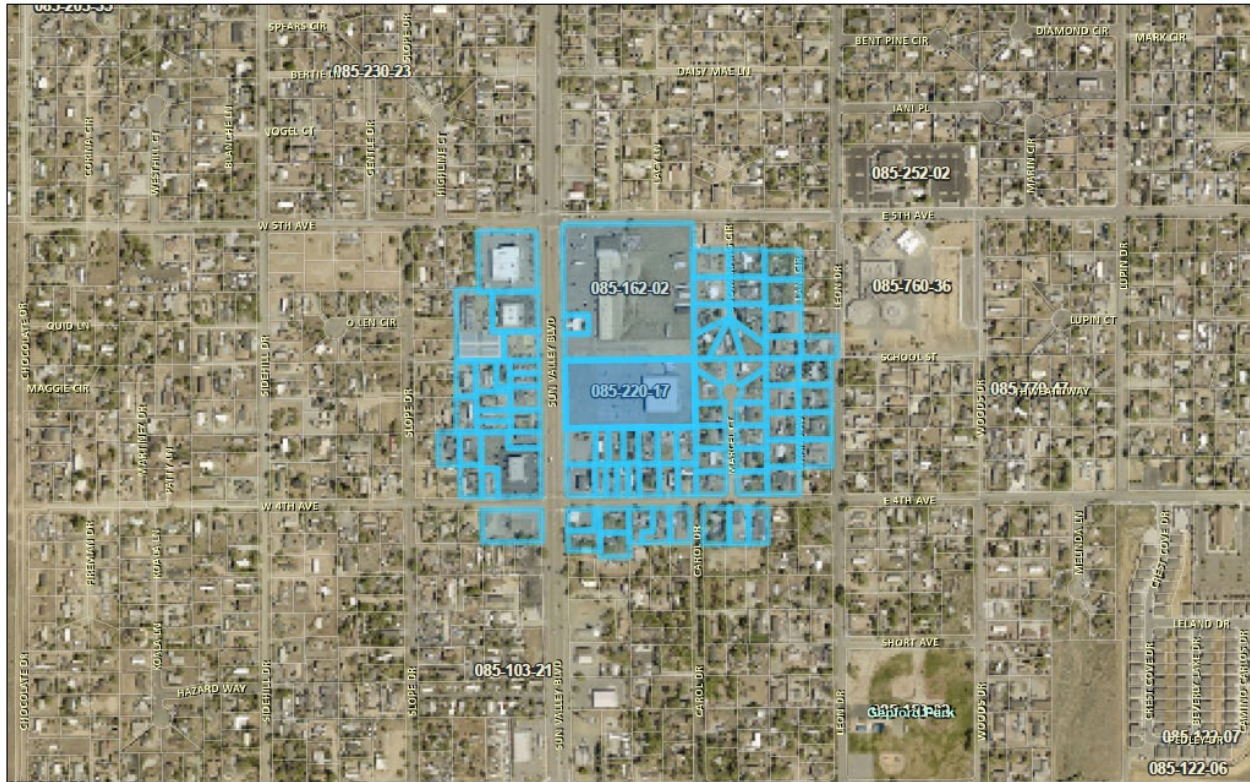
**Email:** [CSDAllstars@washoecounty.gov](mailto:CSDAllstars@washoecounty.gov)

The content of this email is the confidential property of Washoe County and should not be copied, modified, retransmitted, or used for any purpose except with written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.

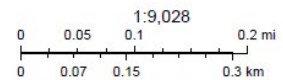
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## Public Notice

Washoe County Code requires that public notification of an Administrative Permit be mailed to a minimum of 30 separate property owners within a minimum 500-foot radius of the subject property a minimum of 10 days prior to the public hearing date. This proposal was noticed within a 500-foot radius of the subject property, noticing 68 separate property owners a minimum of 10 days prior to the public hearing date.



April 28, 2026



Washoe County GIS, Source: Esri, Vantor, Earthstar Geographics, and the GIS User Community

This information for illustrative purposes only. Not be used for boundary

## Public Notice Map

Administrative Permit Case Number WADMIN26-0006



**OUTDOOR  
COMMUNITY EVENT  
LICENSE APPLICATION**

1001 EAST 9TH STREET, BUILDING A

1001 E. 9th Street

RENO, NEVADA 89512

(775) 328-3733

[businesslicense@washoecounty.gov](mailto:businesslicense@washoecounty.gov)

## OUTDOOR COMMUNITY EVENT LICENSE GENERAL PROCEDURES

**Definition:** "Outdoor community event" means an assembly of more than 100 and less than 1,000 persons on any one day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

1. **APPLICATION.** Complete the form in ink. This application is for events with attendance over 100 and less than 1,000 persons on any one day the event. There is a \$50.00 nonrefundable application fee. Applications will be returned if the application fee is not included. Three paper copies of the application and one electronic pdf file (memory stick or DVD) must be turned in at least **90 days** before the event. The application must include all required forms.
2. **APPLICATION DEADLINE.** All applications must be submitted at least **90 days** in advance of the event.
3. **LICENSING/PERMIT REQUIREMENTS.** An outdoor community event license is required on any public or private lands in the unincorporated area of Washoe County except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands. All events must meet land use/regulatory zone requirements before the license will be issued. For information on land use/regulatory zone requirements, call (775) 328-6100 with the parcel number(s) of the event. There are special application processes, depending on the size of the event:
  - a. *Events with between 100 and 299 people on any one day of the event.* These events require an outdoor community event license only. The Director of the Planning and Development Division shall approve, approve with conditions, or deny the license.
  - b. *Events with between 300 and 999 people on any one day of the event.* These events shall obtain both an outdoor community event license and an administrative permit. This application shall suffice for the outdoor community event license application and the administrative permit application. No additional fees are required for filing the administrative permit application. The Board of Adjustment shall approve, approve with conditions, or deny the license and permit.
4. **FEES.** The license fee for an outdoor community event is \$350.00 per day plus any booth fees if applicable. If the event is a carnival, circus or tent show the daily license fee is \$300, to a maximum amount of \$4,200, plus booth fees if applicable.

| BOOTH FEES   |        |                      |                                                 |
|--------------|--------|----------------------|-------------------------------------------------|
| 1-4 booths   | \$ 25  | 50-59 booths         | \$ 30                                           |
| 5-9 booths   | \$ 50  | 60-69 booths         | \$ 350                                          |
| 10-19 booths | \$ 100 | 70-79 booths         | \$ 400                                          |
| 20-29 booths | \$ 150 | 80-89 booths         | \$ 45                                           |
| 30-39 booths | \$ 200 | 90-100 booths        | \$ 500                                          |
| 40-49 booths | \$ 250 | More than 100 booths | \$ 500 plus \$5 for each booth in excess of 100 |

5. **INVESTIGATION.** The sheriff's office shall conduct a criminal history background check of the applicants (to include partners and corporate officers). Fingerprint impressions may be taken and submitted to the Nevada central repository for criminal history records and the Federal Bureau of Investigation. Fingerprint impressions will be taken after the application is turned in and deemed complete.
6. **CONDITIONS.** All conditions imposed by the Director or the Board of Adjustment for the outdoor community event license and/or the administrative permit must be met before the license will be issued.
7. **APPROVALS.** The application will be reviewed by the appropriate agencies. The application will be approved by the Director of the Planning and Development Division or the Board of Adjustment.
8. **ISSUANCE OF LICENSE.** The outdoor community event license will be issued after all fees have been paid and all necessary approvals have been received. The event license must be displayed prominently at the event and must be available for inspection. This license is valid only for the event authorized and not for any other event.

# OUTDOOR COMMUNITY EVENT LICENSE/PERMIT

## Materials required for submittal

\_\_\_\_\_ Fees – check(s) made payable to “Washoe County”

### Application fee

\_\_\_\_\_ \$50 non-refundable application fee

### Daily fee(s) (up to 10 days)

\_\_\_\_\_ \$350 daily fee plus appropriate booth fees

*Carnival, circus or tent show fees*

\_\_\_\_\_ \$300 daily fee (maximum of \$4200) plus appropriate booth fees

\_\_\_\_\_ Three packets and one electronic pdf file (memory stick or DVD). Each packet shall include the completed application and event plan. The event plan must include:

Site plan showing the arrangement of all facilities; including ingress, egress, parking and camping; and,

Detailed explanations for:

Security and fire protection *Alert Security - 2 officers*

*N/A* Water supply and facilities

Sanitation facilities *- WASTE mgmt*

*N/A* Medical facilities and services

Vehicle parking spaces *NOTED ON Site plan*

Vehicle access and on-site traffic control *NOTED ON Site Plan*

*N/A* Communication system

*N/A* Illuminating the premises (if applicable) *we close at 8pm. Sun Sets at 9pm*

*N/A* Camping (if applicable)

Cleanup and rubbish removal plan and cost estimates to return the event site to its pre-event condition

*N/A* Certified copies of articles of incorporation filed in Nevada (if applicable)

*N/A* Copy of partnership papers (if applicable)

Insurer Information and copy of insurance policy specific to event (copy must be furnished prior to the issuance of the license)

### Submission Materials (continued)

- Property ownership affidavit and permission to conduct event signed by each property owner(s) and notarized (separate form for each property owner)
- Vendor list *See attached*
- Statement of Assets
- Statement of Liabilities
- Personal history of all applicants (to include corporate officers and partners)
- Names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event
- Names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event
- Release of claims and authorization to release information signed by each applicant (to include corporate officers and partners) and notarized

**OUTDOOR COMMUNITY EVENT APPLICATION**

(Requires a non-refundable \$50 application fee)

Application date: 4/20/26

**Applicant Information**

Applicant's name: Road Street Food

Mailing address: \_\_\_\_\_

Street or PO Box City State Zip code

Phone: \_\_\_\_\_ (Business) \_\_\_\_\_ (Home) \_\_\_\_\_ (Cell)

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n):  Corporation  Partnership  Individual

If a corporation or a partnership, list corporate officers or partners:

| Name                   | Address | Title        |
|------------------------|---------|--------------|
| <u>Steve Schroeder</u> | _____   | <u>owner</u> |

**Event Information**

Name of Event: SUN Valley Community Food Trucks

Date(s) of Event: June 11, 18, 25 Hours of operation: 4 pm - 8 pm

Location of Event: 5430 SUN Valley Blvd, Reno, NV 89433

Assessor Parcel Number(s): 085-220-17

Description of Event: \_\_\_\_\_

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: \_\_\_\_\_

Will an admission fee be charged for your event?  Yes  No

If yes, amount and type of fee(s): \_\_\_\_\_

When will fee be collected?  Pre-sales  At entrance

Approximate number of participants and other persons: ~~900-900~~ 15-20

Approximate number of customers and spectators: 200-900

Approximate maximum number of persons on any one day of the event: 900

Will food and/or beverages be served?  Yes  No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served?  Yes  No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music?  Yes  No

# OUTDOOR COMMUNITY EVENT LICENSE

## Insurer Information

(see Insurance, Hold Harmless & Indemnification Requirements)

Name of Insurer: Liberty Mutual / LP Insurance Policy number: [REDACTED]

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: [REDACTED]

Street City State Zip code

Limits of liability: \$ 3,000,000

## HISTORY OF SIMILAR EVENTS

(attach additional sheets if needed)

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

Food Truck Friday - ISCRWICK PARK 2012 - present Jun - Aug  
Food Truck Thursday - N. Valley Regional Park 2015 - present Jun  
Food Truck Wednesday - South Reno City Park 2015 - present Jun - Aug  
Reno Rodeo - Rodeo Grounds - 1999 - 2014  
Hot August Nights - Reno/Sparks 2004 - 2008 August  
Nevada State Fair - State Fairgrounds 2002 - 2008 August

## Vendor List

(attach additional sheets if needed)

Name of Vendor

Type of service or product

See Attached -

| Reno Street Food 2026 ALL VENDOR LIST | RENO STREET FOOD     | SUN VALLEY          | WG Biz Lic       | Steve Schroeder - (775) 846-9581 |                    |                |                      |              |
|---------------------------------------|----------------------|---------------------|------------------|----------------------------------|--------------------|----------------|----------------------|--------------|
| EVENT LOCATION -SUN VALLEY            | Operator/Owner       | City of Reno        | Business License | Washoe County Health             |                    |                |                      |              |
| Vendor Business Name                  | Primary Cuisine Type | Operator/Owner Name | Business License | Permit No.                       |                    |                |                      |              |
| FOOD TRUCKS                           |                      |                     |                  |                                  |                    |                |                      |              |
| Daddy's Tacos NV                      | Mexican Food         | Valentine Lovelace  | 1159663A-LIC     | W0033554A-LIC                    | 1042170410-001     | NV20201863808  | H21-0201FOOD         |              |
| LETY'S TACOS                          | Mexican food         | Jorge Rodriguez     | 1154839A-LIC     | W004799A-LIC                     | 1043040597-001     | NV20212246605  | H21-0541             |              |
| STREET PHILLY TRUCK LLD               | American cheesesteak | AMMAN OSMAN         | EMP 525-SACTO    | Pending                          | 1045110299         | NV20243107521  | H25-FEVT-0010-VENDOR |              |
| FOOD TRAILERS                         |                      |                     |                  |                                  |                    |                |                      |              |
| Bone Appetit Bar-B-Que Grill          | Southern style bbq   | Kim Daniels         | 1153040A         | W003302A                         | 1044136340         | NV2022549522   | H2-00159FOOD         |              |
| Brazilian Gourmet on wheels           | Brazilian food       | John Hall           | 1160104A         | W005541A-LIC                     | 1044333146         | NV20232793395  | H23-0328             |              |
| Grand Pinoy Fiesta                    | Filipino Food        | Patricia Cuadras    | 1166686A-LIC     | W006377A-LIC                     | SUT-0000-3630-4354 | NV20253423180  | H25-0503FOOD         |              |
| Riveras Mexican                       | Mexican food         | Ivan Rivera         | 1162984A-LIC     | W006588A-LIC                     | 1042985855-001     | NV20212199795  | H21-0598FOOD         |              |
| Slater's Ding A Wing                  | Chicken Wings        | Jason Charleton     | 1156285A         | W004034A-LIC                     | 1018446052-001     | NV20191157172  | H22-0360FOOD         |              |
| The Food Dude                         | Modern American S    | Paul Costamagna     | 1162133A         | W005794A                         | SUT-0000-3636-2596 | NV20232737260  | H240198FOOD          |              |
| Tuk-Tuk Thai street food              | Thai food            | Jeffrey Johnson     | 1161531A-LIC     | W005773A-LIC                     | 1044648589-001     | NV20232795136  | H25-0104food         |              |
| DESSERTS                              |                      |                     |                  |                                  |                    |                |                      |              |
| Anillos Colibri                       | Latin treats         | Benjamin Munoz      | 1149014A-LIC     | Pending                          |                    |                |                      |              |
| Churros Hueso                         | Churros              | Agustin Galvez      | 1166456A-LIC     | W006202A-LIC                     | 1041548369-001     | NV20181409365  | H22-0459FOOD         |              |
| Crave Foods                           | Dessert              | Travis Green        | 1165862A-LIC     | W006115A-LIC                     | 1044206225-001     | NV20232732498  | H25-0256FOOD         |              |
| Kona Ice Of Sparks                    | Shaved Ice/Snow Cr   | Ramsey Stophar      | 1164995A-APP     | W005909A-LIC                     | SUT-0000-3623-5894 | NV20253307030  | H25-0159FOOD         |              |
| Olivier's Organic French Crepe        | French style sweet # | Olivier Bessaingnet | 1153512A         | W006173A                         | 1042720506         | NV20212093792  | H21-0322FOOD         |              |
| Super Swirl                           | Soft serve ice cream | Peter Orr           | 1129120A-LIC     | W003815A                         |                    | NV20121287166  | H19-1947             |              |
| Zucker Donuts                         | Fresh Mini Donuts    | Christine Beck      | 1159457A-LIC     | W004695A-LIC                     | 1044173084-001     | NV20232724658  | H23-0159FOOD         |              |
| DRINKS                                |                      |                     |                  |                                  |                    |                |                      |              |
| Num Num Boba                          | boba drinks and asi  | Kevin pinswan       | 1153617A         | W005141A                         | 1041735456-002     | NV20201863907  | H23-0344FOOD         |              |
| Alcohol                               |                      |                     |                  |                                  |                    |                |                      |              |
| On Tap Catering #1                    |                      | Kyle Quain          | 1160358A         | 1160359Q                         | 1044404817-001     | NV20232806376  | H19-1252FOOD         |              |
| On Tap Catering #2                    |                      | Kyle Quain          | 1160358A         | 1160359Q                         | 1044404817-001     | NV20232806376  | H19-1252FOOD         |              |
| On Tap Catering #3                    |                      | Kyle Quain          | 1160358A         | 1160359Q                         | 1044404817-001     | NV20232806376  | H19-1252FOOD         |              |
| Mr Margarita                          |                      | Shawn Nelson        | VT-0209-VENDOR   | 132281A-101629Q                  | Temp Permit        | 1017860581-001 | NV20151158366        | H23-0398FOOD |

# Site Plan

# **Vehicle Parking**

# **Vehicle Access -Traffic Control**

# Food Truck Thursday Sun Valley EVENT MAP

Old Scolari's Parking Lot  
Sun Valley Blvd and 4th St



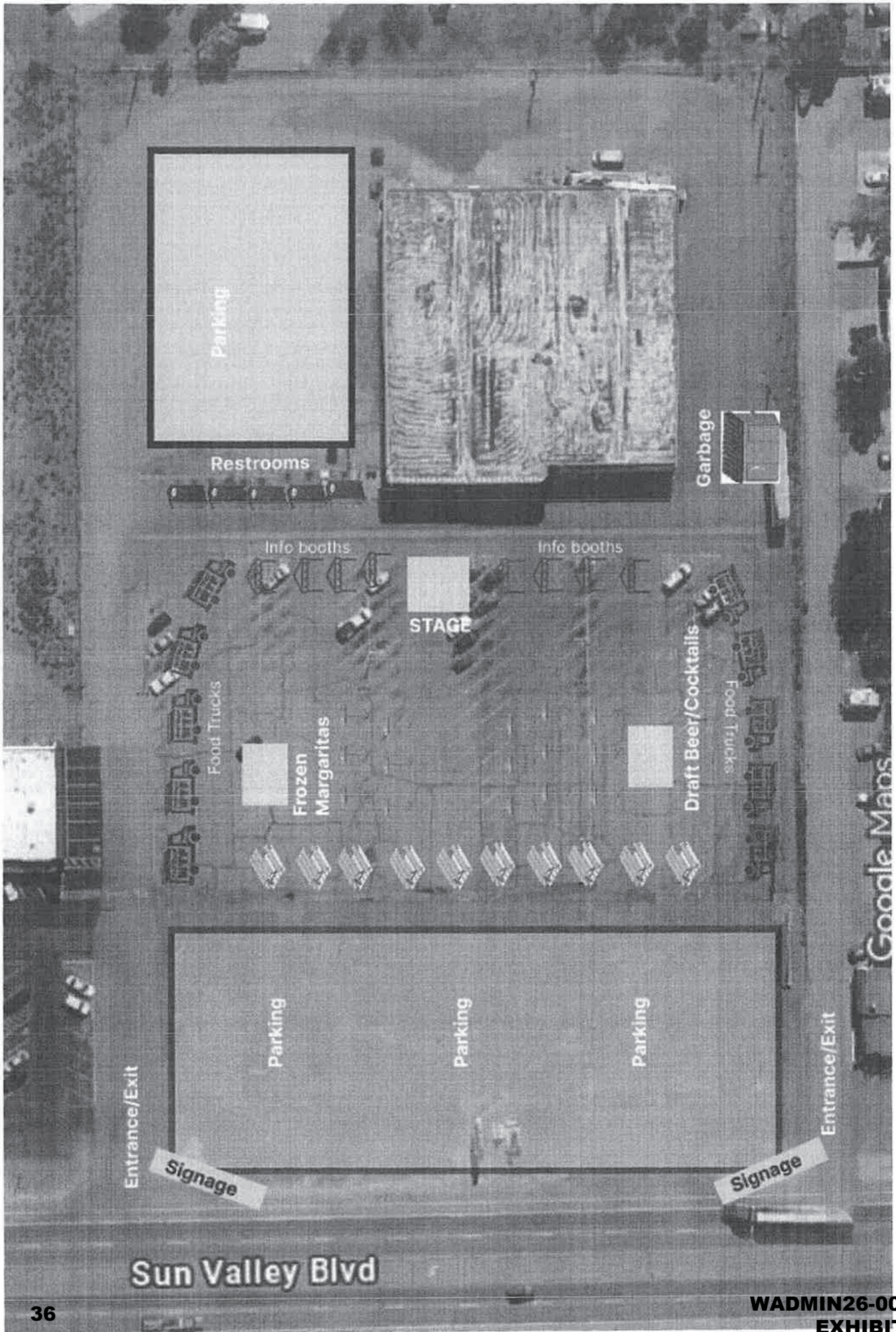
 @FOODTRUCKFRIDAYRENO

 @RENOSTREETFOOD

 [RENOFOODTRUCKEVENTS.COM](http://RENOFOODTRUCKEVENTS.COM)  
FOR EVENT AND VENDOR INFO

4th Street

   DROPOFF



# Sun Valley Food Truck Events

This summer, Sun Valley, Nevada will be having three of our own large food truck events locally, right here in the old Scolari's parking lot!



The upcoming 2026 Food Truck Series is a partnership between Washoe County Commissioner Mariluz Garcia, SVGID, Washoe County, and Reno Food Trucks WTF, the producer of the Reno Street Food events like Food Truck Friday at Idlewild Park, North Valleys Regional Park, and more.

#### 2026 Sun Valley Event Dates:

- Thursday, June 11 – 4pm-8 pm
- Thursday, June 18 – 4pm-8 pm
- Thursday, June 25 – 4pm-8 pm

#### Location:

- Old Scolari's Parking Lot on Sun Valley Blvd

#### Attractions:

- Food Trucks (with preference given to those based in Sun Valley)
- Music, Dance competitions with different themes each night, Informational booths

Prepare to have your taste buds tickled, and be sure to add a reminder on your calendar to visit these yummy events in June. You won't be disappointed or leave hungry!

**Vendor Info: Deadline to apply April 30.**

**To become a food vendor at these events, sign up online:**

<https://renofoodtruckevents.com/become-a-vendor/>

Vendor Fee per date chosen: \$150 Desserts \$200

Food Truck



An event organized by:

**Reno Street Food**

[events@renofoodtruckevents.com](mailto:events@renofoodtruckevents.com)

775-846-9581

[www.RenoFoodTruckEvents.com](http://www.RenoFoodTruckEvents.com)



# Security



# MASTER SECURITY SERVICES AGREEMENT

Client's Name: **Reno Street Food**

Alert Security Office: Portland

Telephone [REDACTED]

Address [REDACTED]

This agreement ("Agreement") made and effective as of the 19th day of March, 2026, is between Cero's, LLC dba Alert Security Asset Protection and/or Alert Guard Services ("Alert Security") and Reno Street Food, ("Client") (collectively, the "Parties"). The Parties agree as follows:

**1. SERVICES:** Alert Security will provide Client with security personnel (hereinafter "Personnel") and services (hereinafter "Services") as set out in one or more written statements of work executed by Alert Security and Client (each, a "Statement of Work"). The initial Statement of Work is attached hereto as Exhibit A.

**2. RATES:** Client shall pay Alert Security the hourly rates set forth in the rate schedule attached hereto as Exhibit B, plus all applicable sales, use and other taxes. These rates do not apply to Alert Security's services for labor disputes, crisis management, or similar emergency situations which shall be mutually negotiated.

The rates described in Exhibit B are effective until no later than December 31st, 2025 and are subject to adjustment by Alert Security upon Alert Security providing no less than thirty days' written notice to Client.

**3. INVOICES:** Alert Security will submit weekly invoices to Client at the address on the invoice. Payment is due and payable upon receipt. A late charge of 10% per month will be added to balances not paid within 30 days following the issuance of invoice. Client agrees to review each invoice upon receipt and must notify Alert Security in writing of any dispute regarding the amount of an invoice within 14 days from the invoice date, otherwise all disputes and defenses will be deemed waived. In the event of nonpayment, Client agrees to pay Alert Security's attorney fees and other collection costs.

**4. PERSONNEL:** (a) Alert Security's Personnel are its employees and not Client's, and only Alert Security shall have the right to direct them. Alert Security is responsible for social security, unemployment and similar taxes applicable to its employees.

(b) Alert Security complies with Executive Order 11246, as amended; Section 503 of the Rehabilitation act of 1973, as amended; Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 and related regulations. Alert Security's employees will be assigned without regard to race, age, color, creed, sex, national origin, disabilities that do not impair job performance, veteran status, or on any bases prohibited by law.

(c) Client may reasonably disapprove any Personnel assigned, provided such exercise is not in violation of law. If any Personnel is removed at Client's request, Client agrees to indemnify and hold Alert Security harmless from all claims, demands, liabilities, judgments, losses, suits, damages, fines, penalties and expenses including reasonable attorney's fees and defense costs (hereinafter collectively "Claims") that may arise from Client's request to remove Personnel.

(d) If Client requests Personnel to operate any vehicle other than one supplied by Alert Security, or if Personnel are assigned or assume duties other than those agreed upon in writing by Alert Security, Client agrees to defend, indemnify and hold Alert Security harmless from any Claims which may arise or result therefrom, including but not limited to Claims arising from the negligence of Alert Security, its agents or employees.

**5. LIABILITY LIMITATION AND INDEMNITIES:** (a) Client agrees that Alert Security is not an insurer and that the amounts payable hereunder are based upon the value of services offered and not the value of client's interests being protected or the property of Client or of others located on Client's premises. Accordingly, Alert Security undertakes no liability to client and makes no representation, express or implied, that its services will prevent loss or damage to the interests and/or property belonging to Client or others located on Client's premises.

(b) In no event shall Alert Security be liable to Client for any Claim other than one which arises during the performance of services under this Agreement and is caused by the negligence of Alert Security, its employees or agents while acting within the scope of their duties and authority. In no event shall Alert Security be liable for any Claim caused in whole or in part by acts or omissions of Client or third parties or their respective employees or agents.

(c) IN NO EVENT SHALL ALERT SECURITY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT ALERT SECURITY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.

(d) IN NO EVENT SHALL ALERT SECURITY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE LESSER OF (i) THE AMOUNT INVOICED TO AND PAID BY CLIENT FOR SERVICES RENDERED WITHIN THE 12-MONTH PERIOD IMMEDIATELY PRECEDING THE DATE OF THE OCCURRENCE GIVING RISE TO THE CLAIM OR (ii) \$100,000.

(e) IN NO EVENT SHALL ALERT SECURITY BE LIABLE FOR ANY CLAIMS, LOSSES OR DAMAGES THAT ARE OR COULD HAVE BEEN COVERED BY CLIENT PROCURING INSURANCE.

(e) The services provided under this Agreement are solely for the benefit of Client and neither this Agreement nor any services rendered hereunder confer

any rights on any other party as a third-party beneficiary, or otherwise.

(f) Client agrees to indemnify and hold Alert Security harmless from and against any Claims made by any third party, including, but not limited to, injury, death or damage or loss of property, arising from Alert Security's negligent acts or omissions, including those relating to the hiring, training, supervision or retention of Personnel by Alert Security, its agents or employees.

(g) Client agrees that Alert Security shall not be liable for failure to perform this Agreement due to any "Act of God" or cause beyond Alert Security's reasonable control, including government orders, pandemics, and labor strikes or shortages.

(h) Client hereby waives any and all rights of subrogation that any insurer of Client may have against Alert Security.

(i) Where Alert Security is entitled to indemnification, Alert Security shall have the right to tender defense of the Claim to Client.

**6. INSURANCE:** To the extent a Claim for loss or damage to the interests and/or property belonging to Client or others located on Client's premises exceeds the amount specified in Paragraph 5(d) (such excess being hereinafter referred to as "Excess Loss or Damage"), and in consideration of the risk apportionment provided in this Agreement, Client agrees that it will maintain insurance to fully protect Client against such Excess Loss or Damage. Accordingly, Client waives its right of recovery against Alert Security for such Excess Loss or Damage, however caused.

**7. HIRING:** For a period of one year following termination of this Agreement, neither Client nor any of its agents, representatives, or contractors shall solicit or hire the services or labor of any Personnel.

Recognizing the costs incurred and expertise dedicated by Alert Security in selecting, recruiting and training its personnel, Client agrees to pay Alert Security \$10,000 as liquidated damages for each Personnel employed in violation of this Agreement.

**8. TERM:** This Agreement shall continue in effect until either party gives the other party thirty days' prior written notice specifying the date of termination.

**9. DEFAULT:** Alert Security may terminate this Agreement upon 48 hours' prior written notice and exercise such other rights and remedies as permitted by law if Client fails to pay any amount when due, if any proceeding is commenced or threatened by or against Client under the Bankruptcy Code or any other debtor's law, if the Client makes or threatens to make an assignment for the benefit of creditors, or if Client breaches any of the other terms or obligations contained in this Agreement.

**10. HAZARDOUS OR DEFECTIVE CONDITIONS/MATERIALS:**

(a) Client agrees that it will comply with OSHA Hazard Communication Standards and will indemnify and hold Alert Security harmless from all Claims, including injuries to Alert Security's employees arising out of a condition existing at Client's premises, or Client's violation of any safety or health-related law.

(b) Client further agrees to (I) make available to Alert Security the Material Safety Data Sheet for each hazardous chemical to which Alert Security's Personnel may be exposed at Client's premises, and (II) inform Alert Security of (A) precautionary measures that need to be taken to protect Alert Security's Personnel and (B) Client's hazardous material labeling system.

**11. LIMITATION ON CLAIMS AND ACTIONS:** Client shall give written notice to Alert Security of any Claim of Client or potential Claim of Client arising out of or relating to this Agreement within 30 days following the date of the occurrence giving rise to such Claim or potential Claim. Written notice in strict compliance with this Section 11 is a condition of bringing an action against Alert Security.

The Parties agree to contractually adjust any statute of limitation or ultimate repose to one year following the date of the occurrence giving rise to such Claim. Any claims brought after one year shall be barred.

**12. NON-WAIVER:** Failure of Alert Security to enforce any provision of this Agreement or any of its rights, or to exercise any election herein provided, shall not be considered a waiver of such provision or election or in any way affect the validity of this Agreement. Alert Security's exercise of any of its rights or elections shall not preclude Alert Security from exercising the same or any other right it may have under this Agreement.

**13. SCOPE OF SERVICES:** This Agreement and written schedule of Personnel assignments, patrol inspections and post orders, which collectively set forth the Security Services to be performed, may be changed only with the written approval of Alert Security. Unless so changed, Alert Security shall not be obligated to perform any services not specifically set forth therein. Amendments to this Agreement must be in writing and signed by authorized representatives of the parties hereto. If there is any conflict between the terms of any other documents and this Agreement, this Agreement shall control.

**14. NOTICES:** All notices shall be in writing and shall be sufficiently given if made by invoice, overnight courier or by certified mail addressed to the other party at its address set forth herein or at such other address as the other party may later designate by written notice given hereunder. A copy of Client's notices to Alert Security shall also be sent to Alert Security's executive office, located at 1750 Skyline Blvd. Suite 229, Portland, OR 97221.

**15. ATTORNEY FEES AND COSTS:** In the event of any dispute between Alert Security and Client arising out of or relating in any manner to this Agreement, the prevailing party shall be entitled to recover all of its attorney fees, costs, and expenses (including expert witness fees) incurred in connection with the dispute.

**16. ENTIRE AGREEMENT AND INTERPRETATION:** This Agreement constitutes the entire agreement and understanding between the parties, and supersedes all prior and contemporaneous agreements, communications, representations, negotiations, discussions, warranties, understandings of the Parties, whether written or oral. This Agreement is negotiated between the Parties, and in the event of an ambiguity in any provision, neither party shall be deemed the drafter of any provision.

**17. GOVERNING LAW; CHOICE OF FORUM:** This Agreement shall be governed and interpreted in accordance with the laws of the State of Oregon without regard to conflict of law principles. If any provision is deemed to be unenforceable, it shall be severed from this Agreement, and the remaining provisions shall be interpreted so that this Agreement and all its other provisions shall remain in full force and effect. Multnomah

County, Oregon shall be the exclusive venue of any disputes related to this Agreement.

additional locations of Client serviced by Alert Security after the date of this Agreement.

**18. AUTHORITY:** Alert Security sales personnel are not authorized to change or amend this Agreement orally or in writing. This Agreement shall not become binding upon Alert Security until executed by an authorized manager or corporate officer of Alert Security.

**20. SUCCESSORS AND ASSIGNS:** This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

**19. ADDITIONAL CLIENT LOCATIONS:** Except for location, hours of service and their commencement date as shown in Exhibit A, and Personnel/Equipment, Standard Base and Overtime Rates, Holiday Rates and other applicable rates as set forth Exhibit B, each of the terms and conditions contained in this Agreement shall be applicable to any

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the by their respective duly authorized officers.

Client:



By: Steve Schroeder, Owner

Date: 03/23/2026

Alert Security:

By: Christopher Wright, President

Date: \_\_\_\_\_

**EXHIBIT A – STATEMENT OF WORK**

| <u>Location</u>                                                                                                                                                                         | <u>Hours</u>  | <u>To Commence On (Date and Time)</u>                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------|
| <b>Unarmed Security Officers to work per client specific schedule on clients provided schedule in advance. Officer duties to be discussed and put in post orders prior to starting.</b> | <b>Guards</b> | <b>Per client provided schedule / 4 officer's work 1 to arrive early to help with the road closure on Cowan Dr/Idlewild Dr</b> |

**2026 Food Truck Friday Dates**

**Idlewild Park -Fridays 4 officers**

**Event time 4pm – 9 pm**

**June: \_\_\_5 \_\_\_12 \_\_\_19 \_\_\_26**

**July: \_\_\_3 \_\_\_10 \_\_\_17**

**\_\_\_24 \_\_\_31**

**August: \_\_\_7**

**Sun Valley - Thursdays 2 officers**

**Event time 4 pm - 8 pm**

**June: \_\_\_11 \_\_\_18 \_\_\_25**

**EXHIBIT B – RATE SCHEDULE**

| <u>Personnel/Equipment</u>             | <u>Standard Base Rate/Overtime Rate</u>    |
|----------------------------------------|--------------------------------------------|
| <b><u>Unarmed Security Officer</u></b> | <b>\$35.00 per hour / \$52.50 per hour</b> |

Holiday rates shall apply on each legally declared national, state, or local holiday. Holiday rates will be as follows:

| <u>Holiday</u>   | <u>Rates</u> |
|------------------|--------------|
| New Years Day    | \$52.50      |
| MLK Day          | \$52.50      |
| Memorial Day     | \$52.50      |
| Independence Day | \$52.50      |
| Labor Day        | \$52.50      |
| Veterans Day     | \$52.50      |
| Thanksgiving Day | \$52.50      |
| Christmas Day    | \$52.50      |

# **Waste Management**



Reno Street Food Food Truck Friday <renostreetfood@gmail.com>

**Food Truck Friday Customer ID: 28-67447-83004- Waste Management services 2026**

Reno Street Food -Food Truck Events <renostreetfood@gmail.com>

Fri, Apr 10, 2026 at 1:34 PM

Reply-To: [Redacted]  
To: "Villarruel, Alma" [Redacted]  
Cc: Reno Street Food Food Truck Friday [Redacted]

Alma,  
Thank you for your assistance. Here is the info for my company Reno Street Food and our 4 Food Truck Events we will be producing this summer.

Customer ID: 28-67447-83004  
Customer Name: RENO STREET FOOD

Please update our billing address:  
Reno Street Food, LLC

[Redacted]

Services were exemplary last year and we appreciate you.  
Here are our locations and dates:

**FRIDAY**

30 Yrd Dumpster -with drop off on Friday AM and pickup on Saturday AM  
City of Reno Park -same drop off location as 2024 - Policeman's Memorial Parking Lot  
(located near the intersection of Cowand Dr and Mastrionni Dr inside Idlewild Park)

See map of drop off location attached  
IDLEWILD PARK, RENO – FRIDAYS

June: \_\_\_ 5 \_\_\_ 12 \_\_\_ 19 \_\_\_ 26  
July: \_\_\_ 3 \_\_\_ 10 \_\_\_ 17 \_\_\_ 24 \_\_\_ 31  
August: \_\_\_ 7

**THURSDAY**

12 Yrd Dumpster-with drop off on Thursday AM and pickup on Friday AM  
County of Washoe Park-8085 SILVER LAKE RD - (APN 550-020-21)- Drop off Dumpster in parking lot (see attached map)  
NORTH VALLEYS REGIONAL PARK, NORTH RENO (Sky Vista Pkwy) -THURSDAYS

June: \_\_\_ 11 \_\_\_ 18 \_\_\_ 25  
July: \_\_\_ 2 \_\_\_ 9 \_\_\_ 16 \_\_\_ 23 \_\_\_ 30  
August: \_\_\_ 6

**\*\*NEW\*\* THURSDAY**

12 Yrd Dumpster-with drop off on Thursday AM and pickup on Friday AM  
Old Sun Valley Sclaris Parking Lot 5430 SUN VALLEY BLVD (APN 085-220-17) Drop off Dumpster in parking lot (see attached map)

June: \_\_\_ 11 \_\_\_ 18 \_\_\_ 25

**WEDNESDAY**

12 Yrd Dumpster-with drop off on Wednesday AM and pickup on Thursday AM  
City of Reno park -2121 LONG MEADOW DR- (APN: 165-011-18) Drop off Dumpster in parking lot (see attached map)  
CYAN PARK, SOUTH RENO (Veterans Pkwy and Long Meadow Dr)

WEDNESDAYS  
June: \_\_\_ 10 \_\_\_ 17 \_\_\_ 24  
July: \_\_\_ 1 \_\_\_ 8 \_\_\_ 15 \_\_\_ 22 \_\_\_ 29  
August: \_\_\_ 5

Looking forward to receiving a contract for services.

Cheers,  
**45**

Founder/Owner  
The Mayor of Idlewild

Reno Street Food

Food Truck Events  
June-August, 2026

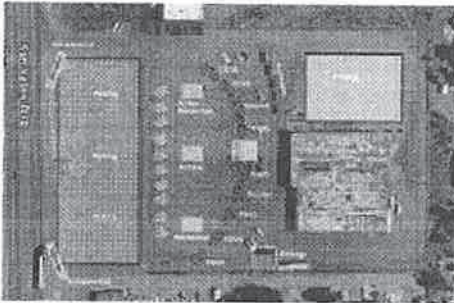
Friday night -Idlewild Park -June 5 - August 7 from 4pm-9pm  
Thursday night - North Valleys – Washoe County’s North Valleys Regional Park  
June 11 – August 6 from 4pm-8pm  
Wednesday night – South Reno - CYAN Park  
June 10 - August 5 from 4pm – 8pm

Website: <http://www.RenoFoodTruckEvents.com>

Facebook: <http://www.facebook.com/RenoStreetFood>

Instagram: @FoodTruckFridayReno

**5 attachments**



**Sun Valley location map-draft for discussion.jpg**  
207K

 **North Valleys Regional Park -WM Dumpster Drop Off THURSDAY AM.pdf**  
110K

 **Idlewild Park 30 Yrd Dumspter location-FRIDAY 2025.pdf**  
754K

 **CYAN Park WM Dumpster Drop Off location-Wednesdys.pdf**  
262K

 **Food Truck Friday-Idlewild Park-Dumpster Delivery Location.pdf**  
369K

# **Clean Up -Trash Management**

## **Food Truck Thursdays Sun Valley-limited dates**

### **Porter Trash Management- by Event Specialties NV**

#### **Limited dates**

Thank you for the opportunity to submit a bid for porter services for **Food Truck Thursdays at Sun Valley**. Below is our proposed scope of services, terms, and pricing for the 2026 season.

#### **Event Details**

Event: Food Truck Thursdays Sun Valley

Location: Sun Valley (old Sclaris lot corner of 4<sup>th</sup> St and Sun Valley Blvd)

Dates: Thursdays: from June 11, June 18, June 25, 2026 (3 total events)

Event Hours: 4:00 PM – 8:00 PM

Porter Service Hours: 3:00 PM – 9:00 PM

#### **Scope of Services Provided**

We will provide all labor, equipment, and supplies necessary to maintain cleanliness throughout the event and post-event, including but not limited to:

- Trash receptacles
- Push carts
- Trash pickers
- Gloves
- Trash bags
- On-site porter staffing

Our team will monitor trash levels during the event, perform continuous grounds maintenance, and complete post-event cleanup within the service window.

#### **Responsibilities & Conditions**

- In the event the organizer is fined for trash left in the park, our porter service fee for that specific week will be waived, and we will cover the cost of the fine.
- The client is responsible for providing **Waste Management (WM) dumpster**.
- All food vendors are required to haul away their own trash from their booths.

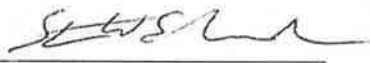
- We do not clean or handle hazardous materials or bodily fluids (including but not limited to feces, vomit, blood, or urine). Any such cleanup will require a professional biohazard service.
- If WM fails to deliver a dumpster, or if waste volume exceeds the allotted dumpster capacity, a **2x dump fee** will be charged.

**Pricing & Payment Terms**

- \$500 per event
- To be paid weekly as per Reno Street Food

This proposal covers all 3 scheduled Food Truck Thursdays Sun Valley

Please let us know if you have any questions or if you would like to move forward. We are happy to provide additional details or documentation as needed.



February 16, 2026

Auth Signature

Date

Reno Street Food, LLC



Event Specialties  
Brighton Dennison



**Statement**

**Of**

**Assets**

**Liabilities**

**OUTDOOR COMMUNITY EVENT  
STATEMENT OF ASSETS**

As of 4/21/2026, 20  

(Describe fully and indicate assets pledged)

(If additional space is required, attached supporting pages or documents)

**Current Assets**

Cash on hand \_\_\_\_\_ \$ 15,000

Cash in safe deposit box \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Location of Box \_\_\_\_\_

Cash in \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Name, Bank and Branch \_\_\_\_\_

Cash in \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Name, Bank and Branch \_\_\_\_\_

Accounts and notes receivable (describe nature of receivable and when due)

Reno Street Food Vendor Contracts JUN - Aug \$ 296,050

65 contracts \$ \_\_\_\_\_

Other current assets

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**Investments**

Stocks, Bonds, etc (Market value) (If close held corporation, furnish current balance sheet)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Investments, other than stocks and bonds

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**Fixed assets**

Real estate (Give location, description and fair value of each parcel)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**Other assets**

Automobiles and other personal property

1 2008 Chevy Tahoe \$ 4000.

1 12 foot single axle cargo trailer \$ 1500.

\_\_\_\_\_ \$ \_\_\_\_\_

**Total Assets**

\_\_\_\_\_ \$ 316,550.-

Steve Schroeder

Print Name

[Signature]

Signature

4/21/26  
Date

**OUTDOOR COMMUNITY EVENT  
STATEMENT OF LIABILITIES**

As of 4/21/2026, 20  

(Describe fully, indicate secured liabilities)

(If additional space is required, attached supporting pages or documents)

**Current liabilities**

Notes payable \_\_\_\_\_ \$ 0  
Name, Bank and Branch \_\_\_\_\_

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch \_\_\_\_\_

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch \_\_\_\_\_

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch \_\_\_\_\_

Due \_\_\_\_\_ How secured \_\_\_\_\_

Other notes payable (indicate name, address and how secured)  
\_\_\_\_\_  
\$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Accounts payable ..... \$ \_\_\_\_\_  
Liability for Federal Income Tax (delinquent) ..... \$ 15,000  
Provision for current year's Federal Income Tax ..... \$ 15,000  
Provisions for other current taxes ..... \$ \_\_\_\_\_  
Liability for other delinquent taxes ..... \$ \_\_\_\_\_

Mortgages payable (List each mortgage separately, how secured, and monthly payments due thereon)  
\_\_\_\_\_  
\$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Other liabilities  
\_\_\_\_\_  
\$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Total Liabilities** ..... \$ 30,000

Contingent liabilities (describe)  
\_\_\_\_\_

Steve Schroeder  
Print Name

[Signature]  
Signature  
4/21/26  
Date

**State of NV**  
**LLC**  
**information**

STATE OF NEVADA

**FRANCISCO V. AGUILAR**  
Secretary of State



**C. MURPHY HEBERT**  
Chief Deputy Secretary of State

**DEANNA L. REYNOLDS**  
Deputy Secretary for Commercial Recordings

OFFICE OF THE  
SECRETARY OF STATE

steve schroeder  
[Redacted]

**Work Order #:** W2025113000670  
November 30, 2025  
Receipt Version: 1

**Special Handling Instructions:**

**Submitter ID:** 260794

**Charges**

| Description        | Fee Description      | Filing Number | Filing Date/Time       | Filing Status | Qty | Price    | Amount   |
|--------------------|----------------------|---------------|------------------------|---------------|-----|----------|----------|
| Annual List 2/2026 | Fees                 | 20255341581   | 11/30/2025 12:28:07 PM | Approved      | 1   | \$150.00 | \$150.00 |
| Annual List 2/2026 | Business License Fee | 20255341581   | 11/30/2025 12:28:07 PM | Approved      | 1   | \$200.00 | \$200.00 |
| Total              |                      |               |                        |               |     |          | \$350.00 |

**Payments**

| Type        | Description            | Payment Status | Amount   |
|-------------|------------------------|----------------|----------|
| Credit Card | 7645344746576686503083 | Success        | \$350.00 |
| Credit Card | Service Fee            | Success        | \$8.75   |
| Total       |                        |                | \$358.75 |

**Credit Balance:** \$0.00

steve schroeder  
[Redacted]

STATE OF NEVADA

**FRANCISCO V. AGUILAR**  
Secretary of State



**C. MURPHY HEBERT**  
Chief Deputy Secretary of State

**DEANNA L. REYNOLDS**  
Deputy Secretary for Commercial Recordings

OFFICE OF THE  
SECRETARY OF STATE

**Business Entity - Filing Acknowledgement**

11/30/2025

**Work Order Item Number:** W2025113000670 - 4881844  
**Filing Number:** 20255341581  
**Filing Type:** Annual List  
**Filing Date/Time:** 11/30/2025 12:28:07 PM  
**Filing Page(s):** 2

**Indexed Entity Information:**

**Entity ID:** E0076902013-7

**Entity Name:** RENO STREET FOOD LLC

**Entity Status:** Active

**Expiration Date:** None

Commercial Registered Agent

UNITED STATES CORPORATION AGENTS, INC.



The attached document(s) were filed with the Nevada Secretary of State, Commercial Recording Division. The filing date and time have been affixed to each document, indicating the date and time of filing. A filing number is also affixed and can be used to reference this document in the future.

Respectfully,

FRANCISCO V. AGUILAR  
Secretary of State



FRANCISCO V. AGUILAR  
 Secretary of State  
 401 North Carson Street  
 Carson City, Nevada 89701-4201  
 (775) 684-5708  
 Website: [www.nvsos.gov](http://www.nvsos.gov)  
[www.nvsilverflume.gov](http://www.nvsilverflume.gov)

# Annual or Amended List and State Business License Application

ANNUAL  AMENDED (check one)

**List of Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers:**

|                             |                                                        |
|-----------------------------|--------------------------------------------------------|
| <b>RENO STREET FOOD LLC</b> | <b>NV20131093429</b>                                   |
| NAME OF ENTITY              | Entity or Nevada Business Identification Number (NVID) |

**TYPE OR PRINT ONLY - USE DARK INK ONLY - DO NOT HIGHLIGHT**

**IMPORTANT:** Read instructions before completing and returning this form.

Please indicate the entity type (check only one):

- Corporation
  - This corporation is publicly traded, the Central Index Key number is:
- Nonprofit Corporation (see nonprofit sections below)
- Limited-Liability Company
- Limited Partnership
- Limited-Liability Partnership
- Limited-Liability Limited Partnership
- Business Trust
- Corporation Sole

|                                                                     |                                           |
|---------------------------------------------------------------------|-------------------------------------------|
| Filed in the Office of<br><br>Secretary of State<br>State Of Nevada | Business Number<br><b>E0076902013-7</b>   |
|                                                                     | Filing Number<br><b>20255341581</b>       |
|                                                                     | Filed On<br><b>11/30/2025 12:28:07 PM</b> |
|                                                                     | Number of Pages<br><b>2</b>               |
|                                                                     |                                           |

Additional Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers, may be listed on a supplemental page.

**CHECK ONLY IF APPLICABLE**

Pursuant to NRS Chapter 76, this entity is exempt from the business license fee.

- 001 - Governmental Entity
- 006 - NRS 680B.020 Insurance Co, provide license or certificate of authority number

**For nonprofit entities formed under NRS chapter 80:** entities without 501(c) nonprofit designation are required to maintain a state business license, the fee is \$200.00. Those claiming an exemption under 501(c) designation must indicate by checking box below.

Pursuant to NRS Chapter 76, this entity is a 501(c) nonprofit entity and is exempt from the business license fee. Exemption Code 002

**For nonprofit entities formed under NRS Chapter 81:** entities which are Unit-owners' association or Religious, Charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C § 501(c) are excluded from the requirement to obtain a state business license. Please indicate below if this entity falls under one of these categories by marking the appropriate box. If the entity does not fall under either of these categories please submit \$200.00 for the state business license.

Unit-owners' Association       Religious, charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C. §501(c)

**For nonprofit entities formed under NRS Chapter 82 and 80: Charitable Solicitation Information - check applicable box**

Does the Organization intend to solicit charitable or tax deductible contributions?

- No - no additional form is required
- Yes - the "Charitable Solicitation Registration Statement" is required.
- The Organization claims exemption pursuant to NRS 82A 210 - the "Exemption From Charitable Solicitation Registration Statement" is required

\*\*Failure to include the required statement form will result in rejection of the filing and could result in late fees.\*\*



FRANCISCO V. AGUILAR  
 Secretary of State  
 401 North Carson Street  
 Carson City, Nevada 89701-4201  
 (775) 684-5708  
 Website: [www.nvsos.gov](http://www.nvsos.gov)  
[www.nvsilverflume.gov](http://www.nvsilverflume.gov)

**Annual or Amended List  
 and State Business License  
 Application - Continued**

**Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers:**

CORPORATION, INDICATE THE Managing Member:

|                        |      |                       |
|------------------------|------|-----------------------|
| <b>STEVE SCHROEDER</b> |      | <b>USA</b>            |
| Name                   |      | Country               |
| [REDACTED]             |      |                       |
| Address                | City | State Zip/Postal Code |

None of the officers and directors identified in the list of officers has been identified with the fraudulent intent of concealing the identity of any person or persons exercising the power or authority of an officer or director in furtherance of any unlawful conduct.

I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.

**X STEVE SCHROEDER**

**Signature of Officer, Manager, Managing Member,  
 General Partner, Managing Partner, Trustee,  
 Subscriber, Member, Owner of Business,  
 Partner or Authorized Signer** FORM WILL BE RETURNED IF

**Managing Member**

Title

**11/30/2025**

Date

UNSIGNED

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

RENO STREET FOOD LLC

**Nevada Business Identification # NV20131093429**

**Expiration Date: 02/28/2027**

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

**License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 11/30/2025.



*FV Aguilar*

Certificate Number: B202511306316102

You may verify this certificate  
online at <https://www.nvsilverflume.gov/home>

FRANCISCO V. AGUILAR  
Secretary of State

# Insurance

**OUTDOOR COMMUNITY EVENT  
INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS**

Pursuant to Washoe County Code section 25.303, any applicant for a Washoe County outdoor community event license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor community event license may be issued.

**INDEMNIFICATION & HOLD HARMLESS**

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

**INSURANCE REQUIREMENTS**

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT.

APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

**NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor community business license application, but must be furnished prior to the issuance of the license.**

I hereby agree to the all of the provisions stated above:

Sun Valley Community Food Trucks      June 11, 18, 25  
Name of Event      Date(s) of Event

Sten Schroeder      [Signature]  
Applicant's name (printed)      Applicant's signature

Date: 4/23/26



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/07/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                |                                               |        |
|------------------------------------------------|-----------------------------------------------|--------|
| PRODUCER<br>L/P Insurance Services LLC         | CONTACT NAME: Sarah Rolston                   |        |
|                                                | PHONE (A/C, No, E): [REDACTED] FAX (A/C, No): |        |
| INSURED<br>Reno Street Food, LLC<br>[REDACTED] | INSURER(S) AFFORDING COVERAGE                 | NAIC # |
|                                                | INSURER A: Ohio Security Insurance Company    | 24082  |
|                                                | INSURER B: Ohio Casualty Insurance Compan     | 24074  |
|                                                | INSURER C:                                    |        |
|                                                | INSURER D:                                    |        |
|                                                | INSURER E:                                    |        |
|                                                | INSURER F:                                    |        |

COVERAGES CERTIFICATE NUMBER: 26-27 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                | ADDL INSD | SUBR WVD                                                    | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                 |                                                      |                                    |                                    |                                |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------|---------------|-------------------------|-------------------------|----------------------------------------|------------------------------------------------------|------------------------------------|------------------------------------|--------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                                                                                               |           |                                                             | BLS2763282668 | 06/01/2026              | 06/01/2027              | EACH OCCURRENCE \$ 1,000,000           |                                                      |                                    |                                    |                                |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER:                                                                                        |           |                                                             |               |                         |                         |                                        | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 | MED EXP (Any one person) \$ 15,000 | PERSONAL & ADV INJURY \$ 1,000,000 | GENERAL AGGREGATE \$ 3,000,000 |
|          | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY |           |                                                             |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$ | BODILY INJURY (Per person) \$                        | BODILY INJURY (Per accident) \$    | PROPERTY DAMAGE (Per accident) \$  |                                |
| B        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE                                                                         |           |                                                             | USO2763282668 | 06/01/2026              | 06/01/2027              | EACH OCCURRENCE \$ 1,000,000           |                                                      |                                    |                                    |                                |
|          | DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                                                                                                                                      |           |                                                             |               |                         |                         |                                        | AGGREGATE \$ 1,000,000                               |                                    |                                    |                                |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                           |           | <input type="checkbox"/> Y / <input type="checkbox"/> N / A |               |                         |                         | PER STATUTE                            | OTH-ER                                               | E.L. EACH ACCIDENT \$              | E.L. DISEASE - EA EMPLOYEE \$      | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Coverage:Re: Reno Street Food is providing food trucks for a 3 date limited event in Sun Valley. June 11, 18, 25, 2026. Project Name/Contract Number: when Named Insureds operations are performed for [Certificate Holder] pursuant to a valid written contract or agreement executed by Named Insured prior to loss. In accordance with the policy(ies) listed above: Additional Insured Status is determined by attached GL Form #CG 88 10 04 13; Waiver of Subrogation Status is determined by GL Form CG CG 88 10 04 13, Umbrella Form CU 64 95 10 21; Primary and Non-Contributory Status is determined by GL Form CG 88 10 04 13. "Reno Street Food, City of Reno, County of Washoe, Sun Valley General Improvement District, its officers, employees and agents"

|                                                           |                                                                                                                                                                                |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CERTIFICATE HOLDER<br>Reno Street Food, LLC<br>[REDACTED] | CANCELLATION<br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                           | AUTHORIZED REPRESENTATIVE<br>                                                                                                                                                  |

# Contributions

**OUTDOOR COMMUNITY EVENT  
CONTRIBUTORS OR INVESTORS LIST**

(List the names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event)  
(attach additional sheets if needed)

Name

Address

Mariluz Garcia 1001 E. 9th St. Bldg A Reno NV 89512  
Ward 3 Washoe County Commissioner

**ANCILLARY SERVICES OR ACTIVITIES LIST**

(List the names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event)  
(attach additional sheets if needed)

Name

Address

TO BE DETERMINED

Youth DANCE Groups

A BAND

Youth Cheer Groups

# **Release of Claims/Auth to release information**

**OUTDOOR COMMUNITY EVENT  
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

**AUTHORIZATION TO RELEASE INFORMATION**

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at 12:30 pm on the 24<sup>th</sup> day of April, 2026.

Steve Schroeder  
Printed name of applicant

[Signature]  
Signature of applicant

Subscribed and sworn to before me this 24 day of April, 2026

Meredith Kenyon  
Notary Public in and for said county and state

My commission expires: January 13, 2029

