

# Verbatim CAB Bylaws Input Form Responses

## Q1: What feedback or suggestions do you have on the draft bylaws?

- Bring back the requirement for the applicant of the sup/development etc to come before the CAB so that residents can have input. As a former chair of the Southwest CAB our meetings had lots of people. Now that the CABs have no power the meetings are empty.
- Generally good.
- Everything looks good.
- How about showing the modified text CLEARLY so we know what was changed? Also: "vacancies filled by the county"? Is this how it used to be? Why can't the CAB members temporarily appoint a replacement? Why should the county be able to do that -- it sounds like they can appoint whoever they want without respect to the existing CAB. Also: I am in the Warm Springs Area. Why was this not included as an option on the survey? I would prefer to see more than just the Washoe County Commission Chair as the author. I would prefer to see my own commissioner give her input to the document.
- I do not agree that the meeting should be at the same location, it should be moved closer to the residents e.g. ward 5 keeps on meeting downtown which is ridiculous it needs to meet at rancho for those residents, and another location further west for those residents, alternating from place to place. It needs to consider the range of economic status in the ward, which can differ greatly, and choose suitable locations for the meeting for the different economic levels of the residents.
- It looks like it covers all the areas of a bylaw document. Specifics in areas that are too general could use further explanation to clarify any gray areas that might be interpreted.
- (1. copy and paste from a word doc i just drafted would have been helpful) 2. page 2, section 4 does not say what year the 3 year term begins. For instance, my union's by laws state: Local officers and e-board members shall be nominated in the month of september of each year beginning in 1972. Similariy, shouldn't the CAB bylaws indicate what year the 3 year terms began?
- Article 6.1.b location should be more broad. Sun Valley CAB regularly meets in the Hobbie's Casino meeting room, not a publicly owed building.
- Looks reasonable.
- The proposed bylaws do not include a parliamentary authority.
- None. Seem to be well written.
- Regarding a CAB meeting, the update provided to the commoner should be public information and available to view by public on a website
- This update looks great

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- To give residents information and have an opportunity for feedback and questions with development.
- Proposed CAB Bylaw Amendment (Accountability + Acknowledgement) Add a new section under Article 8 (Correspondence) or create a new Article Section X: County Acknowledgment of CAB Recommendations 1. Transmittal of Recommendations Any recommendation, position, or input approved by the majority vote of a CAB on a matter within Washoe County's jurisdiction shall be formally transmitted by the Washoe County Manager's Office liaison to the applicable County Commissioner and the Washoe County commission. 2. Inclusion in Agenda Materials For any County Commission agenda item that directly relates to a matter on which a CAB has taken formal action within the preceding twelve months, a summary of the CAB's recommendation shall be included in the staff report or supporting agenda materials. 3. Acknowledgment on the Record During consideration of any such agenda item, the presiding officer or County staff shall acknowledge on the public record the existence of the CAB's recommendation. 4. Written Response Upon request of the CAB, the County shall provide a brief written response indicating whether the CAB's recommendation was accepted, rejected, or incorporated in part, including a short explanation. 5. Public Accessibility All CAB recommendations and any corresponding County responses shall be maintained as part of the public record and made accessible alongside agenda materials when applicable.
- Highlight any changes in red ink.
- overall they appear to be good
- Meetings are becoming too formal for General citizen input and discussion. Suggest leaving the formal rules to the City and/or County meetings.
- Planning board should take recommendations from CAB's into consideration before approving any new developments in Sun Valley.
- Let it be known that you are allowed to be a member of other boards including those of the city or Reno.
- None
- Article 7-The Pledge of Allegiance is not included in the agenda list. Also does F include chair and board comments? This also is not listed.
- none
- Have more than 3 minutes to speak. Meetings once a Month. Citizens have copies of new Construction in their District. Every update or anything that is going on in their District before the Meeting should be forwarded to the Chair person and notify those people on the mailing list before the meeting ahead of time so the Community could discuss the projects at the meeting.
- Looks good to me

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- I would recommend some type of clock device to ensure that the 3 mins for public comment is visible to all in attendance and adhered to.
- As per item #6, I think if a family member of a cab member is running for County Commissioner, the cab member who is the spouse should be required to take a leave of absence also.. That way we don't have an issue with the law of nepotism.
- There is no parliamentary authorite cited in the draft bylaws.
- Cab members should NOT be appointed by the Commissioner.
- Why should CAB members be responsible to keep community members informed, instead of the elected commissioner, who has a communications staff? Unlimited officer or member terms should not be allowed (recommend no more than 2 consecutive, 3-year terms). You want wider participation from the residents, rather than concentrating "power" in the ongoing CAB members that never retire. Quorum should be the majority of CAB members in the district, NOT the number of CAB members present at a meeting. Why does a commissioner have to know party registration of applicants, especially when the commissioners is supposed to represent all residents in their district, regardless of registered party?
- See separate submission
- After reading the bylaws I believe them to be lawful and useful at this time.
- I believe the infringements upon the 1st Amendment will lead to litigation.
- It looks appropriate to me.
- Time to bring voting back on development issues.
- one question I have always had: people often bring handouts (pamphlets, business cards, etc) to the meetings-- are there any limitations to what they're allowed to distribute in a CAB meeting? is the only restriction that it is a non-politicized meeting?
- The specific timeframe to create agenda items is a good change as it allows the liaison time to schedule guest speakers and gain the approval of the agenda.
- I think 3 3-year terms is way too long. 1 3-year term should be adequate. Otherwise, the same old ideas keep circulating. Change is good in this case.
- This is nothing but an effort to censor real community feedback about the county's failure to address resident concerns. Just another dog and pony show for politicians to pat themselves on the back for destroying our community.
- There is a provision that candidates for Washoe County Commissioners are not eligible to sit on a CAB. There should be a restriction that spouses or family members (e.g. mother, father, brother, or sister) of candidates should be not be eligible to sit on the CAB either.
- Bring back and vote with public comment on planning issues and development!

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- None, but you left Warm Springs off the list of CABs.
- Article 1 sub 3. Why does that sentence need to begin with 'However'... 3.A.2 Voting on any matter? Is this a change from the most recent 'CABs don't vote on anything but their minutes'?
- We need what is discussed and decided at CAB meetings to be taken seriously.
- I would like to see Article 4-Meetings, Section 7, be added back to the Bylaws under the appropriate section. This language has been removed from the draft bylaws. There needs to be better coordination and communication between the CABs and Board of County Commissioners. There should be the opportunity for the Board of County Commissioners to meet with the CABs.
- Cab members should be held to a standard above the normal public. If they are making unnecessary comments about someone else and trying to destroy that person's reputation they should be removed immediately from a position of trust. It's losing the public's trust when someone does that. That's not what the residents want nor expect in this role.
- There should be additional clarification of the advisory nature of CABs, including the actions they are and not allowed to do on behalf of Washoe County. Suggestions would be to include the following, or similar, language to Article 1 "CABs have no authority to direct operations, establish policy, obligate resources, enter into agreements, or otherwise act on behalf of Washoe County." In Article 2 Section 9(c) should also include that CAB members are not allowed to "bind Washoe County" in any manner. As a public board, it is required that it follows Nevada Public Records Law (NRS Chapter 329). There should be clarification of this in Article 2 Section 9(d) by including training on NRS Chapter 329, Article 6 by stating the records kept by the Office of the County Manager are a matter of public record pursuant to NRS Chapter 329, and Article 8 by stating that all correspondence is also a matter of public record pursuant to NRS Chapter 329. Additional training listed in Article 2 Section 9(d) should include professionalism and decorum as described in subsection b.
- I didn't see where a Washoe County liaison is required to attend the CAB meetings, or was that not something that has been deemed unnecessary. Or, did I miss that there is a requirement for that. Overall, the draft looks good.
- Article 2:9d - Requiring training within six months of appointment is only realistic if the training is available as an online course. In my experience, training is only offered once a year or so and is an in-person or zoom session. Article 6:4 - Requiring materials to be submitted two weeks in advance seems unnecessarily stringent. We are not voting on major (or any) policy decisions. Most of the time, we recruit the speakers, so they are in effect doing us a favor. Let's not make it even harder. One week in advance is sufficient.
- They seem straightforward, in conjunction with other bylaws
- Draft could make more clear that the CAB minutes and supporting materials, presentations should be made public on the CAB website.
- (1) Thank you for updating the by laws to be consistent with the current duties. (2) The current draft mentions training for CAB members. I do not recall that being offered to me or other newer members. Is it being done with 6 months? (3) It would be good to know how the CAB should keep the Commissioner apprised; (4) the

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requirement of speaker materials being provided 2 weeks before the meetings is not followed in practice.

## Q2: Are there any areas of the bylaws that need more clarity or improvement?

- 3C - Not sure what contact an alternate is. Alternate as chair or an alternate for a missing member? Where do the alternates come from?
- None
- Show the modified text CLEARLY so we know what was changed.
- see feedback response
- Elaboration on the type of goal or resolution the committee can attain. Basically how far can they go with the information that they have or what purpose can be served. The duties of the committee members is explained but I believe there can be more clarification in that area.
- see above
- See previous comment
- Not at this time
- I suggest you include a statement to the effect that the CAB will follow Robert's Rules of Order 12ed. for their parliamentary authority.
- No.
- NO
- Development, infrastructure notice. Member and Board qualifications and time requirements
- 1. "Solely advisory" is too open-ended - Define a required workflow for recommendations. 2. No feedback loop in the document. Add a response requirement. 3. Agenda control is unclear; we need "any item requested by the majority of the CAB members shall be placed on a future agenda" 4. "May" vs. "Shall" we need more "Shall" and less "May" 5. No timeline expectations - add things like (response within 30-60 days) 7. Unclear role of CAB votes; where votes go, how they are tracked, when they reach the commission. 8. No performance or effectiveness measures - CAB's exist but there is no way to evaluate the influencing, effective or not? 9. Bylaw amendment process is restrictive
- no
- Cab members should be chosen by the residents of the CAB area. This prevents a one sided board with only the appointers interests manifesting at meetings.
- Would like to have a summary of the CAB meetings sent via email to all in Washoe County. Often items discussed at a CAB meeting are not known or followed up on.
- We need a more complete agenda list.
- have section for emergency concerns
- Exactly what is the CAB's Function is. Is the Washoe County actually going to listen what the CAB and it Citizens are saying or is it there to do what the County what it want's to do and not listen to it Citizens it is suppose to Represent or Voted them in? It was my understanding Washoe County was to recommend what the Citizens

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of their District wanted to see the future of their Community not the other way around. Pete Todoroff

- Just need to keep in mind. That the CABs are voluntary. If we make them to regulative we will have a hard time recruiting new members
- Who will be responsible for making sure public comment speakers understand that when speaking, they are addressing the board, not the public, and not open for public questions and answers. They need to adhere to the 3 mins. and a clock counting down the minutes for all to see. This will help the speaker to see their remaining time.
- Item # 6 needs to add the above rules. Yes there is one. The training should require more than 12 hours a year. It should be mandatory and it should be online and trackable. Article 7 v1 what about saluting the flag?
- Include a statement that you follow Robert's Rules of Order 12th ed. as the parliamentary authority for the conduct of the meetings.
- If the public has suggestions for future topics, WC Clerk should not take it upon herself to not have the topic present.
- See above first question. Also, the membership procedure to nominate or submit a name for CAB membership should be part of the bylaws. Reasons for removal should be added to bylaws, rather than at the commissioner's discretion.
- See separate submission.
- A clear chain of command should be stated and adhered to, keeping members from accessing inappropriate higher level government officials unless an open door policy is declared.
- Identify what teeth CABS have within government, if any.
- I think the guardrails set forth need to be explored with legal counsel beyond the District Attorney's representative.
- No
- Development must be part of it because it can be brought to planning commission
- I think there should be a little more structure regarding the meeting schedule. There should always be at least 2 meetings scheduled in advance but probably no more than 10 meetings scheduled. The currently written bylaws allow for a CAB to schedule one meeting at a time. Also, is there any accommodation for meetings to be canceled by force majeure? In the public comment section, should these bylaws establish that there should be no discussion during public comment?
- In order to keep the bylaws general enough to meet all CABS needs and specific enough to support a timely support system, these bylaw adjustments should work for all.
- It seems the alternates are unnecessary. They have no standing and can't vote. So what is their purpose? If it is just to make a quorum but can't vote, then there is no difference.
- CAB members should not be reliant on being a puppet for the commissioner in order to be a voice for the people! They are just creating another echo chamber for themselves with no genuine concerns for residents.
- Development say by the public
- None.

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- CAB chairs have been instrumental in suggesting and assisting with Agenda items. Did I miss this section of duty description? More details on CAB Voting please. For example, can CABs vote on whether or not an agenda item should be re scheduled or 'tabled' or?
- We need to be "advisors," not just "community input."
- If a cab member makes a negative public post about someone in the country that hurts their reputation they should be removed from a position of trust immediately. Especially if they are not factual. Such as the case with one of the ladies on the sun valley cab during this political process. She is trying to literally destroy someone who is running for office at the present moment. She should be disciplined immediately.
- Article 10 Section 3 seems out of place. It doesn't address amending the bylaws. Additionally, the final sentence doesn't allow for there to be any consequences for failure to follow the bylaws. A better location would possibly be Article 2 section 10, by stating that "willful and knowing failure to follow the bylaws will result in the removal process, pursuant to the process outlined in Washoe County Code Section 5.430."
- Other than what I mentioned above.
- Are the commissioners obligated to attend CAB meetings? Our commissioner comes once a year in person and logs on for 10-minute updates from the BCC and then usually logs off. What is the Chair's vehicle for updating the commissioner?
- No. I thought clear until very end with info on additional meetings. That was hard to understand
- Not clear why some elements of open meeting laws are required when the only thing the CAB votes on is the minutes. It has no authority so why do we have such constraints on conversation and dialogue in these meetings? Transparency yes, but constraining open discussion and answering community questions seems excessive given that the CAB votes on nothing of consequence....
- See above and discussions that can flow from these.