

**Staff Report**  
**Board Meeting Date: December 18, 2025**

**DATE:** December 11, 2025

**TO:** District Board of Health

**FROM:** Anne Stoll-Truelock, Fiscal Compliance Officer  
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**SUBJECT:** Approve a Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$105,558.00 (no match required) for the period retroactive to July 1, 2025 through April 28, 2026 in support of the Population Health Division (PHD) Tobacco Prevention and Control Grant Program, and authorize the District Health Officer to execute the Subaward and any future amendments.

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**SUMMARY**

The Population Health Division received a Notice of Subaward from the State of Nevada on November 12, 2025 to support the Tobacco Prevention and Control Grant Program. The funding period is effective from July 1, 2025 through April 28, 2026. A copy of the Notice of Subaward is attached.

**District Health Strategic Priority supported by this item:**

- 1. Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

**PREVIOUS ACTION**

No previous action this fiscal year.

**BACKGROUND**

The Subaward scope of work includes the following strategies: educate stakeholders and the general public on policies supporting clean indoor air; increase referrals to and promote the Quitline; develop and maintain partnerships to improve tobacco control program activities.

The Subaward provides funding for personnel and indirect expenditures.

This item is retroactive due to the Notice of Subaward being issued on November 12, 2025 and is being brought forward for approval at the next scheduled District Board of Health meeting.

### **FISCAL IMPACT**

The District anticipated this award and included funding in the adopted FY26 budget. A budget adjustment will be made to move the authority from IO 12361.

### **RECOMMENDATION**

It is recommended that the District Board of Health approve a Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$105,558.00 (no match required) for the period retroactive to July 1, 2025 through April 28, 2026 in support of the Population Health Division (PHD) Tobacco Prevention and Control Grant Program, and authorize the District Health Officer to execute the Subaward and any future amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve a Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$105,558.00 (no match required) for the period retroactive to July 1, 2025 through April 28, 2026 in support of the Public Health Division (PHD) Tobacco Prevention and Control Grant Program, and authorize the District Health Officer to execute the Subaward and any future amendments."