



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *February 21, 2023*

DATE: Tuesday, February 14, 2023
TO: Board of County Commissioners
FROM: Amber Howell, Director, Human Services Agency
(775) 785-8600, ahowell@washoecounty.gov
THROUGH: Kate Thomas, Assistant County Manager
SUBJECT: Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$13,419.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$22,760.00] retroactive for the period October 22, 2022 through January 31, 2023; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

SUMMARY

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$3,000.00 or more during a fiscal year.

Washoe County Code 15.160(4) requires: An officer or employee of a department or agency of the County may accept personal property for the use and benefit of the County where the value singly or in the aggregate is less than \$3,000.00 from a contributor during a fiscal year. In such event, the officer or employee will notify the Board in writing of the acceptance.

The Washoe County Human Services Agency receives donations throughout the year from the community that are used to benefit children in care and families who are clients.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

The Board routinely accepts donations for the Washoe County Human Services Agency.

BACKGROUND

The donors listed under General Donations generously gave these funds to the Washoe County Human Services Agency to be used for miscellaneous needs for the children in care and families who are clients of the Washoe County Human Services Agency.

AGENDA ITEM # _____

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency which provides protective services as defined in NRS 432B.030). The resolution states that the money must be used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

The following donated items have been received the period of October 22, 2022, through January 31, 2023 and will need to be retroactively accepted:

- (250) Boxes of cereal received by Human Services Agency donated from Post Consumer Brands, Sparks – estimated market value of \$250.00
- Walmart Gift Card received by Human Services Agency donated from Bruce Hiscock Secretary/Mizpah Rebekah Lodge #26 – value of \$250.00
- Toys received by Human Services Agency donated from Northern Nevada Children’s Cancer Foundation – estimated market value of \$100.00
- New jackets, pajamas, blankets and toys received by Human Services Agency donated from Cindy F. – estimated market value of 500.00
- Stuffed animals received by Human Services Agency donated from Gretchen S. – estimated market value of \$270.00
- Clothing and household items received by Human Services Agency donated from Nino & Gina P. – estimated market value of \$500.00
- Toys received by Human Services Agency donated from Tim & Karen R. – estimated market value of \$75.00
- Gifts and decorations received by Human Services Agency donated from Rose H. – estimated market value of \$350.00
- (1) Blanket received by Human Services Agency donated from Nino & Gina P. – estimated market value of \$20.00
- New toys and clothing received by Human Services Agency donated from Family First Chiropractic – estimated market value of \$2,422.00
- New toys and clothing received by Human Services Agency donated from Sala Family Dentistry – estimated market value of \$1,084.00
- New toys and clothing received by Human Services Agency donated from Reno Cycles and Gear/Reno Toy Run – estimated market value of \$1,722.00
- New Toys received by Human Services Agency donated from Blue Kangaroo Daycare – estimated market value of \$500.00
- New toys received by Human Services Agency donated from Small Wonders Daycare – estimated market value of \$424.00
- Christmas gifts for (4) teens in foster youth received by Human Services Agency donated from Damonte Ranch High School Cheer Team – estimated market value of \$1,200.00
- TY Beanie Baby Baseball Boy received by Human Services Agency donated from Rhonda W. – estimated market value of \$25.00
- New toys received by Human Services Agency donated from an anonymous donor – estimated market value of \$125.00

- Handmade plush baby blankets received by Human Services Agency donated from an anonymous donor – estimated market value of \$100.00
- (2) pairs of girl shoes received by Human Services Agency donated from Alexander B. – estimated market value of \$25.00
- Toys received by Human Services Agency donated from Lea, Robin & Christopher – estimated market value of \$100.00
- (23) Slime kits received by Human Services Agency donated from Jaimee Hunter – estimated market value of \$805.00
- New toys received by Human Services Agency donated from Marika M. – estimated market value of \$120.00
- Gently used clothing and new toys received by Human Services Agency donated from Tamara N. – estimated market value of \$350.00
- (4) bags assorted candy received by Human Services Agency donated from an anonymous donor – estimated market value of \$20.00
- New toys received by Human Services Agency donated from an anonymous donor – estimated market value of \$97.00
- (1) Bag of clothing received by Human Services Agency donated from Laura G. – estimated market value of \$100.00
- Jackets and sweatshirts received by Human Services Agency donated from Bill Doran Company – estimated market value of \$500.00
- Toys and books received by Human Services Agency donated from Melanie P. – estimated market value of \$75.00
- Christmas decorations received by Human Services Agency donated from the Holt Family– estimated market value of \$300.00
- Blankets received by Human Services Agency donated from Spanish Springs Elementary School – estimated market value of \$300.00
- Toys received by Human Services Agency donated from Dalien L. – estimated market value of \$50.00
- Clothing received by Human Services Agency donated from Kerry K. – estimated market value of \$125.00
- Clothing received by Human Services Agency donated from S. Benson – estimated market value of \$300.00
- Fresh refrigerated hams received by Human Services Agency donated from Blanca C. – estimated market value of \$40.00
- Assorted diapers received by Human Services Agency donated from an anonymous donor – estimated market value of \$25.00
- Size 3 diapers received by Human Services Agency donated from an anonymous donor – estimated market value of \$120.00
- Halloween treats received by Human Services Agency donated from an anonymous donor – estimated market value of \$50.00

The following donations have been received for the period of October 22, 2022 through January 31, 2023; and will need to be retroactively accepted in order to have the budget amended.

Anonymous	\$100.00
Ridgeview Mail Center & Gifts	\$100.00

DMK Gagnon Limited	\$400.00
Reno Cycles and Gear/Reno Toy Run	\$4,000.00
Corwin GMC	\$15,000.00
Sala Family Dentist	\$500.00
Valerie Cooke	\$100.00

General Donations **\$20,200.00**

Total Juror Donations **\$2,560.00**

FISCAL IMPACT

Should the Board accept these donations, the Human Services Agency Child Protective Services Fund (228) FY23 adopted budget will need to be amended by \$22,760.00 in the following revenue and expenditure accounts.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20224 -484000	Revenue – Juror Donations	\$ 100.00
IO-20224 -484190	Revenue – Juror Donations	\$ 2,560.00
IO-20501 -484000	Revenue – Holiday with a Hero	\$ 4,500.00
IO-20514 -484000	Revenue - KK Activities/Needs	\$ 600.00
IO-20520 -484000	Revenue – Corwin Donation	\$ 15,000.00
	Total Revenue	\$ 22,760.00
IO-20224 -710712	Family Preservation	\$ 2,660.00
IO-20501 -710712	Family Preservation	\$ 4,500.00
IO-20514 -710712	Family Preservation	\$ 600.00
IO-20520 -710712	Family Preservation	\$ 15,000.00
	Total Expenditures	\$ 22,760.00

RECOMMENDATION

Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$13,419.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$22,760.00] retroactive for the period October 22, 2022 through January 31, 2023; and direct the Comptroller’s Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to: (1) acknowledge various items donated totaling an estimated market value of [\$13,419.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$22,760.00] retroactive for the period October 22, 2022 through January 31, 2023; and direct the Comptroller’s Office to make the necessary budget amendments.”