



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: April 28, 2026

DATE: March 24, 2026

TO: Board of County Commissioners

FROM: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects, Community Services Department, 328-2043, desmith@washoecounty.gov

THROUGH: Eric Crump, Director, Community Services Dept., 775-328-3625, ecrump@washoecounty.gov

SUBJECT: Recommendation to approve Amendment #2 to the Agreement for Services between Washoe County and Verus Associates Nevada, LLC for onsite discovery, programming, design, and construction engineering support related to the Washoe County Sheriff's Office Detention and Courts Security Control System Upgrade Project, [in the amount of \$219,480.00]. The scope of services includes onsite discovery and programming to support more effective design and technical document development, as well as construction oversight to facilitate successful project delivery. These efforts will support a future construction project that meets necessary safety requirements for ingress/egress and facility control systems at the 911 Parr Boulevard Detention Facility. (Commission District 5.) FOR POSSIBLE ACTION

SUMMARY

The scope of the project includes onsite discovery, engineering design, and programming for the replacement of aged door control, communication, and security camera systems at the Washoe County Sheriff's Office Detention Facility (911 Parr Boulevard). These professional services include system upgrades such as new door control software and firmware, programmable logic controllers, camera systems, and intercom systems at the identified County facilities.

Verus Associates Nevada, LLC was competitively selected to perform these services following a Request for Qualifications (RFQ) process in accordance with 2 CFR 200.320 requirements. This included the use of a competitive qualifications-based procurement process for professional design services with sealed Statements of Qualifications, received on March 8, 2022. All submissions were evaluated, scored, and ranked for appropriate selection. In addition and following the federal procurement standards as required for the use of ARPA funding, Verus Associates Nevada LLC scope of work and proposal were determined to be necessary and reasonable per Section 4 of the ARPA Procurement Procedures.

Staff has verified in the System for Award Management Exclusions that Verus Associates Nevada LLC is not excluded from receiving federal government contracts as a result of being debarred.

AGENDA ITEM # _____

County Strategic Objective supported by this item: Fiscal Sustainability: Long-term sustainability.

PREVIOUS ACTION

In October 2025 Amendment #1 was executed by the parties extending the effective date of the Professional Services Agreement with Verus and time schedule for completion from July 31, 2024, to December 31, 2026. Amendment #1 also increased the not to exceed sum by \$5,216.00 for a new contract sum of \$696,840.00.

On October 25, 2022, the Washoe County Board of Commissioners (Board) approved an agreement with Verus Associates Nevada LLC in the amount of \$691,624.00 for the services include design and technical document development as well as construction oversight to support a future construction project that meets minimum safety requirements for ingress/egress and facility controls at the 911 Parr Blvd. Detention Facility and at the 75 Court St. and 1 South Sierra Courts Facilities.

On May 17, 2022, the Washoe County Board of Commissioners (Board) approved the Capital Improvement Plan (CIP) for Fiscal Years 2023-2027 which included \$2 Million for the Washoe County Sheriff's Office Jail Security and Communication System project.

On May 24, 2022, the Board approved the allocation of American Rescue Plan Act funds through the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund in a total amount of \$2,902,258.66, which included \$2 Million for the Washoe County Sheriff's Office Security Upgrade.

BACKGROUND

On January 21, 2026, Washoe County Engineering and Capital Projects terminated, without cause, its agreement with American Southwest Electrical. During the installation of hardware, software, and communication equipment at the Courts Complex, it was determined that documentation previously provided to the design team was outdated and inaccurate. As a result, both County staff and the design team identified concerns regarding the reliability of the existing information. To address these issues, an onsite discovery phase is recommended to conduct a comprehensive evaluation of wiring, programming, and installed equipment, ensuring the design documents are as accurate as possible prior to the bidding phase.

The Washoe County Sheriff's Office Detention Facility and Washoe County Courts at 1 South Sierra and 75 Court Street have security control systems that have been discontinued, reached end of life (vendor support) or will by October of 2023. These systems allow Sheriff Support Specialists to monitor and control access to some of the most secure and sensitive locations in the entire county. Currently, the software and hardware components operate poorly and are prone to intermittent failures that require repairs and impede the safe and timely flow of people through these facilities. A replacement of components will ensure the continued reliable operation of these areas well into the future. This design agreement is for the Washoe County Sheriff's Office Detention Facility at 911 Parr Blvd. as well as for the 75 Court St. and 1 South Sierra Courts facilities. This design and programming effort will be followed with a competitively bid project to acquire and install the necessary hardware and software.

In accordance with Federal regulations 2 CFR 200.320(b)(2)(iv), the Non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are

evaluated, and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services through A/E firms that are a potential source to perform the proposed effort.

FISCAL IMPACT

Sufficient budget authority for this bid award and contingency is available in the FY26 budget in the Capital Improvement Fund (402), in the WCSO Jail Security and Communication Sys (PW920415), Professional Services (710100).

RECOMMENDATION

It is recommended that the Board of County Commissioners approve Amendment #2 to the Agreement for Services between Washoe County and Verus Associates Nevada, LLC for onsite discovery, design, programming, and construction engineering support related to the Washoe County Sheriff's Office Detention and Courts Security Control System Upgrade Project, in the amount of \$219,480.00. The scope of services includes onsite discovery to support more effective design and technical document development, as well as construction oversight to facilitate successful project delivery. These efforts will support a future construction project that meets necessary safety requirements for ingress/egress and facility control systems at the 911 Parr Boulevard Detention Facility.

POSSIBLE MOTION

Should the Board agree with Staff's recommendation, a possible motion would be "Move to approve Amendment #2 to the Agreement for Services between Washoe County and Verus Associates Nevada, LLC for onsite discovery, design, programming, and construction engineering support related to the Washoe County Sheriff's Office Detention and Courts Security Control System Upgrade Project, in the amount of \$219,480.00. The scope of services includes onsite discovery to support more effective design and technical document development, as well as construction oversight to facilitate successful project delivery. These efforts will support a future construction project that meets necessary safety requirements for ingress/egress and facility control systems at the 911 Parr Boulevard Detention Facility."