



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** *June 23, 2026*

**DATE:** Wednesday, June 17, 2026

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Assistant County Manager  
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**THROUGH:** Kate Thomas, County Manager

**SUBJECT:** Recommendation to award a contract procured via Request for Proposals (RFP) #3289-25 to Vestis Services, LLC in support of Laundry Services for the Human Services Agency's Housing and Homeless Services Division to provide laundry services at the Nevada Cares Campus and the Our Place Campus, for the original term of July 1, 2026 to June 30, 2027, in amount not exceed [\$492,427], with the provision for up to five (5), one (1) year renewals with contract rate increases as defined in the agreement; and if approved, authorize the Purchasing and Contracts Manager to execute the Agreement and related documents. (All Commission Districts.) **FOR POSSIBLE ACTION**

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### **SUMMARY**

Recommendation to award a contract procured via Request for Proposals (RFP) #3289-25 to Vestis Services, LLC in support of Laundry Services for the Human Services Agency's Housing and Homeless Services Division to provide laundry services at the Nevada Cares Campus and the Our Place Campus, for the original term of July 1, 2026 to June 30, 2027, in amount not exceed [\$492,427], with the provision for up to five (5), one (1) year renewals with contract rate increases as defined in the agreement; and if approved, authorize the Purchasing and Contracts Manager to execute the Agreement and related documents.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### **PREVIOUS ACTION**

No previous actions have been taken with respect to RFP #3289-25; however, the Board has historically approved prior procurement and contract awards associated with HSA's laundry programs.

### **BACKGROUND**

The purpose of this Agreement is to provide laundry services at the Nevada Cares Campus and the Our Place Campus, including bed linens for all shelter beds and cleaning

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linens for all areas. The Agreement was procured under Request for Proposals (RFP) #3289-25 – HHS Laundry Services.

RFP #3289-25 was released under the direction of the Washoe County Procurement and Contracts Manager on December 2, 2025 and bids were due on January 8, 2026. The bids were received by staff in the Procurement office. Bids deemed as qualified, responsive, and responsible were subsequently provided to the Human Services Agency for evaluation and scoring using predetermined criteria. Four proposals were received, and the five (5) member evaluation team completed the scoring process which identified Vestis Services, LLC as the highest scoring respondent.

### **FISCAL IMPACT**

Should the Board approve this agreement there will be no additional impact to the FY27 Human Services Agency, Homelessness Fund (F223) adopted budget as there is sufficient authority in cost centers 223230 (Our Place), 223260 (TADS/Joy Home), 223410 (Cares Campus Shelter), 223420 (Safe Camp), 223440 (Resource Center), 223460 (Resource Center Inclement Weather), and 223610 (Permanent Supportive Housing) in General Ledger 710201 (Laundry Services).

### **RECOMMENDATION**

Recommendation to award a contract procured via Request for Proposals (RFP) #3289-25 to Vestis Services, LLC in support of Laundry Services for the Human Services Agency's Housing and Homeless Services Division to provide laundry services at the Nevada Cares Campus and the Our Place Campus, for the original term of July 1, 2026 to June 30, 2027, in amount not exceed [\$492,427], with the provision for up to five (5), one (1) year renewals with contract rate increases as defined in the agreement; and if approved, authorize the Purchasing and Contracts Manager to execute the Agreement and related documents.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, one possible motion would be:  
*“Move to award a contract procured via Request for Proposals (RFP) #3289-25 to Vestis Services, LLC in support of Laundry Services for the Human Services Agency's Housing and Homeless Services Division to provide laundry services at the Nevada Cares Campus and the Our Place Campus, for the original term of July 1, 2026 to June 30, 2027, in amount not exceed [\$492,427], with the provision for up to five (5), one (1) year renewals with contract rate increases as defined in the agreement; and if approved, authorize the Purchasing and Contracts Manager to execute the Agreement and related documents.”*