



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: May 20, 2025

**DATE:** Thursday, May 15, 2025

**TO:** Board of County Commissioners

**FROM:** Jon Miller, Sergeant, Traffic Unit Sergeant  
(775) 328-3350 [jomiller@washoecounty.gov](mailto:jomiller@washoecounty.gov)

**THROUGH:** Darin Balaam, Sheriff

**SUBJECT:** Recommendation to accept the project change request for the FY 2025 Office of Traffic Safety School Zone Grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$5,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to cover overtime costs related to school zone traffic enforcement, for the grant term which will begin upon receipt of the Authorization to Proceed notification through September 30, 2025 and if approved, direct Finance to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents. (All Commission Districts.)

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### SUMMARY

This grant has been awarded to the Washoe County Sheriff's Office, which seeks to reduce the number of vehicle accidents and traffic violations that occur in Washoe County school zones and transit routes. The Washoe County Sheriff's Office is a partnering agency in this statewide initiative to reduce crashes through driver education and enforcement.

Washoe County Strategic Objective supported by this item: Vulnerable Populations: Coordination between agencies & communication of programs

### PREVIOUS ACTION

On October 22, 2024 the Board of County Commissioners approved Item 11.G.2. Office of Traffic Safety funding from the State of Nevada for School Zone traffic events.

On December 19, 2023 the Board of County Commissioners approved Item 8.I.1. Office of Traffic Safety funding from the State of Nevada for School Zone traffic events.

On April 25, 2023 the Board of County Commissioners approved Item 7.D.2. Office of Traffic Safety funding from the State of Nevada for School Zone traffic events.

AGENDA ITEM # \_\_\_\_\_

The Washoe County Board of Commissioners has accepted the State of Nevada Department of Public Safety Office of Traffic Safety funding in support of school zone traffic enforcement since 2023.

### **BACKGROUND**

The Washoe County Sheriff's Office has been awarded a grant from the Nevada Office of Traffic Safety School Zone Enforcement. We were previously awarded \$5000.00 and quickly used this funding with increased traffic enforcement in Washoe County school zones. This grant will pay for overtime costs incurred by commissioned staff for school zone traffic enforcement for the duration of the grant period through September 30, 2025.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** *OTS 2025 School Zone Enforcement*

**Scope of the Project:** *Traffic enforcement in Washoe County School zones.*

**Benefit to Washoe County Residents:** *Safer roads for our community, and a reduction in crashes in Washoe County School zones.*

**On-Going Program Support:** *N/A*

**Award Amount:** *Total 5,000.00*

**Grant Period:** *Authorization to Proceed-09/30/2025*

**Funding Source:** *US Department of Transportation*

**Pass through From:** *State of Nevada Department of Public Safety, Office of Traffic Safety*

**Assistance Listing #/CFDA:** *20.600*

**Grant ID Number:** *TSEP-2025-00040*

**Match Amount and Type:** *25%, in-kind - match will be met with straight time hours worked during each event, project manager administration time for project activities, and vehicle use while conducting saturation patrols at \$20 per hour. Required match will be tracked separately by statistical order number 70855.*

**Sub-Awards and Contracts:** *None*

### **FISCAL IMPACT**

Should the Board accept this grant award and approve these amendments, the FY25 Washoe County Sheriff's Office adopted budget will be increased by \$5,000.00 in both revenues and expenditures in the following accounts:

<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
12436—2025 OTS School Zone	431100—Federal Grants	\$5,000.00
12436—2025OTS School Zone	701300—Overtime	\$5,000.00

- *25% match required—Regular hours worked*
- *Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget.*

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept the FY 2025 Office of Traffic Safety award project change request from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$5,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to cover overtime costs related to school zone enforcement, for the retroactive grant term which will begin upon receipt of the Authorization to Proceed notification through September 30, 2025 and if approved, direct Finance to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept the FY 2025 Office of Traffic Safety award project change request from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$5,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to cover overtime costs related to school zone enforcement in Washoe County school zones, for the retroactive grant term which will begin upon receipt of the Authorization to Proceed notification through September 30, 2025 and if approved, direct Finance to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents.