

# Application Form

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## Profile

Aurora

First Name

Partridge

Last Name

Middle  
Initial

Home Address

Suite or Apt

City

State

Postal Code

Email Address

Washoe County Library  
System

Employer

Librarian

Job Title

Primary Phone

Alternate Phone

### How long have you lived in Washoe County? \*

30+ years

Question applies to multiple boards

### Are you registered to vote in Washoe County?

Yes  No

### What district do you live in? \*

District 5 - Commissioner Herman

Find your Commissioner District [HERE](#).

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## Interests & Experiences

### Which Boards would you like to apply for?

Washoe County Law Library Board of Trustees: Appointed

### Please tell us about yourself

## Why are you interested in serving on this board/commission?

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I have completed a 2 year term serving as a Law Library Board Trustee. I have greatly enjoyed learning more about the Law Library as well as the process of how a board meeting operates from the point of view of a Trustee. In my daily work in the public library system I have had many opportunities to inform the public about and advocate for the Washoe County Law Library as well as share what I have learned with my colleagues. This has allowed me to be more effective in providing information to the public as well as support the operations of the Washoe County Law Library with these referrals. I feel like as I become more familiar with the operations of the Law Library Board and the resources of the Law Library that I am also better able to advocate for those resources. I would be fortunate to be able to continue to work in this position and I think my attendance record at and participation in the Law Library Board meetings over the last 2 years speaks to my commitment to and interest in this position as Trustee.

## How do you feel you are qualified to serve on this board? Include any past experience, as well as serving on other board/commissions.

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I am an 18 year employee of the Washoe County Library System. I have extensive experience working with the public and helping them find trustworthy information as well as finding appropriate public referrals for their reference questions. I feel I am a strong fit for this position because I am able to promote the Law Library to members of the public as well as library staff members across the Washoe County Library System. Additionally since I have served a term, I feel I am more familiar with the processes implemented in these meetings and am becoming more able to fully understand and participate in the Law Library Board meetings.

## Do you currently serve on any boards/committees or volunteer?

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Yes  No

## If yes, please list the boards/committees or volunteer programs.

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I am a current Trustee of the Law Library Board and have been since the beginning of 2023.

Question applies to Washoe County Law Library Board of Trustees

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Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

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Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

[resume\\_2024.docx](#)

Upload a Resume

[10-21-22\\_Aurora\\_Partridge\\_Letter\\_of\\_Recommendation\\_MacMillan.pdf](#)

Please attach a letter of recommendation.

**Please Agree with the Following Statement**

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**I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.**

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I Agree

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**Demographic Information**

**The purpose of collecting demographic information is to gain a comprehensive insight into the applicant pool. It is important to note that none of the demographic questions will affect the selection process for a position, ensuring that everyone has an equal opportunity to be considered.**

**What is your age range? \***

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**What gender do you identify as? \***

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**Which race/ethnicity best describes you? \***

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**What is your highest level of school completed? If enrolled, highest degree received? \***

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**What is your employment status? \***

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**What is your total household income? \***

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**Current or Past Washoe County Leadership Academy (WCLA) participant?**

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Yes  No

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**Nepotism**

**Are you a current employee of or related to anyone employed by Washoe County by blood or marriage?**

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Yes  No

**If yes, list the names and relationship of all persons you are related to. If you are an employee, list "Washoe County Employee" below:**

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Hunter Halcomb, husband, Recorder's Office. I am also a Washoe County Employee working for the Washoe County Library System.

**Please note that after submitting your application, it becomes part of the public record and is available for public viewing. Personal information is redacted.**

# AURORA PARTRIDGE

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Reno, NV 89506 | [REDACTED] | [apartridge@washoecounty.gov](mailto:apartridge@washoecounty.gov)

## SKILLS & ABILITIES

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18+ years serving diverse communities in customer-facing public service.

Professionally trained and proficient in demonstrating library resources to demographics of all ages.

Hands-on experience assisting customers in the use of library and personal technologies including troubleshooting of equipment and demonstration of new apps or technology.

Detail-oriented and able to effectively plan and work with other team members towards a common goal.

## EXPERIENCE

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- 2006-2014**      Library Assistant II, *Washoe County Library System*
- Worked all public facets of busy urban public library including technology help and research assistant and programming for the public.
- 2014-2019**      Library Assistant III, *Washoe County Library System*
- Functioned as lead worker; created daily desk schedule for over a dozen employees; recruited, trained and oversaw library volunteers.
- 2019-present**      Librarian, *Washoe County Library System*
- Gained experience managing others including hiring, training, and performance feedback. Planned library programs and events, school and public tours and outreaches. Helped with enforcement of policies, staff training, services to the public and facility management experience.

## EDUCATION

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- 2001-2006**      Bachelor of Arts in Women's Studies, University of Nevada, Reno
- 2007-2009**      Master's of Library Science, University of North Texas, Denton

## COMMUNICATION

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Public speaking experience including presentations in the community, to nonprofit boards, public school audiences, community events.

Experienced story time and public program presenter.

Experience presenting virtual library all staff training on topics such as reader's advisory.

Years of experience communicating with diverse members of the public.

## LEADERSHIP

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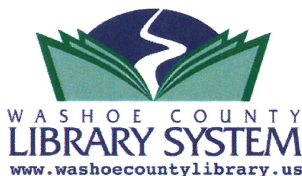
Act as person in charge of library branch in absence of branch manager.

Serve as branch representative on interlibrary service teams focusing on reference, technology, marketing, and communications.

Provide oversight, guidance, and support to frontline library staff in escalated patron interactions and questions of library policy.

Served on Washoe Leadership Program in Employee Recognition Committee in early 2020.

Trustee on Washoe County Law Library of Board of Trustees since January, 2023



October 21, 2024

To Whom It May Concern,

I am writing to recommend an extension of Aurora Partridge's term on the Washoe County Law Library Board of Trustees.

Aurora is currently the Outreach Librarian and Facility & Operations lead for the Spanish Springs Library. She has worked for the Washoe County Public Library System for 18 years in roles of increasing responsibility and holds a master's degree in Library and Information Science from the University of North Texas.

Aurora has an extensive background in programming, reference, training, technology, marketing, communications and policy review. These areas of expertise are equally transferrable to both public and law library work.

One of Aurora's most valuable skills is her ability to look at all sides of an issue and provide excellent counsel and solutions while being aware of possible political ramifications and protocols.

When Aurora attends Washoe County Library Board of Trustees meetings in my stead, she brings back thoughtful commentary and questions about those proceedings.

Aurora's term on the Washoe County Law Library Board has helped to round out her understanding of leadership at that level, and she regularly uses her knowledge of what the Law Library provides when patron or staff legal questions arise.

I think having her spend time on your Board has been of benefit to both you and to us. We are happy to have her continue in that role should you choose to have her do so.

Please don't hesitate to contact me with any questions you may have.

Sincerely,

Jana MacMillan  
Managing Librarian, Spanish Springs Library  
7100A Pyramid Highway, Sparks, NV 89436  
775-424-1800  
[jmacmillan@washoecounty.gov](mailto:jmacmillan@washoecounty.gov)