



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: February 25, 2025

**DATE:** January 24, 2025

**TO:** Board of County Commissioners

**FROM:** Irene Dominguez, Fiscal Compliance Officer, 775-328-2446,  
[idinguez@nnph.org](mailto:idinguez@nnph.org)

**THROUGH:** Jack Zenteno, Administrative Health Services Officer, 775-328-2417,  
[jzenteno@nnph.org](mailto:jzenteno@nnph.org)

**SUBJECT:** Recommendation to approve budget amendments totaling an increase of [\$242,016.06; no county match] in both revenue and expense to the FY25 Community and Clinical Health Services (CCHS) Program Notice of Subaward, retroactive to July 1, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support Sexual Transmitted Disease (STD) Program agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

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### SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability

### PREVIOUS ACTION

On August 22, 2024, the District Health Officer executed this subaward amendment in the total amount of \$333,333.00 for the period of July 1, 2024 through June 30, 2025.

### BACKGROUND

The scope of work includes conducting disease investigation, Partner Services, linkage to care for patients with STDs, quality assurance of services provided. Training staff who directly support disease investigations, building organizational capacity for outbreak response through establishing and updating policies and providing outbreak response training, and outbreak response efforts through skill building, evaluations and implementing training plans for the Sexually Transmitted Disease (STD) Prevention and Control Program.

The Subaward provides funding for personnel, other, and indirect expenditures.

### GRANT AWARD SUMMARY

**Project/Program Name:** Community and Clinical Health Services, Sexual Transmitted Disease Award

AGENDA ITEM # \_\_\_\_\_

**Scope of the Project:** Conduct disease investigation, Partner Services, linkage to care for patients with STDs, and quality assurance of services provided

**Benefit to Washoe County Residents:** Funds will be used to support costs associated with sexually transmitted disease in Reno, Sparks and Washoe County.

**On-Going Program Support:** NNPH will seek ongoing support through the Federal or State funding programs.

**Award Amount:** \$333,333.00 (\$308,642.00 direct/\$24,691.00 indirect)

**Grant Period:** July 1, 2024, to June 30, 2025

**Funding Source:** Fund for a Healthy Nevada FHN

**Pass Through Entity:** State of Nevada Department of Health and Human Services Director's Office

**CFDA Number:** N/A

**Grant ID Number:** N/A

**Match Amount and Type:** No match required

**Sub-Awards and Contracts:** The Northern Nevada Public Health will follow the County and federal grant procurement guidelines for any subawards and contracts.

**FISCAL IMPACT**

Funding was not included in the FY25 adopted budget, therefore, a budget amendment for \$242,016.06 in both revenue and expense is needed in the following accounts:

Account Number	Description	Amount of Increase/(Decrease)
IO 12385 -432100	State Grants	\$ 242,016.06
	<b>Total Revenue</b>	<b>\$ 242,016.06</b>
IO 12385 -701130	Pooled Positions	\$ 40,571.00
IO 12385 -701500	Merit Awards	\$ 183,445.06
IO 12385 -710721	Outpatient	\$ 18,000.00
	<b>Total Expenditures</b>	<b>\$ 242,016.06</b>

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

These funds will support existing positions funded by other non-federal sources. Northern Nevada Public Health will ensure this is not considered supplanting for this award.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners to approve budget amendments totaling an increase of [\$242,016.06; no county match] in both revenue and expense to the FY25 Community and Clinical Health Services (CCHS) Program Notice of Subaward, retroactive to July 1, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support Sexual Transmitted Disease (STD) Program agreement, and direct Finance to make the appropriate budget amendments.

**POSSIBLE MOTION**

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$242,016.06; no county match] in both revenue and expense to the FY25 Community and Clinical Health Services (CCHS) Program Notice of Subaward, retroactive to July 1, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support Sexual Transmitted Disease (STD) Program agreement, and direct Finance to make the appropriate budget amendments."