



**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
STAFF REPORT**

**Board Meeting Date: July 2, 2024**

**DATE:** June 17, 2024  
**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners  
**FROM:** Charles A. Moore, Fire Chief  
Phone: (775) 328-6123 Email: [cmoore@tmfpd.us](mailto:cmoore@tmfpd.us)  
**SUBJECT:** Recommendation to approve a 3.75% cost of living adjustment effective July 1, 2024, for unclassified, non-represented confidential and administrative employees that follow the Truckee Meadows Fire Protection District Supervisory Collective Bargaining. (All Commission Districts) FOR POSSIBLE ACTION

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**SUMMARY**

Recommendation to approve a 3.75% cost of living (COLA) effective July 1, 2024, for unclassified, non-represented confidential and administrative employees that follow the Truckee Meadows Fire Protection District Supervisory Collective Bargaining.

**PREVIOUS ACTION**

April 6, 2021, The Board of Fire Commissioners approved a COLA and PERS salary adjustments for unclassified and non-represented confidential and administrative employees in an amount that follows the Truckee Meadows Fire Protection District Supervisory Unit CBA effective July 1, 2021, and going forward until rescinded

June 7, 2022, the Board approves a revised benefits package effective July 1, 2022, for unclassified, non-represented confidential and administrative employees that follows the Truckee Meadows Fire Protection District Supervisory Collective Bargaining Agreement.

**BACKGROUND**

The District's unclassified, non-represented, confidential, and administrative employees follow the Truckee Meadows Fire Protection District Supervisory Unit CBA for many benefits, including COLA's. The Truckee Meadows Fire Protection District Supervisory Unit is tentative until resolution of an impasse. While the District strives for a satisfactory resolution of the parties, I do not want to delay a cost of living increase for the unclassified, non-represented confidential and administrative employees. The COLA would not apply to Fire Chief Charles Moore as the Board has approved a 3% COLA at a previous Board Meeting. This staff report recommends a 3.75% to the administrative employees.

This amount is proposed to adjust depending on the final resolution of the Supervisory Unit's contract.

**FISCAL IMPACT**

Eleven (11) positions in the fiscal year 2024-2025 (FY24/25) budget would be impacted. The annual estimated cost is \$71,874 for FY24/25. The increase is expected to remain within the General Fund FY24/25 Budget.

**RECOMMENDATION**

The Board is recommended to approve a 3.75% COLA effective July 1, 2024, for unclassified, non-represented confidential and administrative employees that follow the Truckee Meadows Fire Protection District Supervisory Collective Bargaining

**POSSIBLE MOTION**

Should the Board agree with the staff's recommendation, a possible motion would be:

*"I move to approve a 3.75% cost of living adjustment effective July 1, 2024, for unclassified, non-represented confidential and administrative employees that follow the Truckee Meadows Fire Protection District Supervisory Collective Bargaining."*