



WASHOE COUNTY

Integrity Communication Service
www.washoecounty.gov

STAFF REPORT BOARD MEETING DATE: April 16, 2024

DATE: March 25, 2024
TO: Board of County Commissioners
FROM: Dwayne Smith, Division Director, Engineering & Capital Projects
Community Services, 775-328-2043, Desmith@washoecounty.gov
THROUGH: Eric Crump, Director,
Community Services, 775-328-3625, ecrump@washoecounty.gov
SUBJECT: Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe Golf Course Heating, Ventilation and Air Conditioning (HVAC) Replacement Project – PWP-WA-2024-171 [staff recommends Acco Engineered Systems Inc., in the amount of \$481,450.00.00]; and (2) approve a separate project contingency fund [in the amount of \$88,550.00 for a total construction cost not to exceed \$570,000.00]. The Project is located at 2601 S. Arlington Street, Reno, Nevada and the scope of work is to replace HVAC equipment in the Washoe Golf Clubhouse that has reached the end of useful life and will be replaced with a modern and efficient HVAC system. (Commission District 1.)

SUMMARY

The Washoe Golf Course HVAC Replacement Project consists of removing the existing HVAC equipment and evaporative cooling system from the Washoe Golf Clubhouse and replacing the system, which has reached the end of useful life, with a commercial grade system.

The Washoe Golf Course HVAC Replacement Project was advertised on January 31, 2024, and sealed bids for the Project were opened on March 6, 2024. The bids received for the project are as follows:

Washoe Golf Course HVAC Replacement Project	
Bidder	Amount
Acco Engineered Systems, Inc	\$481,450.00
Mt Rose Heating and HVAC	\$504,800.00
Simerson Construction	\$513,000.00
Engineer's Estimate	\$520,130.00

AGENDA ITEM # _____

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Washoe County Strategic Objective supported by this item: Economic Impacts – Support a thriving community.

PREVIOUS ACTION

On May 16, 2023, the Board of County Commissioners (Board) adopted the Washoe County Final budget for Fiscal Year 2024 as well as adopting the Capital Improvement Plan (CIP) for Fiscal Years 2024-2028.

BACKGROUND

The current Washoe Golf Clubhouse heating ventilation and air conditioning units have been in use for 30 years and have reached the end of useful life. The Facility Technicians have responded to over 25 service calls since the beginning of 2021.

FISCAL IMPACT

Sufficient budget authority for this project exists in the FY24 Budget in the Capital Improvements Fund (402), Washoe Golf Course HVAC Replacement project (PW920875).

RECOMMENDATION

It is recommended the Board of County Commissioners: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe Golf Course Heating, Ventilation and Air Conditioning (HVAC) Replacement Project – PWP-WA-2024-171 [staff recommends Acco Engineered Systems Inc., in the amount of \$481,450.00.00]; and (2) approve a separate project contingency fund [in the amount of \$88,550.00 for a total construction cost not to exceed \$570,000.00]. The Project is located at 2601 S. Arlington Street, Reno, Nevada and the scope of work is to replace HVAC equipment in the Washoe Golf Clubhouse that has reached the end of useful life and will be replaced with a modern and efficient HVAC system.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe Golf Course Heating, Ventilation and Air Conditioning (HVAC) Replacement Project – PWP-WA-2024-171 [staff recommends Acco Engineered Systems Inc., in the amount of \$481,450.00.00]; and (2) approve a separate project contingency fund [in the amount of \$88,550.00 for a total construction cost not to exceed \$570,000.00]. The Project is located at 2601 S. Arlington Street, Reno, Nevada and the scope of work is to replace HVAC equipment in the Washoe Golf Clubhouse that has reached the end of useful life and will be replaced with a modern and efficient HVAC system."