



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT

Board Meeting Date: May 5, 2026

DATE: April 14, 2026

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Joe Kammann, Division Chief
Phone: (775) 326-6009 Email: jkammann@tmfpd.us

THROUGH: Richard J. Edwards, Fire Chief
Phone: (775) 326-6000 Email: redwards@tmfpd.us

SUBJECT: Recommendation to approve the issuance of a Purchase Order to Life Assist in an amount not to exceed \$175,000 for fiscal year 2026-2027, utilizing the NPPGov Cooperative Purchasing Program (Publicly Solicited Contract #PS20180) to allow for the purchase of medical supplies (All Commission Districts). FOR POSSIBLE ACTION

SUMMARY

This item is to approve the issuance of a Purchase Order to Life Assist in an amount not to exceed \$175,000 for fiscal year 2026-2027 (FY26/27), utilizing the NPPGov Cooperative Purchasing Program (Publicly Solicited Contract #PS20180), to allow for the purchase of medical supplies.

PREVIOUS ACTION

In past years, the Board of Fire Commissioners (Board) has approved Purchase Orders issued to Life Assist in various amounts, utilizing NPPGov Cooperative Purchasing Program pricing for medical supplies to meet the district's needs.

BACKGROUND

TMFPD runs three full-time ambulances, and medical supplies typically run the District between \$12,000-\$15,000 per month, which also includes the medical supplies for the engines. The engines and the ambulances hold a par-level of supplies, and the stations hold the reserves. The ambulance stations hold more reserves of medical supplies than the engine-only stations. The District headquarters also holds a cache of supplies in case an event happens and the units run out of supplies.

TMFPD has researched the best way to obtain EMS supplies quickly and cost-efficiently. By utilizing the NPPGov Cooperative Purchasing Program, a national cooperative procurement organization offering publicly solicited contracts to government entities nationwide, the District

can ensure it is getting the best prices without the delay of opening a formal bidding process. The prices for these supplies will be in accordance with the contract (PS20180) through NPPGov

Life Assist is one of the nation's largest distributors of emergency medical supplies, equipment, and EMS pharmaceuticals, and has the ability to quickly respond to the changing needs of EMS services.

FISCAL IMPACT

The District has included adequate funds in the FY26/27 Emergency Medical Services Proprietary fund budget for medical supplies, allowing the issuance of a purchase order for \$175,000 to Life Assist.

RECOMMENDATION

Staff recommends that the Board approve the issuance of a Purchase Order to Life Assist in an amount not to exceed \$175,000 for FY26/27, utilizing the NPPGov Cooperative Purchasing Program (Publicly Solicited Contract #PS20180), to allow for the purchase of medical supplies

POSSIBLE MOTION

If the Board agrees with the Staff's recommendation, a possible motion can be:

"I move to approve the issuance of a Purchase Order to Life Assist in an amount not to exceed \$175,000 for fiscal year 2026-2027, utilizing the NPPGov Cooperative Purchasing Program (Publicly Solicited Contract #PS20180), to allow for the purchase of medical supplies."