

Supreme Court of Nevada
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS
Director and State Court
Administrator



JOHN MCCORMICK
Assistant Court Administrator

July 24, 2025

The Honorable Erica Flavin
Sparks Justice Court

Re: Fiscal Year 2026 Award Letter

Dear Judge Erica Flavin:

The Specialty Court Funding and Policy Committee of the Judicial Council of the State of Nevada has approved the Fiscal Year 2026 allocation, to help support the referenced specialty court:

- Sparks Justice Court, Recovery Court, in the amount of \$31,550.00
- Quarterly distributions in the amount of \$7,887.50

The term of this funding is July 1, 2025 – June 30, 2026. The quarterly distributions will be made in July 2025, October 2025, and January 2026. The second through fourth quarter distributions will be adjusted to reflect any carry forward the court holds at the close of the previous fiscal year. For the fourth quarter, distributions may be made monthly, in April, May, and June 2026. All programs will receive their quarterly distributions by Electronic Funds Transfer (EFT). This EFT will be sent directly to your city or county treasurer or if designated a separate account.

The following conditions apply to this funding:

- Compliance with the approved *Nevada Specialty Court Funding Guidelines and Criteria* and the *Nevada Specialty Courts Best Practices and Standards*;
- Use of all required menus in the Drug Court Case Management System (DCCM);
- Keeping an itemized accounting of revenues and expenditures of this allocation in a separate ledger account; and
- Compliance with the required financial status and statistical reporting requirements.

All forms and documents may be found at: [Documents | Media \(nvcourts.gov\)](#)

Please consider this letter as your receipt of approved funding and acknowledgment of the conditions outlined in the *Nevada Specialty Court Funding Guidelines and Criteria* and the *Nevada Specialty Courts Best Practices and Standards*. If you have any questions, please do not hesitate to contact me.

Sincerely,

Stephanie Gouveia

Stephanie D. Gouveia
Specialty Courts Statewide Coordinator
Nevada Supreme Court/Administrative Office of the Courts

Cc: Kathleen McCloskey, Statutory & Family Support Program Manager
Todd Myler, Chief Financial Officer
Cynda Horning
Jessica Brown