



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: April 19, 2022

**DATE:** March 15, 2022

**TO:** Board of County Commissioners

**FROM:** Jennifer Hoekstra, Fiscal Compliance Officer,  
Community Services Dept., 328-2045, [jhoekstra@washoecounty.gov](mailto:jhoekstra@washoecounty.gov)

**THROUGH:** Ben Hutchins, CPA, Director, Finance and Customer Service Division  
Community Services Dept., 954-4646, [bhutchins@washoecounty.gov](mailto:bhutchins@washoecounty.gov)

**SUBJECT:** Recommendation to accept donations of [\$4,605.34] from various businesses, organizations and individuals and in-kind donations [estimated value \$229,805.17] from the May Arboretum Society for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts.)

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### **SUMMARY**

Accept donations in the amount of \$4,605.34 in cash from various businesses, organizations and individuals and in-kind donations [estimated value \$229,805.17] from the May Arboretum Society for Regional Parks and Open Space programs and facilities, retroactive to date of receipt.

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability:  
Long-term sustainability.

### **PREVIOUS ACTION**

Donations are made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners.

### **BACKGROUND**

The residents of Washoe County support our parks, open space and natural resources through their generous cash contributions, donations of materials, supplies and services and volunteer time. Cash donations, in the amount of \$4,605.34 and in-kind donations [estimated value \$229,805.17] have been received for park maintenance, improvements, programming, and to assist with the safety and comfort for Washoe County residents, therefore, retroactive approval to accept these donations is being sought.

Cash donations received at this time are dedicated to general donations to the Bowers Mansion, Come in from the cold donations, general donations to the May Museum and Parks, and May Arboretum garden memorial brick(s), memorial tree, maintenance, and improvements.

AGENDA ITEM # \_\_\_\_\_

Estimated values of in-kind donations received from the May Arboretum Society include:

May Arboretum staff support from the May Arboretum Society [\$106,535.00]  
 May Arboretum fence line irrigation project [\$19,700.00]  
 May Arboretum irrigation upgrade in Burke, Dwarf and Plaza Gardens [\$9,700.00]  
 May Arboretum irrigation upgrade in Xericape Garden [\$12,000.00]  
 May Arboretum irrigation extra in the Burke Garden [\$180.00]  
 John Crandall Tree Service – tree pruning in Arboretum from May Arboretum Society [\$3,425.00]  
 Design for Pollinator/Hummingbird Garden in Arboretum [\$19,495.00]  
 May Arboretum potting soil [\$4,388.74]  
 May Arboretum Germination Chamber [\$5,538.88]  
 May Arboretum Speedy Seeder [\$3,117.00]  
 Two Kawasaki Utility Vehicles for Arboretum use from the May Arboretum Society [\$45,725.55]

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

Cash and in-kind donations are received as follows:

Donor	Amount	Program
<b>Cash Donations:</b>		
Various donors	\$ 40.00	Park donations
Various donors	\$ 1,440.00	Come in from the cold donations
Various donors	\$ 77.00	Bowers Mansion donations
Various donors	\$ 120.00	Huffaker School House donation
Total General Donations	<u>\$ 1,677.00</u>	
Various donors	\$ 53.34	May Museum-general donations
Various donors	\$ 2,875.00	May Arboretum - Memorial bricks, memorial tree, general donations for operations
Total May Center Donations	<u>\$ 2,928.34</u>	
<b>Total Cash Donations</b>	<u><b>\$ 4,605.34</b></u>	

Donor	Estimated Value	Program
<b>In-kind Donations:</b>		
May Arboretum Society	\$ 106,535.00	Manpower Labor for work in Arboretum
May Arboretum Society	\$ 19,700.00	Arboretum fence line irrigation project
May Arboretum Society	\$ 9,700.00	Irrigation upgrade in Burke, Dwarf & Plaza Gardens
May Arboretum Society	\$ 12,000.00	Irrigation upgrade in Xericape Garden
May Arboretum Society	\$ 180.00	Irrigation in Burke Garden
May Arboretum Society	\$ 3,425.00	John Crandell Tree Service
May Arboretum Society	\$ 19,495.00	Design for Pollinator/Hummingbird Garden
May Arboretum Society	\$ 4,388.74	Potting soil
May Arboretum Society	\$ 5,538.88	Germination chamber
May Arboretum Society	\$ 3,117.00	Speedy Seeder
May Arboretum Society	\$ 45,725.55	2- Kawasaki Utility vehicles for Arboretum use
<b>Total In-kind Donations</b>	<u><b>\$ 229,805.17</b></u>	

**FISCAL IMPACT**

Cash donations in the amount of \$1,677.00 for various Regional Parks and Open Space facilities, programs and events have been deposited into Park Donations (IN20020). Wilbur D. May Arboretum donations in the amount of \$2,875.00 have been deposited into May Arboretum (IN20034). Wilbur D. May Museum donations in the amount of \$53.34 have been deposited into the May Museum (C640200).

Should the Board accept these donations, the FY22 budget will need to be amended in the following accounts:

<b><u>Increase Revenue</u></b>		
IN20020-484000	\$ 1,677.00	Regional Parks Donations
C640200-484000	\$ 53.34	May Museum Donations
IN20034-484000	\$ 2,875.00	May Arboretum Donations
<b>Total</b>	<b>\$ 4,605.34</b>	
<b><u>Increase Expenditures</u></b>		
IN20020-710300	\$ 1,677.00	Operating supplies - Parks Donations
C640200-710500	\$ 53.34	Other Expenses - Museum Donations
IN20034-710500	\$ 2,875.00	Other Expenses - Arboretum Donations
<b>Total</b>	<b>\$ 4,605.34</b>	

These generous donations allow Regional Parks and Open Space the ability to offer additional programming, needed repairs, and maintenance for facilities that are not supported by other funding sources and to support volunteer efforts within the Park system.

**RECOMMENDATION**

It is recommended that the Board accept donations of [\$4,605.34] in cash from various businesses, organizations and individuals and in-kind donations [estimated value \$229,805.17] from the May Arboretum Society for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be, "Move to accept donations of [\$4,605.34] in cash from various businesses, organizations and individuals and in-kind donations [estimated value \$229,805.17] from the May Arboretum Society for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments."