Washoe County
Notice of Subaward

Period of Performance	Project Name	Federal Award #	ALN (CFDA)	Dollar Amount	WC Internal Order (IO) #	Award ID #
10/1/2026 – 6/30/2028	CrossRoads Families	N/A	N/A	$1,288,670	20572	WOARF27-00005

Purpose of Award: In partnership with the Washoe County Human Services Agency, RISE will establish and operate the CrossRoads Families project, a facility where parents reside with their children to engage in recovery together.

Washoe County Human Services Agency
UEI #: GPR1NY74XPQ5

Federal Awarding Agency Name (if applicable):
N/A

ALN with Name:
N/A

Subrecipient Name (must match UEI registration)
Reno Initiative for Shelter and Equality (RISE)

Fiscal Manager:
Benjamin Castro, ben@renoinitiative.org

Program Manager:
James Drury, james.drury@crossroadsnv.org

Washoe County Human Services Agency Address:
350 S. Center Street
Reno, Nevada 89501

Program Manager
Frankie Lemus, flemus@washoecounty.gov

Subrecipient Address:
PO Box 5254
Reno, NV 89513-5254

UEI #: LE9DBNLGK274
Payee Vendor #: 111881
Tax ID #: 45-5617917

Period of Performance:

Beginning Date: October 1, 2026
Ending Date: June 30, 2028

Award Match Summary (if applicable):

Percentage: N/A and Total Match Amt: N/A

Match category: N/A

Award Budget Summary
Double-click table to complete excel form.

Budget Category		Total
Personnel	$	864,185
Travel	$	8,500
Operating	$	342,805
Equipment	$	2,800
Contractual	$	51,480
Other	$	18,900
Subtotal / Direct	$	1,288,670
Indirect	$	-
Total	**$**	**1,288,670**

State Pass Through Entity: (if applicable)
State of Nevada Office of the Attorney General
One Nevada Agreement

Federal Funds Obligated, This Action:
$0.00

Federal Funds Obligated, All Actions:
$0.00

Indirect Cost Rate: N/A
☐ On File OR ☐ DeMinimus

Disbursement of Funds as follows:
Payment will be made upon receipt and acceptance of reimbursement request, and any requested supporting documentation. A reimbursement request can only be made for actual expenditures specific to this award. Total reimbursement will not exceed $1,288,670 during the award period. Carryover of funding from year to year is not permitted.

Section A – Assurances, Terms, and Conditions

As a condition of receiving awarded funds from Washoe County, the Subrecipient agrees to the following:

1. Subrecipient will collaborate with Washoe County to ensure that project activities and objectives are met.

2. Subrecipient may not use awarded funds for anything other than the awarded purpose. In the event subrecipient expenditures do not comply with this condition, the portion not in compliance must be returned to Washoe County.

3. Subrecipient shall submit reimbursement requests for expenditures only as approved in Section C – Budget Narrative. Any additional expenditures beyond the approved detail in the categorical budget amounts, without prior written approval by Washoe County, and/or by an award amendment, may result in denial of reimbursement.

4. Transferring funds between budgeted categories without written prior approval from Washoe County is prohibited under the terms of this award. Requests to revise approved budgeted amounts must be made in writing to Washoe County and provide sufficient narrative detail to determine justification.

5. Subrecipients are required to maintain **accounting records**, identifiable and trackable by the award number. Such records shall be maintained in accordance with the following:

   a. Records may be destroyed not less than five years (unless otherwise stipulated) after the final financial report has been submitted.
   b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual awards.
   c. All records are subject to audit from local, state or federal personnel or designee.

   Accounting records are defined as all records relating to the expenditure and reimbursement of funds associated with this award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to award activity.

6. Subrecipients are required to maintain **all project and programmatic records** including eligibility supporting documents, procurement supporting documentation, and progress/program reporting. These records must be maintained in accordance with accounting record requirements.

7. This award may be amended at any time when both parties agree to the amendment(s) in writing. Any amendment is subject to approval by both parties. Neither party may assign the amendment(s) without the express written consent of the other party.

8. Nevada Revised Statutes (NRS) Chapter 239 declares certain records and documents to be public documents. Unless documents or records are confidential or privileged, subrecipient agrees that this award and any records related to the performance of the duties described in this award and which are required to be provided to Washoe County by agreement may be public documents and may be available for distribution. The subrecipient gives express permission to make copies of the award and related documents.

9. The subrecipient shall timely disclose, in writing to the Washoe County program contact of this award, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this subgrant award. Failure to make required disclosures can result in award termination.

10. Any activities Subrecipient performs under this award will acknowledge the source of funds and that funding was provided through Washoe County.

11. When applicable, subrecipient agrees that any and all printed documents purchased or produced within the scope of this award will include the printed statement: "This publication (journal, article, etc.) was supported by Washoe County with State of Nevada Office of the Attorney General's One Nevada Agreement funds for the CrossRoads Families Program, grant # WOARF24-00002, and is solely the responsibility of the authors. It does not necessarily represent the official views of Washoe County or the State of Nevada Office of the Attorney General."

12. No funding associated with this award will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

    a. any federal, state, County, or local agency, legislature, commission, council or board;
    b. any federal, state, County, or local legislator, commission member, council member, board member, or other elected official; or
    c. any officer or employee of any federal, state, County, or local agency, legislature, commission, council or board.

13. Subrecipients of this award must respond to all auditor inquiries. Washoe County is subject to inspection and audit by representatives of federal, state, and local audit agencies, or other appropriate entity required by law to audit the award to:

    a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
    b. ascertain whether policies, plans and procedures are followed;
    c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
    d. determine reliability of financial aspects of the conduct of the project.

14. Any audit of subrecipient expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of awarded funds. It is the policy of Washoe County (as well as federal requirement as specified in the required 2 CFR 200, Subpart F, all U.S. states, local governments, federally recognized Indian tribal governments, and non-profit organizations) that each grantee annually expending $1,000,000 or more in federal assistance have an annual audit prepared by an independent auditor in accordance with the terms and requirements of Subpart F.

15. Under the terms and conditions of this award, the subrecipient and contractors will maintain an active Unique Entity Identifier (UEI) throughout the entire approved period of performance.

16. Subrecipient certifies, by signing this agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any state or federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549 (3 CFR Part 1986 Comp., p.189), Executive Order 12689 (3 CFR Part 1989 Comp., p. 235) and 2 CFR part 1400, Government-wide Debarment and Suspension. This provision shall be required of every subrecipient receiving any payment in whole or in part from federal funds. The use of federal funds will be referenced on page 1 of this award.

17. Subrecipient must comply with all other applicable federal requirements, including:

a. 2 CFR Part 25, Universal Entity Identifier and Central Contractor Registration
b. 2 CFR Part 175, Award Term for Trafficking in Persons
c. 2 CFR Part 1401, Requirements for Drug-free Workplace
d. 41 U.S.C. § 6306, Prohibition on members of Congress Making Contracts with Federal Government: No member of or delegate to Congress or Resident Commissioner shall be admitted to any share or part of this award, or to any funds made to a corporation for the public's general benefit.
e. Executive Order 13513, Federal Leadership on Reducing Text Messaging while Driving: subrecipients are encouraged to adopt and enforce policies that ban test messaging while driving.
f. Pursuant to Executive Order 13043, 62 FR 19217, subrecipient agrees to adopt, and encourage its contractors to adopt and enforce, seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.
g. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and Treasury's implementing regulations at 31 CFR Part 22, which prohibit discrimination on the rounds of race, color, or national origin under programs or activities receiving federal financial assistance.
h. Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
i. The Fair Housing Act, Title VIII-IX of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, national origin, sex, familial status, or disability.
j. 41 U.S.C. § 4712 (a), Enhancement of Recipient and Subrecipient Employee Whistleblower Protection. This award, related awards, and related contracts over the simplified acquisition threshold and all employees working on this award, related awards, and related contracts are subject to the whistleblower rights and remedies established at 41 U.S.C. 4712 (c).
k. 2 CFR Part 200, Appendix II, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.
l. Subrecipient agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
m. Subrecipient agrees to comply with the Equal Employment Opportunity clause and abide by the provisions of Title VI and VII of the Civil Rights Act of 1984 (42 U.S.C. 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on basis of age; Section 504 of the Rehabilitation Act of 1973 which prohibits discrimination on the basis of disabilities; and Nevada Revised Statute (NRS) 613.330 Equal Employment Opportunity.
n. All subrecipient contractors will comply with Davis-Bacon Act, as amended (40 U.S.C. 3141-3144) (40 U.S.C. 3141-3148). When required by Federal program legislation, all contracts in

excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act as supplemented by Department of Labor regulations (29 CFR Part 5, Labor Standards Provisions Applicable to Federally Financed or Assisted Construction).

o. All subrecipient contractors will comply with Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by a non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).

p. Environmental Quality, the subrecipient and its contractors shall comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act, Title 42 U.S.C. 7401-7671q., Section 508 of the Clean Air Act, Title 33 U.S.C. 1368, Executive Order 11738 and, Title 40 CFR part 15 as well as Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387). Violations must be reported to the Washoe County program contact and the Regional Office of the Environmental Protection Agency (EPA).

q. The subrecipient shall comply with the Procurement of Recovered Materials, 2 CFR 200.322. A non-Federal entity that is a state agency or agency of political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the EPA at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired by the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

r. Subrecipient agrees to comply with all applicable requirements in 2 CFR Part 200, Subparts A Through D; 2 CFR Part 200, Subpart E Cost Principles; 2 CFR Part 25; 2 CFR Part 183 and 184.

s. Subrecipient agrees to the Rights to Inventions made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement”, the subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made By Nonprofit Organizations and Small Business Firms under Government Grants, Contracts and Cooperative Agreements”, and any implementing regulations issued by the awarding agency.

18. Any subrecipient receiving funding from Washoe County shall enroll and enter demographic data (including social security number) into the County’s Homeless Management Information System (HMIS) if the majority of individuals receiving services operated by the funded program are experiencing homelessness).

19. Subrecipient shall disclose any existing or potential conflicts of interest relative to the performance of services resulting from this award. Washoe County reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Subrecipients are responsible for notifying their program contact at Washoe County in writing of any actual or potential conflicts of interest that may arise during

the life of this award. Conflicts of interest include any relationship or matter which might place the subrecipient, the subrecipient employees, or the subrecipient's grantees in a position of conflict, real or apparent, between their responsibilities under this award and any other outside interests. Failure to resolve conflicts of interest in a manner that satisfies Washoe County may result in termination of award.

20. Subrecipient represents that it has obtained all rights, grants, assignments, conveyances, licenses, permissions, and authorizations necessary for or incidental to any materials owned by third parties supplied or specified by it for deliverables under this award, and that the use of any such third-party intellectual property does not infringe upon, violate, or constitute a misappropriation of any copyright, trademark, trade secret, or any other proprietary right of any third party. The subrecipient will release Washoe County, its officers, agents and employees harmless from liability of any kind or nature, including the subrecipients use of any copyrighted or un-copyrighted composition, secret process, patented or un-patented invention, article or applicant, and any other intellectual property furnished or used in the performance of this agreement.

21. This award may be immediately terminated by Washoe County at any time during the performance period for the following reasons: 1) conduct that interferes with the administration of the grant; 2) illegal activity of any kind; 3) insolvency; 4) failure to disclose a conflict of interest; 5) influence by gratuity; 6) any other violations of the terms of the grant agreement; 7) performance below expectations without action to improve; and 8) substantiated fraud, abuse, or misappropriation of grant funds.

22. This award may be terminated by either party prior to the date set forth on the Notice of Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this award shall be terminated immediately if for any reason Washoe County, state, and/or federal funding ability to satisfy this award is withdrawn, limited or impaired.

23. No party shall be liable or responsible to the other Party nor be deemed to have defaulted under or breached the terms of this award for any failure or delay in fulfilling or performing any term of this award, when and to the extent such Party's (the impacted Party) failure or delay was caused by or results from the following force majeure event(s):
    a) Acts of God;
    b) Flood, fire, earthquake or other potential disasters or catastrophes such as epidemics, explosion or pandemics (such as COVID-19);
    c) War, invasion, hostilities (war declared or not), terrorist threats or acts, riot or other civil unrest;
    d) Government order, law or action;
    e) Embargos or blockades in effect during the performance period of award;
    f) National or regional emergency;
    g) Strikes, labor shortages or slowdowns or other industrial disturbances; and
    h) Shortage of adequate power or transportation facilities, and other similar events beyond the reasonable control of the impacted Party.

24. The County requires all subrecipients to establish and maintain appropriate licensing and insurance requirements consistent with federal, state and local regulations for activities, personnel etc. This is intended as the subrecipient organization accepting these funds are responsible to pay for loss or liability related any and all actions resulting from the receipt of these funds.

25. The County will not waive and intends to assert available defenses and limitations contained in Chapter 41 of the Nevada Revised Statutes. Any liability of both parties shall not be subject to punitive damages. Actual damages for County breach of this Agreement shall never exceed the amount of funds that have been

appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach.

26. All sections of this Agreement which by their nature should survive termination will survive termination, including without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, duties of indemnification and limitations of liability.

27. All subrecipients are required to comply with applicable local, state, and federal confidentiality and privacy rules. Subrecipients shall collect, maintain, and transmit personal information about services in a manner that ensures security and protects individual privacy (e.g., use of identifiers instead of names or Social Security numbers on information submitted to the County (or other). Any subrecipient that is a covered entity under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) shall also comply with the security and privacy safeguards set forth in Public Law 104-191. Such safeguards shall not restrict the County's access to protected health information which may be necessary to determine program compliance [45 CFR 164.512(d) (1) (iii)].

Special Terms and Conditions

All activities will remain in alignment set forth in the One Nevada Agreement, Opioid Litigation Settlement Documents Use of Funds, and NRS 433.742. Recipient shall maintain relevant information to demonstrate that funds are used exclusively for the treatment and abatement of opioid use disorder and opioid misuse.

Facilities obtained by Subrecipient using Washoe Opioid Abatement Recovery Fund (WOARF) funds allocated through this agreement must be used by the Subrecipient to address opioid use disorders.

Pursuant to the County's Public Benefit Recapture Policy, County shall have a security interest on the Property in an amount equal to the total amount of funds disbursed by the County for acquisition or improvement of the Property and may enforce its security for any violation of this agreement. Recipient shall not sell, convey, assign, lease, transfer, or otherwise dispose of any interest in the Property, nor permit any change in ownership or control, without County's written consent. County may enforce the Lien only in accordance with the WOARF Public Benefit Recapture Policy.

Subrecipient acknowledges that this subaward does not obligate the County for any future costs of the lease and/or purchase. Subrecipient acknowledges and accepts sole responsibility for all costs associated with the lease and/or purchase, care, maintenance, or any other additional expenses related to leasing, owning or operating the selected facility.

Section B – Scope of Work

Human Services Agency - CrossRoads Families

1. Scope of Work

CrossRoads Families will establish and maintain a safe, structured, and supportive housing environment where parents can reside with their children while actively engaging in recovery. Grounded in the Therapeutic Community model, this emphasizes stability, accountability, and daily structure as the foundation for individual and family healing. By removing the barrier of separation between parents and children, the program creates a space where recovery and parenting can occur simultaneously, allowing families to rebuild routines, strengthen relationships, and focus on long-term self-sufficiency within a supportive community.

CrossRoads Families will focus on restoring and strengthening family bonds through intentional, family-centered programming that engages both parents and children in the recovery process. By incorporating parenting education, family therapy, and supportive services, the program helps families rebuild trust, improve communication, and create healthy, stable home environments. The Fatherhood Specialist will provide new Fatherhood and Parenting in Recovery workshops to partner organizations, reaching unique fathers not currently enrolled in CrossRoads. In collaboration with partners, CrossRoads Families will reduce unnecessary family separation and support sustainable reunification outcomes.

CrossRoads Families will improve recovery outcomes by expanding peer-led services and strengthening organizational and system capacity. Staff will provide mentorship, groups, and targeted outreach to increase engagement. Targeted outreach to local organizations and service providers will develop partnerships and strengthen connection to fathers in recovery, facilitate training and workshops, and strengthen referral pathways for fathers. The program will enhance organizational capacity and long-term sustainability through the evolution of a Development Director role, which will support fundraising, partnership development, and staff wellness initiatives aimed at improving retention and reducing burnout. This initiative will serve all CrossRoads and RISE staff, with the goal of building a blueprint for other CrossRoads programming to implement program-specific wellness initiatives and staff support roles to ensure sustainability.

Goal 1	Activity Descriptions	Metric to be Measured
Goal: Provide family-based, supportive and supervised housing and recovery programming		
Expand access to family-centered, recovery-oriented housing	Provide structured and supportive recovery housing to families	# of families impacted by OUD enrolled annually
Improve engagement in recovery services & rates of well-being upon departure	Deliver integrated case management and clinical services, such as Motivational Interviewing and CBT through weekly peer support and family group sessions Provide daily structure through TC models, including peer accountability, structured routine, and shared responsibility to increase overall well-being.	#/% of unduplicated families participating in weekly case management and clinical services #/% of families participating in weekly therapeutic services and activities reporting increased well-being at Departure.

Goal 2	Activity Descriptions	Metric to be Measured
Goal: Strengthen family reunification and preserve family units		
Improve parenting capacity and family relationships	Implement Strengthening Families & Parenting in Recovery groups for internal CrossRoads Participants via Day Track Services and CRF general programming. Day Track services are for non-CrossRoads residents.	# / % of CrossRoads participants completing unique Strengthening Families and Parenting in Recovery groups through the CrossRoads Families (CRF) Program # of workshops facilitated to external fathers. # of participants impacted by OUD in external fatherhood workshops. #/% of external fatherhood workshop participants who enroll in CrossRoads #/% of fathers who participate in fatherhood workshops who report a greater understanding of recovery maintenance while parenting, as measured through BARC-10 #/% of families who exit successfully #/% of participants with a source of income at discharge
	Provide comprehensive parenting workshops, trainings, and workgroups to external fathers, i.e. non-CrossRoads members, through Fatherhood Specialist outreach and partnership with local service providers. This includes Strengthening Families, Parenting in Recovery, and other educational training	
	Provide workforce development, financial literacy, life skills, and other training.	
Increase family reunification and reduce child welfare involvement	Provide supervised visitation and reunification support for program members, including Day Track members and CRF Residents	#/% of unduplicated families that enter the program seeking reunification that are reunified within one year of program entrance #/% of families that entered the program reunified that remain unified after 1 year in the CRF Program. % decrease in CPS involvement (new reports, investigations, removals) from program enrollment to discharge. #/% Families reporting housing stability 3 months post-departure
	Coordinate with child welfare partners for case planning, as needed	
	Families develop and rehearse a recovery maintenance plan.	

		#/% Families reporting recovery stability 3 months post-departure

Goal 3	Activity Descriptions	Metric to be Measured
Goal: Enhance recovery outcomes through peer leaderships, workforce sustainability and systems coordination		
Expand peer-led services and father engagement	Facilitate peer-led groups and mentorship through the PRSS model	# of peer-led PRSS groups facilitated for CRF Residents #/% of residents engaged in 1:1 PRSS mentorship #/ % of PRSS Meetings participated in by members # of MOUs developed with local service providers and organizations for the facilitation of training and workshops, and for strengthening referral pathways #of justice-involved fathers engaged per month
	Establish partnership with local service providers and organizations for facilitation of Fatherhood, Recovery, and Parenting trainings and to strengthen referral pathway for program enrollment in CrossRoads	
	Expand outreach to justice-involved fathers through Fatherhood Specialist and Community Outreach Specialist role	
Strengthen workforce capacity and systems coordination	Implement Development Director role for fundraising & staff wellness initiatives	Outline of Development Director's strategy regarding staff retention, wellness, and appreciation through award period. Staff retention rate #/% satisfaction scores pre/post staff wellness initiatives # of active partnerships & referrals coordinated, tracked via data logs
	Build and maintain partnerships for referral coordination and service alignment	
	Provide quarterly newsletters and social media posts to donors and general public	

2. <u>Subrecipient Required Deliverables and/or Outcomes</u>

I. Provide a Therapeutic Community and holistic support services for 15 family units in a 12-month period.
   a. 15 families impacted by OUD enrolled
   b. 12/15 80% of family members participating in weekly case management and clinical services
   c. 12/15 80% of family members participating in weekly therapeutic services and activities reporting increased well-being at departure
   d. 10/15 70% Families who exit successfully

e. 8/10 80% Families who exit successfully reporting housing stability 3 months post-departure
f. 8/10 80% Families who exit successfully reporting recovery stability 3 months post-departure
g. 8/10 80% of participants with a source of income at discharge
h. 75% of CrossRoads participants complete Strengthening Families and Parenting in Recovery groups through the CrossRoads Families (CRF) Program
    i. 11/15 enrolled resident participants
    ii. 22/29 day track participants
i. 20 workshops facilitated to external fathers
j. 40 participants in external fatherhood workshops
k. 20 justice-involved fathers engaged by outreach
l. 10/25% external fatherhood workshop participants who enroll in CrossRoads
m. 30/75% fathers who participate in fatherhood workshops who report a greater understanding of recovery maintenance while parenting, as measured through BARC-10
n. 45% of families that enter the program seeking reunification that are reunified within 1 year of program entrance
    i. 7/15 enrolled resident participants
    ii. 13/29 day track participants
o. 75% of families that entered the program reunified that remain unified after 1 year in the CRF Program
    i. 11/15 enrolled resident participants
    ii. 22/29 day track participants
p. 20% decrease in CPS involvement (new reports, investigations, removals in a 12 month period) from program enrollment to discharge
q. 5 peer-led PRSS groups facilitated for CRF Residents a week
r. 75% of participants participate in 75% of weekly PRSS group meetings
    i. 11/15 enrolled resident participants
    ii. 22/29 day track participants
s. 95% of residents engaged in 1:1 PRSS mentorship
    i. 14/15 residents
    ii. 27/29 day track participants

II. Enhance sustainability through workforce supports
    a. 70% of staff report improved satisfaction each annual year (you already added this)
    b. Maintain an annual staff retention rate of at least 70%

3. <u>Subrecipient Reporting Requirements</u>

a. Subrecipient agrees to submit quarterly progress reports on or before:
    i. October 10, 2026
    ii. January 10, 2027
    iii. April 10, 2027
    iv. July 10, 2027
    v. October 10, 2027
    vi. January 10, 2028
    vii. April 10, 2028
    viii. July 5, 2028

b. Subrecipient agrees to submit monthly financial reimbursement requests on or before the 10th of the following month. The final financial reimbursement request shall be submitted no later than July 5, 2028.

c. Subrecipient agrees to submit final program within 10 days after the performance period ending date.

Unless otherwise directed, the subrecipient must liquidate all obligations no later than 10 days after the end date of the performance period.

4. Subrecipient Monitoring

Subrecipients are monitored through quarterly progress reports that are reviewed and approved, ensuring completion of required scope of work and deliverables and/or outputs are being accomplished as expected. Recipient monthly financial reimbursement requests will be reviewed and approved to ensure compliance with budget and cost principles. Washoe County conducts risk assessments to determine any additional monitoring necessary (i.e., site visits, desk audits etc.) and will be bulleted below.

- Subrecipient agrees to participate in, and ensure the participation of each subgrantee in, Quarterly WOARF Collaborative Meetings. The in-person meetings will be held in the second month of the quarter (November, February, May, August). The purpose of the meetings is to promote ongoing collaboration among recipients of WOARF funds and enhance sustainability.

5. Subrecipient Reimbursement

Subrecipient monthly reimbursement must be submitted, in the manner prescribed, to the subrecipient's program manager, or designee and in accordance with schedule prescribed in Section B.3.

6. Subrecipient Match

If the award requires cash/in-kind match, all request for reimbursements must have supporting documentation that includes proof of match payment that is reasonable, allocable, and allowable under the terms of the award. Match must be separated and clearly labeled. A match 'dollar' (in-kind or cash) may not be used to provide match for more than one program.

Match provided by volunteer hours or equipment rental/usages must follow an established rate units/hours and the rates are determined by the local market. All equipment must be in good mechanical condition to be allowable. The volunteer per hour calculation is determined by the local market for the specific volunteer activity being provided.

Section C – Budget Narrative

Budget Narrative – FY27: October 1, 2026-June 30, 2027

PERSONNEL COSTS					
Employee Name, Title, Position Description	**Annual Salary**	**Fringe Rate**	**% of Time**	**Mos.**	**Total**
Unknown, Community Coordinator Provides oversight of the CrossRoads Families program, ensuring operations align with the Community as Method (CAM) and Therapeutic Community (TC) model. This role guides the program through real-time coaching, modeling, and interventions that support behavior change, emotional regulation, and family stability. Maintains a safe, structured, and accountable environment while overseeing staff, coaching, and performance to ensure quality and fidelity. Collaborates with Clinical Contractor and HSA Clinician, Eka Diaz, to ensure clinical recommendations are implemented. Collaborates with participants and families on placement, supervision, and service navigation, while coordinating internal and external supports. Also supports aftercare through providing ongoing check-ins and adjusted support to promote long-term stability and successful transition to independent living.	$58,240	16%	100%	9	$50,668.80
Bethany Wilkins, Development Director Research available grant funding, prepare and submit applications, grant reporting, grant SOW & budget monitoring. This role will lead efforts to secure funding and partnerships while also implementing staff wellness initiatives, such as satisfaction assessments, improved training systems, and retention-focused supports, to reduce burnout and sustain a strong, lived-experience workforce.	$104,000	16%	100%	9	$90,480.00
Unknown, PRSS Peer Recovery Support Specialists (PRSS) lead groups, mentor families, and contribute to program operations through a community-as-method approach. These activities support workforce development and elevate lived experience leadership, addressing WOARF priorities related to behavioral health workforce sustainability.	$47,840	16%	50%	9	$20,810.40
New Position, Fatherhood Specialist Fatherhood Specialist will support targeted recruitment, engagement, and retention of fathers through peer-led fatherhood groups, mentorship, and parenting education tailored to the unique experiences of men in recovery.	$47,840	16%	50%	9	$20,810.40
New Position, Community Outreach Specialist Community Outreach Specialist will partner with recovery-oriented organizations, justice system partners, and community-based providers to conduct outreach to incarcerated and justice-involved fathers, as well as those disconnected from traditional services.	$47,840	16%	50%	9	$20,810.40
New Position, Administrative Support *Provide support to leadership with data collection and analysis, monitor program expenses, support the research of funding opportunities, facilitate regional partnerships.*	$47,840	16%	50%	9	$20,810.40
Unknown, Graveyard Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model.*	$43,680	16%	100%	9	$38,001.60
Unknown, Graveyard Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model.*	$43,680	16%	50%	9	$19,000.80

Unknown, Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model.*	$40,560	16%	100%	9	$35,287.20
Unknown, Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model.*	$40,560	16%	100%	9	$35,287.20
Unknown, Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model.*	$40,560	16%	80%	9	$28,229.76
				Personnel Costs Subtotal:	**$ 380,196.96**

TRAVEL

Item, Justification	Cost	# of Trips	# of Days	# of Staff	Total
Mileage Reimbursement Mileage reimbursement for CrossRoads Families (CRF) staff to provide necessary transportation and program support for members and their families. Travel includes transporting members to and from required programming, child supervision and family visitation appointments, CRF events and family enrichment activities, and other CrossRoads sites for services and programming. Mileage also supports staff travel necessary for coordination of participant services and program activities. ($0.76/mile x 10 miles per trip) x 2 trips x 1 staff x 5 days per week = $76/week. 14 weeks in FY27 x 5 days per week = 70 trips.	$7.60	2	70	1	$1,064.00
				Travel Subtotal:	**$ 1,064.00**

OPERATING

Item, Justification	Monthly Cost	Mos.	Total
Office Supplies To purchase essential office supplies (including pens, paper, planners, dry erase markers, file folders, printer paper, and ink) to support daily operations and administrative functions. These materials ensure that program deliverables, documentation, and reporting are completed in an efficient, organized, and timely manner, contributing to overall program effectiveness and accountability.	$200	9	$1,800.00
Occupancy: Rent/Mortgage The Families Program apartment building is central to program delivery, providing stable, rent-free housing where participants live and engage in services. The requested budget supports this environment, with $6,343.05 allocated to mortgage costs and $4,000 to ongoing maintenance and repairs for the older building each month. These investments ensure a safe, functional space that allows families to stabilize, build financial independence, and successfully transition to permanent housing.	$6,343.05	9	$57,087.45
Occupancy: Repairs/Maintenance The Families Program apartment building is central to program delivery, providing stable, rent-free housing where participants live and engage in services. The requested budget supports this environment, with $6,343.05 allocated to mortgage costs and $4,000 to ongoing maintenance and repairs for the older building each month. These investments ensure a safe, functional space that allows families to stabilize, build financial independence, and successfully transition to permanent housing.	$4,000	9	$36,000.00

Utilities Utilities are essential to maintaining a safe, livable, and program-ready environment for families residing on-site. The requested $1,200/month covers electricity, gas, water, and waste management, ensuring consistent access to basic needs such as heating, cooling, sanitation, and daily living functions. Covering these costs allows participants to focus on stabilization, recovery, and financial advancement without added financial burden, directly supporting successful program engagement and outcomes.	$1,200	9	$10,800.00
Professional Development Funding is requested to support ongoing professional development for CrossRoads Families staff, including Peer Recovery Support Specialists, the Community Coordinator, and other program staff. Expenses include conference registration fees, continuing education (CEU) opportunities, online and in-person trainings, workshops, and other evidence-informed learning experiences that strengthen staff knowledge and skills. Professional development ensures staff remain current on best practices in substance use recovery, family-centered care, trauma-informed approaches, peer support, child and family well-being, mental health, and related fields.	$500	9	$4,500.00
Cleaning/Hygiene Supplies The requested $800/month supports cleaning supplies for apartments and shared spaces, as well as essential hygiene items for program members and their children. Maintaining clean, sanitary living environments is critical for health, dignity, and overall well-being, particularly in a shared housing setting. Providing these items removes financial barriers for families and supports consistent program engagement and positive outcomes. This calculation is based on current spending for Cleaning & Hygiene Supplies.	$800	9	$7,200.00
Incentive Awards and Community Enrichment Activities $800 of $1,220 per month is allocated for food to support weekly community meals with Families program participants and welcome meals for each Strengthening Families session. These shared meals foster connection, pro-social engagement, and a sense of belonging, which are key protective factors in preventing OUD/SUD. The amount reflects current costs with a modest increase to accommodate program growth. $422 per month supports Community Enrichment Activities (e.g., museum passes, mini-golf, seasonal family events), providing opportunities for families to build trust, strengthen relationships, and engage in healthy, shared experiences. A portion of the $422/month for Community Enrichment Activities will also include as-needed supplies for activities facilitated on-site at the Families building, including craft supplies (paint, brushes, stickers, etc) and decorations for communally celebrating events such as participant graduations and birthdays (banners, cake candles, balloons, etc). This calculation is based on current spending for food and enrichment activities.	$1,220	9	$10,980.00
Training and Curriculum $11,000 total in year 1 for the purchase of curriculum for Strengthening Families, Fathers in Recovery/Parenting in Recovery, SAFE Home Study, and various training needs for the Fatherhood Specialist and Community Outreach Specialist, as well as CSS and PRSS roles supporting Families Program initiatives. This ensures comprehensive, evidence-based content for each CRF program, group, and/or trainings to external and internal partners.	$1,222	9	$11,000.00
Staff Retention Incentives A total of $7,650 or $850 per month, allocated for staff retention incentives as part of the Development Director's role in workforce sustainability. This includes low-cost strategies such as staff recognition through small gift cards, appreciation meals or events, wellness supports (e.g., fitness or mindfulness resources), and team-building activities. These investments improve morale, reduce burnout, and support retention.	$850	9	$7,650.00
Printing Costs For costs associated with printing program materials, participant workbooks, educational handouts, outreach materials, assessments, forms, and other resources necessary to support daily program operations. Printed materials	$103.41	9	$930.70

ensure participants have accessible, high-quality resources for workshops, case management, parenting education, life skills training, and other program activities.			
Operating Subtotal:		**$**	**147,948.15**

EQUIPMENT			
Item, Justification	**Per Item Cost**	**# of Items**	**Total**
Laptop Computers Purchase of four (4) laptop computers for the Administrative Assistant, Fatherhood Specialist, Community Coordinator, and Outreach Coordinator to ensure staff have the technology necessary to efficiently perform required program responsibilities. Laptops will provide reliable access to program documentation, participant records, email and communication platforms, scheduling systems, data tracking and reporting tools, and other digital resources necessary to coordinate services and meet program deliverables. This equipment will support streamlined workflows, timely documentation, effective communication, and overall program operations. Estimated cost is $700 per laptop, for a total of $2,800	$700	4	$2,800.00
Equipment Subtotal:		**$**	**2,800.00**

CONTRACTUAL			
Contract Purpose, Justification	**Hourly Rate**	**# of Hrs**	**Total**
Clinical Program Support The Clinical Oversight Contractor will provide up to 10 hours per week of licensed clinical oversight and consultation for the CrossRoads Families program. Responsibilities include collaborating with Washoe County Human Services Agency's assigned emergency clinician, Eka Diaz, as needed for complex cases, and partnering with the Community Manager to ensure coordinated, high-quality participant care. The contractor will provide weekly individual therapy and group sessions for residents, offer clinical guidance and case consultation, review treatment planning and documentation as needed, and promote trauma-informed, evidence-based practices that strengthen program quality and participant outcomes. $65.00/hour for 0.30 FTE, or 12 hours per week, totaling $10,920 for 14 weeks between 10/1/26 and 6/30/27 Supervision of consultant's work will be the responsibility of Development Director and Community Director at RISE, with HSA CrossRoads (including their clinician) will periodically audit fidelity to the CrossRoads model. Progress will be monitored through monthly clinical oversight meetings with the Community Director at RISE and HSA CrossRoads leadership staff.	$65	168	$10,920.00
Contractual Subtotal:		**$**	**10,920.00**

OTHER			
Item, Justification	**Monthly Cost**	**Mos.**	**Total**
Insurance (liability, workmans comp) Workman's Compensation and General Liability Insurance are required to execute contract deliverables in a way that provides staff worker's support in case of injury, and liability insurance protects the organization while executing the scope of work outlined in our proposal.	$900	9	$8,100.00
Other Subtotal:		**$**	**8,100.00**

Total Direct Costs		$ 551,029.11
Approved Indirect:	**N/A**	*$ 0.00*
FY27 Project Budget Total		**$ 551,029.11**

Budget Narrative – FY28: July 1, 2027-June 30, 2028

PERSONNEL COSTS

Employee Name, Title, Position Description	Annual Salary	Fringe Rate	% of Time	Mos	Total
Unknown, Community Coordinator Provides oversight of the CrossRoads Families program, ensuring operations align with the Community as Method (CAM) and Therapeutic Community (TC) model. This role guides the program through real-time coaching, modeling, and interventions that support behavior change, emotional regulation, and family stability. Maintains a safe, structured, and accountable environment while overseeing staff, coaching, and performance to ensure quality and fidelity. Collaborates with Clinical Contractor and HSA Clinician, Eka Diaz, to ensure clinical recommendations are implemented. Collaborates with participants and families on placement, supervision, and service navigation, while coordinating internal and external supports. Also supports aftercare through providing ongoing check-ins and adjusted support to promote long-term stability and successful transition to independent living. Rate of $29.12/hr for 1FTE, reflecting 4% COLA increase of $2,329.60 annually.	$60,569.60	16%	100%	12	$70,260.74
Bethany Wilkins, Development Director Research available grant funding, prepare and submit applications, grant reporting, grant SOW & budget monitoring. This role will lead efforts to secure funding and partnerships while also implementing staff wellness initiatives, such as satisfaction assessments, improved training systems, and retention-focused supports, to reduce burnout and sustain a strong, lived-experience workforce.	$104,000	16%	100%	12	$120,640.00
Unknown, PRSS Peer Recovery Support Specialists (PRSS) lead groups, mentor families, and contribute to program operations through a community-as-method approach. These activities support workforce development and elevate lived experience leadership, addressing WOARF priorities related to behavioral health workforce sustainability. Increase in pay reflects 4% COLA for FY28.	$49,753.60	16%	50%	12	$28,857.09
New Position, Fatherhood Specialist Fatherhood Specialist will support targeted recruitment, engagement, and retention of fathers through peer-led fatherhood groups, mentorship, and parenting education tailored to the unique experiences of men in recovery. Increase in pay reflects 4% COLA for FY28.	$49,753.60	16%	50%	12	$28,857.09
New Position, Community Outreach Specialist Community Outreach Specialist will partner with recovery-oriented organizations, justice system partners, and community-based providers to conduct outreach to incarcerated and justice-involved fathers, as well as those disconnected from traditional services. Increase in pay reflects 4% COLA for FY28.	$49,753.60	16%	50%	12	$28,857.09

New Position, Administrative Support *Provide support to leadership with data collection and analysis, monitor program expenses, support the research of funding opportunities, facilitate regional partnerships. Increase in pay reflects 4% COLA for FY28.*	$49,753.60	16%	50%	12	$28,857.09
Unknown, Graveyard Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model. Increase in pay reflects 4% COLA for FY28.*	$45,427.20	16%	100%	12	$52,695.55
Unknown, Graveyard Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model. Increase in pay reflects 4% COLA for FY28.*	$45,427.20	16%	40%	12	$21,078.22
Unknown, Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model. Increase in pay reflects 4% COLA for FY28.*	$49,753.60	16%	100%	12	$57,714.18
Unknown, Community Support Specialist *Provide support to participants regarding expectations and program accountability. Operate and model the CrossRoads Therapeutic Community Model. Increase in pay reflects 4% COLA for FY28.*	$49,753.60	16%	80%	12	$46,171.34
			Personnel Costs Subtotal:		**$ 483,988.38**

TRAVEL					
Item, Justification	**Cost**	**# of Trips**	**# of Days**	**# of Staff**	**Total**
Mileage (rate per mile x # of miles per r/trip) x # of trips x # of staff. ($0.76/mile x 10 miles per trip) x 2 trips x 2 staff x 5 days per week = $76/week. 52 weeks in FY28 x 5 days per week = 260 days.	$7.60	2	260	1	$3,952.00
Southern Nevada Substance Misuse and Overdose Prevention Summit – Las Vegas, NV					
Airfare *Cost per trip (origin & destination) x # of trips x # of staff: Reno to Las Vegas, 1 trip total in FY 28 for 3 staff. Average flight cost of $300 round trip x 3 = $900 in airfare*	$300	1	1	3	$900.00
Baggage Fee $ amount per person x # of trips x # of staff: $50 x 3 people x 1 trip - $150	$50	1	3	3	$150.00
Per Diem $ per day per GSA rate for area x # of trips x # of staff: $86 x 3 staff per day for 1 full day, $64.50 x 3 staff per day for 2 days of travel per GSA rate for Vegas 2026. Total of 451.50.	$51	1	3	3	$459.00
Lodging $ per day +$ tax = total $ x # of trips x #of nights x # of staff: $200/night + 13.38% Vegas lodging tax for 3 staff for 2 nights = $226.76/night per person, or $1360.56 total.	$226.76	1	2	3	$1,360.56
Motor Pool $ per r/trip x # of trips x # of staff. Calculation includes 3 separate ground transportation costs for 3 staff to and from airport, for a total of 6 trips.	$40	6	2	3	$480.00
Parking $ per day x # of trips x # of days x # of staff	$15	1	3	3	$135.00

Travel Subtotal:	**$ 7,436.56**

OPERATING

Item, Justification	Monthly Cost	Mos.	Total
Office Supplies To purchase essential office supplies (including pens, paper, planners, dry erase markers, file folders, printer paper, and ink) to support daily operations and administrative functions. These materials ensure that program deliverables, documentation, and reporting are completed in an efficient, organized, and timely manner, contributing to overall program effectiveness and accountability.	$200	12	$2,400.00
Occupancy: Rent/Mortgage The Families Program apartment building is central to program delivery, providing stable, rent-free housing where participants live and engage in services. The requested budget supports this environment, with $6,343.05 allocated to mortgage costs and $4,000 to ongoing maintenance and repairs for the older building each month. These investments ensure a safe, functional space that allows families to stabilize, build financial independence, and successfully transition to permanent housing.	$6,343.05	12	$76,116.60
Occupancy: Repairs/Maintenance The Families Program apartment building is central to program delivery, providing stable, rent-free housing where participants live and engage in services. The requested budget supports this environment, with $6,343.05 allocated to mortgage costs and $4,000 to ongoing maintenance and repairs for the older building each month. These investments ensure a safe, functional space that allows families to stabilize, build financial independence, and successfully transition to permanent housing.	$4,000	12	$48,000.00
Utilities Utilities are essential to maintaining a safe, livable, and program-ready environment for families residing on-site. The requested $1,200/month covers electricity, gas, water, and waste management, ensuring consistent access to basic needs such as heating, cooling, sanitation, and daily living functions. Covering these costs allows participants to focus on stabilization, recovery, and financial advancement without added financial burden, directly supporting successful program engagement and outcomes.	$1,200	12	$14,400.00
Professional Development Funding is requested to support ongoing professional development for CrossRoads Families staff, including Peer Recovery Support Specialists, the Community Coordinator, and other program staff. Expenses include conference registration fees, continuing education (CEU) opportunities, online and in-person trainings, workshops, and other evidence-informed learning experiences that strengthen staff knowledge and skills. Professional development ensures staff remain current on best practices in substance use recovery, family-centered care, trauma-informed approaches, peer support, child and family well-being, mental health, and related fields.	$500	12	$6,000.00
Cleaning/Hygiene Supplies The requested $800/month supports cleaning supplies for apartments and shared spaces, as well as essential hygiene items for program members and their children. Maintaining clean, sanitary living environments is critical for health, dignity, and overall well-being, particularly in a shared housing setting. Providing these items removes financial barriers for families and supports consistent program engagement and positive outcomes. This calculation is based on current spending for Cleaning & Hygiene Supplies.	$800	12	$9,600.00
Incentive Awards and Community Enrichment Activities $800 of $1,220 per month is allocated for food to support weekly community meals with Families program participants and welcome meals for each Strengthening Families session. These shared meals foster connection, pro-social engagement, and a sense of belonging, which are key protective factors in	$1,220	12	$14,640.00

preventing OUD/SUD. The amount reflects current costs with a modest increase to accommodate program growth. $422 per month supports Community Enrichment Activities (e.g., museum passes, mini-golf, seasonal family events), providing opportunities for families to build trust, strengthen relationships, and engage in healthy, shared experiences. A portion of the $422/month for Community Enrichment Activities will also include as-needed supplies for activities facilitated on-site at the Families building, including craft supplies (paint, brushes, stickers, etc) and decorations for communally celebrating events such as participant graduations and birthdays (banners, cake candles, balloons, etc). This calculation is based on current spending for food and enrichment activities.			
Training and Curriculum Year 2 training costs were reduced to $10,800 to reflect anticipated ongoing professional development and facilitation training needs. Funding may support evidence-based curricula such as Parenting Journey, which typically ranges from $600–$1,000 per course, as well as other relevant workshops, conferences, certifications, or online training opportunities that strengthen program quality and service delivery.	$900	12	$10,800.00
Staff Retention Incentives A total of $10,800 or $900 per month, allocated for staff retention incentives as part of the Development Director's role in workforce sustainability. This includes low-cost strategies such as staff recognition through small gift cards, appreciation meals or events, wellness supports (e.g., fitness or mindfulness resources), team-building activities, and limited professional development opportunities. These investments improve morale, reduce burnout, and support retention.	$225	12	$10,800.00
Printing Costs For costs associated with printing program materials, participant workbooks, educational handouts, outreach materials, assessments, forms, and other resources necessary to support daily program operations. Printed materials ensure participants have accessible, high-quality resources for workshops, case management, parenting education, life skills training, and other program activities.	$175	12	$2,100.00
Operating Subtotal:		**$**	**194,856.60**

CONTRACTUAL			
Contract Purpose, Justification	**Hourly Rate**	**# of Hrs**	**Total**
Clinical Program Support The Clinical Oversight Contractor will provide up to 10 hours per week of licensed clinical oversight and therapeutic services for the CrossRoads Families program. Responsibilities include collaborating with Washoe County Human Services Agency's clinician, Eka Diaz, as needed for emergency situations and complex cases, and partnering with the Community Manager to ensure coordinated, high-quality participant care. The contractor will provide weekly individual therapy and group sessions for residents, offer clinical guidance and case consultation, review treatment planning and documentation as needed, and promote trauma-informed, evidence-based practices that strengthen program quality and participant outcomes. $65.00/hour for 0.30 FTE, or 12 hours per week, totaling $40,560 for 52 weeks Supervision of consultant's work will be the responsibility of Development Director and Community Director at RISE, with HSA CrossRoads (including their clinician) will periodically audit fidelity to the CrossRoads model. Progress will be monitored through monthly clinical oversight meetings with the Community Director at RISE and HSA CrossRoads leadership staff.	$65	624	$40,560.00
Contractual Subtotal:		**$**	**40,560.00**

OTHER			
Item, Justification	Monthly Cost	Mos.	Total
Insurance (liability, workmans comp) Workman's Compensation and General Liability Insurance are required to execute contract deliverables in a way that provides staff worker's support in case of injury, and liability insurance protects the organization while executing the scope of work outlined in our proposal.	$900	12	$10,800.00
	Other Subtotal:		**$ 10,800.00**

	Total Direct Costs	$ 737,641.54
Approved Indirect:	**N/A**	*$ 0.00*
	FY28 Project Budget Total	**$ 737,641.54**

1. <u>Additional Conditions for Equipment and Travel</u>

   a) Equipment purchased with these funds belongs to the federal, state, or the Washoe County divisional program from which this funding was appropriated. Subrecipient must receive disposal instructions from Washoe County prior to equipment transfer, disposal etc. All equipment purchased using funds from this award must comply with Subrecipient organization's written procurement policies or Washoe County's whichever is more strict. All equipment purchases must be maintained for their useful life for the purpose under the terms of this award.

   b) Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed in your organization's travel policy, or the Washoe County Travel Policy, whichever is more restrictive.

2. <u>Additional Conditions for Reimbursement</u>

   The subrecipient agrees to request reimbursement according to the schedule specified in Section B.3 of this award. The reimbursement request must be for actual expenses incurred related to the Scope of Work identified in Section B and during the period of performance of this award.

   a) Requests for reimbursement, shall be accompanied by supporting documentation for the expense, including a line-item description of expenses incurred including details of subrecipient's non-cash match, and a line-item description of expenses incurred for each category as defined in Section C, Budget Narrative.

   b) The subrecipient agrees to provide additional expenditure details upon request from Washoe County.

   c) If there are no expenditures for the required reporting period, the subrecipient will send an email to notify the Washoe County program contact that there is "No reimbursement request for XXXX (reference time period)".

   d) Reimbursement for any allocable costs conducted in a fiscal year, July 1st through June 30th, must be received by Washoe County no later than July 15th, following the fiscal year in which the expenditures occurred. Any reimbursement request received after this time period will be returned to the subrecipient and will not be reimbursed by Washoe County and all costs associated with the returned reimbursement will be absorbed by the subrecipient.

e) All reports of expenditures and requests for reimbursements processed by Washoe County are SUBJECT TO AUDIT.

f) The subrecipient agrees to have written financial management, procurement, travel, human resources, and inventory policies and a conflict of interest standard consistent (or more restrictive) with Washoe County's standards and policies.

Additionally, the subrecipient agrees to provide:

g) A negotiated indirect rate (if applicable) consistent with the Washoe County Grant Policy.

h) A final financial accounting of all expenditures to Washoe County within 30 days of the close of the period of performance. Any unobligated funds shall be returned, or if not already requested, shall be deducted from the final reimbursement.

i) Upon production of all publications and materials produced with this award, copies will be sent to the Washoe County program manager, including electronic copies.

j) In the event of termination, the subrecipient shall: 1) repay any outstanding advance; 2) not be reimbursed any expenditures that occurred after the termination effective date; 3) maintain equipment purchased with grant funds during the period of performance, through-out the life of the program, returning capital assets upon program closure; 4) surrender any and all documents related to the grant that Washoe County deems necessary; and 5) repay Washoe County all grant funds found to be unallowable costs.

Section D – Insurance, Hold Harmless and Indemnification Requirements for CrossRoads Families Professional Services

INTRODUCTION

Washoe County has established specific insurance and indemnification requirements for nonprofit organizations contracting with the County to provide services, use County facilities and property, or receive funding. Indemnification and hold harmless clauses and insurance requirements are intended to assure that a nonprofit organization accepts and is able to pay for a loss or liability related to its activities.

ATTENTION IS DIRECTED TO THE INSURANCE REQUIREMENTS BELOW. IT IS HIGHLY RECOMMENDED THAT ORGANIZATIONS CONFER WITH THEIR RESPECTIVE INSURANCE CARRIERS OR BROKERS TO DETERMINE THE AVAILABILITY OF INSURANCE CERTIFICATES AND ENDORSEMENTS AS PRESCRIBED AND PROVIDED HEREIN. IF THERE ARE ANY QUESTIONS REGARDING THESE INSURANCE REQUIREMENTS, IT IS RECOMMENDED THAT THE AGENT/BROKER CONTACT THE COUNTY'S RISK MANAGEMENT DEPARTMENT DIRECTLY AT (775) 328-2665.

INDEMNIFICATION AGREEMENT

ORGANIZATION agrees to hold harmless, indemnify, and defend COUNTY, its officers, agents, employees, and volunteers from any loss or liability, financial or otherwise resulting from any claim, demand, suit, action, or cause of action based on bodily injury including death or property damage, including damage to ORGANIZATION'S property, caused by the omission, failure to act, or negligence on the part of ORGANIZATION, its employees, agents, representatives, or Subcontractors arising out of the performance of work under this Agreement by ORGANIZATION, or by others under the direction or supervision of ORGANIZATION.

In the event of a lawsuit against the COUNTY arising out of the activities of ORGANIZATION, should ORGANIZATION be unable to defend COUNTY due to the nature of the allegations involved, ORGANIZATION shall reimburse COUNTY, its officers, agents, and employees for cost of COUNTY personnel in defending such actions at its conclusion should it be determined that the basis for the action was in fact the negligent acts, errors or omissions of ORGANIZATION.

GENERAL REQUIREMENTS

ORGANIZATION shall purchase Industrial Insurance, General Liability, and Automobile Liability as described below. The cost of such insurance shall be borne by ORGANIZATION. ORGANIZATION may be required to purchase Professional Liability coverage based upon the nature of the service agreement.

INDUSTRIAL INSURANCE

It is understood and agreed that there shall be no Industrial Insurance coverage provided for ORGANIZATION or any Sub-consultant by COUNTY. ORGANIZATION agrees, as a precondition to the performance of any work under this Agreement and as a precondition to any obligation of the COUNTY to make any payment under this Agreement to provide COUNTY with a certificate issued by an insurer in accordance with NRS 616B.627 and NRS 617.210 for ORGANIZATION and any sub-consultants used pursuant to this Agreement.

ORGANIZATION shall provide proof of worker's compensation insurance meeting the statutory requirements of the State of Nevada, including but not limited to NRS 616B.627 and NRS 617.210 or provide proof that compliance with the provisions of Nevada Revised Statutes, Chapters 616A-D and all other related chapters is not required. Employer's Liability limits shall not be less than $1,000,000 each accident for bodily injury by accident and $1,000,000 each employee for bodily injury by disease.

ORGANIZATION waives all rights against COUNTY, its officials, officers, employees, volunteers and agents, for recovery of damages to the extent these damages are covered by the workers compensation and employer's liability or commercial umbrella liability insurance obtained by Tenant pursuant to this Agreement. ORGANIZATION shall obtain an endorsement equivalent to WC 00 03 13 to affect this waiver.

Should ORGANIZATION be self-funded for Industrial Insurance, ORGANIZATION shall so notify COUNTY in writing prior to the signing of this Agreement. COUNTY reserves the right to approve said retentions and may request additional documentation financial or otherwise for review prior to the signing of this Agreement.

It is further understood and agreed by and between COUNTY and ORGANIZATION that ORGANIZATION shall procure, pay for, and maintain the above-mentioned industrial insurance coverage at ORGANIZATION'S sole cost and expense.

COMMERCIAL GENERAL LIABILITY INSURANCE

ORGANIZATION shall procure and maintain, during the term of this Agreement, occurrence commercial general liability, and, if necessary, commercial umbrella insurance, for limits of not less than Two Million Dollars ($2,000,000) for bodily injury and property damage per occurrence. and Four Million Dollars ($4,000,000) general aggregate. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location or project. Coverage shall be written on an occurrence form at least as broad as an unmodified ISO occurrence form CG 00 01 04 13 (or a substitute form providing coverage at least as broad) and shall cover liability arising from premises, operations, independent contractors, products and completed operations, personal and advertising injury, civil lawsuits, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Coverage shall not be subject to any exclusions for injury or damage arising out of actual or alleged assault, battery, sexual, physical, or emotional abuse or molestation by ORGANIZATION, including its staff, volunteers, subcontractors or other representatives.

Additional Insureds: COUNTY, its officials, agents, officers, volunteers, employees and any other Indemnitees included under this Agreement shall be included as insureds under the CGL, using ISO additional insured endorsement CG 20 10 07/04 or CG 20 33 07/04 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. ORGANIZATION shall also include additional insured coverage for its products and completed operations exposures if applicable to this Agreement. The coverage shall contain no special limitations on the scope of protection afforded to the additional insureds, nor shall the rights of the additional insured be affected by the insured's duties after an accident or loss.

Primary Insurance: This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to COUNTY or any other Indemnitees under this Agreement. Any insurance or self-insurance maintained by COUNTY, its officers, agents, employees or volunteers shall be excess of ORGANIZATION'S insurance and shall not contribute with it in any way.

Waiver of Subrogation: ORGANIZATION waives all rights against COUNTY, its agents, officers, directors and employees and any other Indemnitees listed in this this Agreement for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Agreement. ORGANIZATION's insurer shall endorse CGL policy to waive subrogation against COUNTY with respect to any loss paid under the policy.

BUSINESS AUTOMOBILE LIABILITY INSURANCE

ORGANIZATION shall procure and maintain, during the term of this Agreement, business automobile liability and, if necessary, commercial umbrella insurance in the amount of not less than One Million Dollars ($1,000,000) per occurrence for bodily injury and property damage. Such insurance shall cover liability arising out of any auto, including owned, non-owned and hired vehicles. Business auto coverage shall be written with coverage at let as broad as the current ISO Form CA 00 01 or a substitute form providing equivalent coverage.

Waiver of Subrogation: ORGANIZATION waives all rights against COUNTY, its agents, officers, directors and employees and any other Indemnitees listed in the Indemnification section of this Agreement for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella liability insurance obtained by ORGANIZATION pursuant to this Agreement.

PROFESSIONAL LIABILITY/ERRORS & OMISSIONS LIABILITY INSURANCE

ORGANIZATION shall maintain professional liability insurance applying to liability for a professional, error, act, or omission arising out of the scope of the ORGANIZATION services provided under this Agreement. Limits shall be not less than Two Million Dollars $2,000,000 each claim and annual aggregate.

If ORGANIZATION provides medical or professional healthcare services, ORGANIZATION shall maintain medical professional liability insurance applying to liability for a professional error, act or omission arising out of the scope of any medical professional services provided under this Agreement. Limits shall be not less than Two Million Dollars $2,000,000 each claim and annual aggregate.

ORGANIZATION shall maintain any required professional liability insurance during the term of this Agreement and, if coverage is provided on a “claims made” or “claims made and reported” basis, shall maintain coverage or purchase an extended reporting period for a period of at least three (3) years following the termination of this Agreement. If coverage is written on a “claims made” or “claims made and reported” basis, any applicable retroactive or pending and prior litigation exclusion dates must precede the effective date of this Agreement.

DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division. COUNTY reserves the right to request additional documentation, financial or otherwise, prior to giving its approval of the deductibles and self-insured retention and prior to executing the underlying agreement. Any changes to the deductibles or self-insured retentions made during the term of this Agreement or during the term of any policy, must be approved by the COUNTY Risk Manager prior to the change taking effect.

POLICY CANCELLATION OR NON-RENEWAL

ORGANIZATION or its insurers shall provide at least thirty (30) days' prior written notice to COUNTY prior to the cancellation or non-renewal of any insurance required under this Agreement. An exception may be included to provide at least ten (10) days’ written notice if cancellation is due to non-payment of premium. ORGANIZATION shall be responsible to provide prior written notice to COUNTY as soon as practicable upon receipt of any notice of cancellation, non-renewal, reduction in required limits or other material change in the insurance required under this Agreement.

OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to COUNTY, its officers, employees or volunteers.

2. ORGANIZATION'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

<u>ACCEPTABILITY OF INSURERS</u>

Each insurance policy shall be (i) issued by licensed and admitted insurance companies authorized to do business in the State of Nevada or that meet any applicable state and federal laws and regulations for non-admitted insurance placements and acceptable to COUNTY. and (ii) currently rated by A.M. Best as "A, X" or better. COUNTY with the approval of the Risk Manager may accept coverage with carriers having lower A.M. Best's ratings upon review of financial information concerning ORGANIZATION and insurance carrier.

<u>VERIFICATION OF COVERAGE</u>

Prior to the commencement of any work or services under this Agreement and thereafter upon renewal or replacement of each required coverage, ORGANIZATION shall furnish COUNTY with certificates of insurance and with original endorsements affecting coverage required by this exhibit. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **All certificates and endorsements are to be addressed to the specific COUNTY contracting department and be received and approved by the COUNTY before work commences.** COUNTY reserves the right to require complete, certified copies of all required insurance policies, at any time.

<u>SUBORGANIZATIONS</u>

ORGANIZATION shall include all Subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each Subcontractor. All coverages for Subcontractors shall be subject to all of the requirements stated herein. When Subcontractors provide separate coverage, they shall include COUNTY as an additional insured under the applicable liability policies without requiring a written contract or Agreement between COUNTY as the additional insured and Subcontractor. ORGANIZATION shall require its Subcontractors provide appropriate certificates and endorsements from their own insurance carriers naming ORGANIZATION and COUNTY as additional insureds. Sub-contractor shall be subject to all of the requirements stated herein.

<u>MISCELLANEOUS CONDITIONS</u>

1. ORGANIZATION shall be responsible for and remedy all damage or loss to any property, including property of COUNTY, caused in whole or in part by ORGANIZATION, any Subcontractor, or anyone employed, directed or supervised by ORGANIZATION.

2. Nothing herein contained shall be construed as limiting in any way the extent to which the ORGANIZATION may be held responsible for payment of damages to persons or property resulting from its operations or the operations of any Subcontractor under it.

3. In addition to any other remedies COUNTY may have if ORGANIZATION fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, COUNTY may, at its sole option:

    a. Order ORGANIZATION to stop work under this Agreement and/or withhold any payments which become due ORGANIZATION hereunder until ORGANIZATION demonstrates compliance with the requirements hereof;

b. Terminate the Agreement.

4. Any waiver of ORGANIZATION's obligation to furnish such certificate or maintain such insurance must be in writing and signed by an authorized representative of COUNTY. Failure of COUNTY to demand such certificate or other evidence of full compliance with these insurance requirements or failure of COUNTY to identify a deficiency from evidence that is provided shall not be construed as a waiver of ORGANIZATION's obligation to maintain such insurance, or as a waiver as to the enforcement of any of these provisions at a later date..

Award Signature Page:

Period of Performance	Project Name	Federal Award #	ALN (CFDA)	Dollar Amount	WC Internal Order #	Subgrant ID #
7/1/2026 – 6/30/2028	CrossRoads Families	N/A	N/A	$1,288,670	20572	WOARF27-00005

<u>Purpose of Award</u>:
In partnership with the Washoe County Human Services Agency, RISE will establish and operate the CrossRoads Families project, a facility where parents reside with their children to engage in recovery together.

By accepting this award, it is understood that:

1. Activities and Expenditures must comply with 2 CFR part 200; part 25; part 183 and 184 in addition to all other appropriate local, state, and federal regulations.
2. The subrecipient of these funds agrees to comply with Washoe County's Grant Instructions and Requirements.
3. This award is subject to the availability of appropriate funds.
4. The subrecipient of these funds agrees to all assurances, terms and conditions in Sections A, B, C, and, D.

This agreement may be signed by the Parties hereto in counterparts with the same effect as if the signatories to each counterpart signed as a single instrument. All counterparts (when taken together) constitute an original of this award, with an effective date as approved by the Washoe County Board of County Commissioners.

Benjamin Castro Reno Initiative for Shelter and Equality Executive Director	(signature)	(Date)
Pamela Mann Director Washoe County Human Services Agency	(signature)	(Date)
Mark Stewart Washoe County Purchasing and Contracts Manager	(signature)	(Date)

By **resolution #R26-69**, approved by Washoe County, Board of County Commissioners (BCC):

BCC Member Name	TMP Reference	BCC Meeting Date
Chair, Clara Andriola	TMP-12074	8/25/2026