

**Staff Report**  
**Board Meeting Date: August 22, 2024**

**DATE:** August 15, 2024  
**TO:** District Board of Health  
**FROM:** Irene Dominguez, Fiscal Compliance Office  
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Erin Dixon, Deputy District Health Officer  
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**SUBJECT:** Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period retroactive to July 1, 2024 through June 30, 2025 in the total amount of \$333,333 (no match required), in support of the Northern Nevada Public Health Sexually Transmitted Disease Prevention and Control Program and authorize the District Health Officer to execute the Subaward and any future amendments.

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**SUMMARY**

Northern Nevada Public Health received a Notice of Subaward from the State of Nevada Department of Health and Human Services, Fund for Healthy Nevada on August 9, 2024. This funding is to support the Community and Clinical Health Services Division Sexually Transmitted Disease Prevention and Control Program. A copy of the Notice of Subaward is attached.

**District Health Strategic Priority supported by this item:**

- 1. Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

**PREVIOUS ACTION**

There has been no previous action for this fiscal year.

**BACKGROUND**

The scope of work includes conducting disease investigation, Partner Services, linkage to care for patients with STIs, quality assurance of services provided. Training staff who directly support disease investigations, building organizational capacity for outbreak response through establishing and updating policies and providing outbreak response training, and outbreak response efforts through skill building, evaluations and implementing training plans for the Sexually Transmitted Disease Prevention and Control Program.

The Subaward provides funding for personnel, other, and indirect expenditures. This item is retroactive due to the Notice of Subaward being issued on August 9, 2024, and is being brought for approval at the nearest scheduled District Board of Health meeting.

**FISCAL IMPACT**

Should the Board approve this subaward, a request will be made to the Board of County Commissioners to amend the adopted FY25 budget, increasing it by \$242,016.06. (\$12,636.00 indirect expenses) in the following accounts:

<u>Account Number</u>	<u>General Ledger</u>	<u>Description</u>	<u>Amount of Increase</u>
2002 - IO12385	-432100	State Grant	\$ 242,016.06
		<b>Total Revenue:</b>	\$ 242,016.06
2002 - IO12385	-701412	Salary Adjustment	\$ 159,316.83
2002 - IO12385	-705360	Benefit Adjustment	\$ 64,699.23
2002 - IO12385	-710721	Outpatient	\$ 18,000.00
		<b>Total Expenditures:</b>	\$ 242,016.06

**RECOMMENDATION**

It is recommended that the District Board of Health approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period retroactive to July 1, 2024 through June 30, 2025 in the total amount of \$333,333 (no match required), in support of the Northern Nevada Public Health Sexually Transmitted Disease Prevention and Control Program and authorize the District Health Officer to execute the Subaward and any future amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period retroactive to July 1, 2024 through June 30, 2025 in the total amount of \$333,333 (no match required), in support of the Northern Nevada Public Health Sexually Transmitted Disease Prevention and Control Program and authorize the District Health Officer to execute the Subaward and any future amendments.”