



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: January 13, 2026

DATE: December 18, 2025

TO: Board of County Commissioners

FROM: Anne Stoll-Truelock, Fiscal Compliance Officer, 775-328-2418, asthompson@nnph.org

THROUGH: Jack Zenteno, Administrative Health Services Officer, 775-328-2417, jzenteno@nnph.org

SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$21,737.00; no county match] in both revenue and expense to the FY26 Preventive Health and Health Services (PHHS) Block Grant, retroactive to October 1, 2025, through September 30, 2026, for the Population Health Division (PHD) to support Preventive Health and Health Services Program, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On October 29, 2025 the District Health Officer executed this subaward in the total amount of \$25,000.00 for the period of October 1, 2025 through September 30, 2026.

BACKGROUND

Healthy eating and regular physical activity can reduce the risk of chronic diseases and improve the quality of life of individuals. PHHS funds are used to support healthy eating and active living in Washoe County. Activities include collaborating with safe routes to school, identify five opportunities to present and/or promote healthy eating and active living, organize kick-off event for Bike Month, collaborate with two senior site locations to coordinate opportunities for individuals to receive programming resources that support active living.

The Subaward provides funding for personnel, travel, other and indirect expenditures.

GRANT AWARD SUMMARY

Project/Program Name: Population Health Division, Preventive Health and Health Services Program Award

AGENDA ITEM # _____

Scope of the Project: Increase and promote opportunities for adults and youth to engage in safe access to physical activity in their communities

Benefit to Washoe County Residents: Funds will be used to support costs associated with the PHHS program in Reno, Sparks and Washoe County.

On-Going Program Support: NNPH will seek ongoing support through the Federal or State funding programs.

Award Amount: \$25,000.00 (\$21,737.00 direct/\$3,263.00 indirect)

Grant Period: October 1, 2025, to September 30, 2026

Funding Source: Preventive Health and Health Services Block Grant

Pass Through Entity: State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health

CFDA Number: 93.991

Grant ID Number: 1 NB01PW000098-01

Match Amount and Type: No match required

Sub-Awards and Contracts: The Northern Nevada Public Health will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Funding was not included in the FY26 adopted budget, therefore, a budget amendment for \$21,737.00 in both revenue and expense is needed in the following accounts:

Account Number	Description	Amount of Increase/(Decrease)
IO 12607 -431100	Federal Grants	\$ 21,737.00
	Total Revenue	\$ 21,737.00
IO 12607 -701130	Pooled Positions	\$ 19,748.00
IO 12607 -711210	Travel	\$ 341.00
IO 12607 -710500	Other	\$ 1,648.00
	Total Expenditures	\$ 21,737.00

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$21,737.00; no county match] in both revenue and expense to the FY26 Preventive Health and Health Services (PHHS) Block Grant, retroactive to October 1, 2025, through September 30, 2026, for the Population Health Division (PHD) to support Preventive Health and Health Services Program, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$21,737.00; no county match] in both revenue and expense to the FY26 Preventive Health and Health Services (PHHS) Block Grant, retroactive to October 1, 2025, through September 30, 2026, for the Population Health Division (PHD) to support Preventive Health and Health Services Program, and direct Finance to make the appropriate budget amendments."