



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: January 13, 2026

DATE: December 5, 2025

TO: Board of County Commissioners

FROM: Samantha Turner, Division Director of Finance,
Community Services Department, 399-8988, sturner@washoecounty.gov

THROUGH: Eric Crump, Director,
Community Services Department, 328-3624, ecrump@washoecounty.gov

SUBJECT: Recommendation to: 1) accept the Community Foundation of Northern Nevada Truckee River Fund Grant #316 – Mayberry Park Watershed Protection and Public Restroom Project grant [in the amount of \$250,000.00 with a Washoe County cash/in-kind match in the amount of \$62,500.00]; and 2) approve a new capital project and Project Agreement with a grant period from January 1, 2026 through January 31, 2027; and 3) authorize the Assistant County Manager [Dave Solaro] to sign the Project Agreement and any subsequent documents related to the grant on behalf of the County; and 4) direct Finance to make the necessary budget amendments. (Commission District 1.) FOR POSSIBLE ACTION

SUMMARY

This item recommends acceptance of a Truckee River Fund grant from the Community Foundation of Northern Nevada in the amount of [\$250,000.00, with a County match of \$62,500.00]. The funding will be used to begin the work of design, permitting and minor construction for the future installation of a permanent, ADA-accessible, water-efficient public restroom facility at Mayberry Park along the Truckee River. When completed, this project will provide critical sanitation infrastructure to protect water quality, support public health, and enhance equitable access for the park's growing number of visitors. The total project cost is estimated at \$1.1 million, and if accepted, this grant will provide funding for planning, engineering, permitting and initial utility installation at the site to accommodate an ADA public restroom in the future as funding becomes available.

Strategic Objective supported by this item: Economic Impacts

PREVIOUS ACTION

No previous action

BACKGROUND

Mayberry Park is a 15-acre public recreation area located approximately four miles west of downtown Reno, Nevada. Nestled along the south bank of the Truckee River, the park is managed by Washoe County Regional Parks and Open Space and serves as a key

access point to the river and the Tahoe-Pyramid and Tom Cooke Trail networks. Popular for hiking, biking, bird-watching, angling, and tubing, the park includes paved trails, picnic sites, and river access, and is fully ADA-accessible. Surrounded by riparian habitat and adjacent to growing residential neighborhoods, Mayberry Park functions as both a beloved community gathering space and a critical watershed interface—making it an ideal location for public health and water quality infrastructure improvements.

Grant funding will be used to begin the work of design, permitting, and installation of a permanent, ADA-accessible, water-efficient public restroom facility at Mayberry Park along the Truckee River. This project will provide critical sanitation infrastructure to protect water quality, support public health, and enhance equitable access for the park's growing number of visitors

GRANT AWARD SUMMARY

Project/Program Name: Community Foundation of Northern Nevada Truckee River Fund Grant #316 – Mayberry Park Watershed Protection and Public Restroom Project

Scope of the Project: This phase of the project will include confirming final restroom location, utility access, restroom model and civil site plan, as well as submitting and securing necessary local permits. (grading, sewer, ADA, utility).

Benefit to Washoe County Residents: Increased environmental protection outcomes with the need for informal waste cleanup needs reduced, decrease in visible sanitation-related impacts, improved water quality for recreational use in the Truckee River. Increased park use and satisfaction with positive visitor feedback.

On-Going Program Support: The grant award will be used for the initial stage of planning and permitting the restroom location. Upon additional funding Washoe County Parks would integrate the restroom into the preventative maintenance system to continue to manage and maintain Mayberry Park as they have in the past using volunteers, infrastructure preservation funds, park operations budgets, and park staff.

Award Amount: \$250,000.00

Grant Period: Date of fully executed agreement through January 31, 2027

Funding Source: Truckee River Fund (TRF)

Pass Through Entity: Community Foundation of Northern Nevada

CFDA Number:

Grant ID Number: 316

Match Amount and Type: Matching funds of \$62,500.00 include \$20,660.00 in-kind staff time for project management and implementation, \$8,000.00 for water rights, and \$33,840.00 cash match (initial utility installation).

Sub-Awards and Contracts: A construction contract will be awarded to complete the design of the restroom. All contract and supply purchases will follow Washoe County procurement guidelines and federal procurement regulations.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY26 budget for the Capital Improvements Fund (402) will be increased by \$250,000.00 in revenue, expenditures, and transfers in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO-29086 – Mayberry Restroom Design_Permits TRF	484195 – Non-Governmental Grant	\$250,000.00
IO-29086 – Mayberry Restroom Design_Permits TRF	818000 - Intrafund Transfer	\$250,000.00
PW920886 – Mayberry Restroom Design_Permits TRF	818000 - Intrafund Transfer	(\$250,000.00)
PW920886 – Mayberry Restroom Design_Permits TRF	781080 - Construction Contracts	\$100,000.00
PW920886 – Mayberry Restroom Design_Permits TRF	710100 – Professional Services	\$95,000.00
PW920886 – Mayberry Restroom Design_Permits TRF	710503 – Permitting	\$55,000.00

The FY26 budget has sufficient budget authority for the \$62,500 grant match including an in-kind match of \$20,660.00 in Engineering and Ops Support (105501) for Sr. Project Manager and Project Manager, \$8,000.00 in donated water rights, \$33,840.00 for an AC Patch Utility in Parks IP (140900), Repairs and Maintenance (710205).

RECOMMENDATION

It is recommended that the Board of County Commissioners 1) accept the Community Foundation of Northern Nevada Truckee River Fund Grant #316 – Mayberry Park Watershed Protection and Public Restroom Project grant [in the amount of \$250,000.00 with a Washoe County cash/in-kind match in the amount of \$62,500.00]; and 2) approve a new capital project and Project Agreement with a grant period from January 1, 2026 through January 31, 2027; and 3) authorize the Assistant County Manager [Dave Solaro] to sign the Project Agreement and any subsequent documents related to the grant on behalf of the County; and 4) direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to: 1) accept the Community Foundation of Northern Nevada Truckee River Fund Grant #316 – Mayberry Park Watershed Protection and Public Restroom Project grant [in the amount of \$250,000.00 with a Washoe County cash/in-kind match in the amount of \$62,500.00]; and 2) approve a new capital project and Project Agreement with a grant period from January 1, 2026 through January 31, 2027; and 3) authorize the Assistant County Manager [Dave Solaro] to sign the Project Agreement and any subsequent documents related to the grant on behalf of the County; and 4) direct Finance to make the necessary budget amendments."