



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: May 26, 2026

DATE: April 20 2026

TO: Board of County Commissioners

FROM: Victoria Jakubowski, Fiscal Compliance Officer, District Attorney
775-325-6710, vjakubowski@da.washoecounty.gov

THROUGH: Christopher Hicks, District Attorney

SUBJECT: Recommendation to accept additional incentive funds for the District Attorney's Family Support Program from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of [\$706,553.68] based on our performance during Federal Fiscal Years 2022 and 2023 for the purpose of benefiting the Child Support Enforcement Program and direct Finance to make the necessary budget amendments. (All Commission Districts).

SUMMARY

The District Attorney's Office Family Support Program provides child support enforcement and receives incentives dependent on performance of the program as a state and the individual counties. These funds must be reinvested in the program or other approved activities that will contribute to improving the effectiveness or efficiency of the IV-D program.

Currently the incentive funds also provide for three (3) Family Support Specialist positions (since 2015), multiple temporary workers, and other operating expenses such as training, travel, and equipment as approved by the State of Nevada.

The Board of County Commissioners must accept the donations, approve amendments to the adopted fiscal year budget, and direct the Comptroller's Office to make the necessary budget amendments per Washoe County Code 15.140(1)(d).

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On August 20, 2024 the Board accept additional incentive funds for the District Attorney's Family Support Program from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of [\$364,731.88] based on our performance

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during Federal Fiscal Year 2021 for the purpose of benefiting the Child Support Enforcement Program.

On October 11, 2022, the Board accepted additional incentive funds for the District Attorney's Family Support Program from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of [\$1,130,546.35] based on our performance during Federal Fiscal Years 2018, 2019, and 2020 for the purpose of supporting or benefiting the Family Support Program and authorize Comptrollers to make the necessary budget amendment.

On June 8, 2021, the Board accepted additional incentive funds for the District Attorney's Family Support Program from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of \$394,374.26.

The Board has accepted incentive funds since the inception of the program.

BACKGROUND

Funding for this item is outlined in Attachment E of the interlocal contract. The Child Support Performance Act of 1998 and 45 CFR 305 require that incentive payments to states be based on performance. Incentive distributions are calculated by the Nevada IV-D offices and disbursed to local IV-D agencies based on performance in four required areas:

1. Paternity establishment
2. Cases with support orders
3. Collections on current support
4. Collections on arrears

These incentive funds may only be used for reinvestment in the program and for other approved activities that improve the effectiveness of the IV-D Program.

The Washoe County District Attorney's Office, Child Support Enforcement Program, has demonstrated strong performance in these areas and has earned additional incentive funds in the amount of \$353,995.29 for Federal Fiscal Year (FFY) 2022 and \$352,588.39 for FFY 2023. Incentive awards are typically issued approximately two years after the close of the fiscal year (for example, 2018 incentive funds would not be awarded until 2020 or later).

Currently, incentive funds support three (3) Family Support Specialist positions (funded since 2015), multiple temporary staff, and operating expenses such as training, travel, and equipment, as approved by the State of Nevada.

FISCAL IMPACT

Should the Board accept the funding; a Fiscal Year 2026 budget amendment of \$706,553.68 in Internal Order 10891 is required to bring the adopted budget in alignment with the funding amount as follows:

IO 10891 - Incentives	431100 Federal Grants	<u>\$ 706,553.68</u>
IO 10891 - Incentives	701412 Salary Adjustment	\$ 300,000.00
IO 10891 - Incentives	705360 Benefit Adjustment	\$ 150,000.00
IO 10891 - Incentives	710110 Contracted Temp Services	\$ 171,553.68
IO 10891 - Incentives	710509 Seminars and Meetings	\$ 10,000.00
IO 10891 - Incentives	711210 Travel	\$ 25,000.00
IO 10891 - Incentives	711504 Equipment	<u>\$ 50,000.00</u>
	Net change to expenses	\$ 706,553.68

RECOMMENDATION

It is recommended that the Board of County Commissioners accept additional incentive funds for the District Attorney’s Family Support Program from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of [\$706,553.68] based on our performance during Federal Fiscal Years 2022 and 2023 for the purpose of benefiting the Child Support Enforcement Program and authorize Comptrollers to make the necessary budget amendment.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept additional incentive funds for the District Attorney’s Family Support Program from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of [\$706,553.68] based on our performance during Federal Fiscal Years 2022 and 2023 for the purpose of benefiting the Child Support Enforcement Program and authorize Comptrollers to make the necessary budget amendment.”