



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: May 25th, 2021

**DATE:** May 14, 2021

**TO:** Board of County Commissioners

**FROM:** Brynna Nichols, Management Analyst, Office of the County Manager  
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**THROUGH:** Dave Solaro, Assistant County Manager

**SUBJECT:** Recommendation to approve Commission District Special Fund disbursement in the amount of [\$16,000] for Fiscal Year 2020-2021; District 5 Commissioner Jeanne Herman recommends a [\$10,000] grant to the Gerlach Fire Protection Department to support operations, a [\$2,000] grant to the Palomino Valley Volunteer Program to support training and equipment upkeep, a [\$2,000] grant to the Rancho Haven Volunteer Fire Department to support operations, and a [\$2,000] grant to the Silver Lake Volunteer Fire Department to support operations; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary the necessary budget appropriation transfers and journal entries. (Commission District 5.)

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### SUMMARY

This item requests the Board to approve resolutions and disburse district funds in the total amount of [\$16,000] for Commission District 5.

### **Washoe County Strategic Objective supported by this item:**

Economic Impacts: Meet the needs of our growing community & support a thriving community.

### PREVIOUS ACTION

On April 20, 2021 Commissioner Herman directed a [\$2,000] grant to Washoe County 4-H Youth Development Program of the University of Nevada Extension to support the Washoe County 4-H Large Livestock and Horse Programs, and a [\$2,000] grant to the Food Bank of Northern Nevada to support Mobile Harvest distribution.

### BACKGROUND

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015 created Commission District Special Funds for each Commission District. On May 19, 2020 the Board of County Commissioners approved the 2020-2021 fiscal year budget with special district funds allocated per Commission District in

**AGENDA ITEM # \_\_\_\_\_**

the amount of \$20,000. The monies appropriated are to support needs for all Washoe County residents.

Funds appropriated through the Commission District Special Funds must provide substantial benefit to the inhabitants of the County. The recipient must be a non-profit organization, created for religious, charitable or educational purposes, or a government entity. Funds shall not provide any personal or private benefit for the Commissioners, directly or indirectly benefit any campaign efforts by a commissioner, violate Ethics in Government law, or be used to purchase tickets to special events.

Commissioner Herman has elected to support the following organizations in fiscal year 2020-2021:

- [\$10,000] to the Gerlach Fire Protection Department to support operations. The Gerlach Fire Protection Department's mission is to provide a safe, efficient, and effective service to those that call that part of Washoe County home as well as visitors. The Gerlach Fire Department is managed by the Truckee Meadows Fire Protection District.
- [\$2,000] to the Palomino Valley Volunteer Program to support training and equipment upkeep. The Palomino Valley Volunteer Program is managed by the Truckee Meadows Fire Protection District.
- [\$2,000] to the Rancho Haven Volunteer Fire Department to support operations. The Rancho Haven Volunteer Fire Department is managed by the Truckee Meadows Fire Protection District.
- [\$2,000] to the Silver Lake Volunteer Fire Department to support operations. The Silver Lake Volunteer Fire Department is managed by the Truckee Meadows Fire Protection District.

### **FISCAL IMPACT**

Sufficient FY21 budget authority exists within the Cost Center District 5 Constituents (C100105) and account Payments to other Agencies (710400). This action requests approval and distribution of a [total of \$16,000] to the Gerlach Fire Protection Department, the Palomino Valley Volunteer Program, the Rancho Haven Volunteer Fire Department and the Silver Lake Volunteer Fire Department.

Cross-functional budget appropriation transfers are required as follows:

<b>Description</b>	<b>Cost Object- G/L Account</b>	<b>Amount Increase/&lt;Decrease&gt;</b>
District 5 Constituents - Payments to Other Agencies	100105 - 710400	<\$12,000>
District 5 Constituents – Intrafund Transfer	100105 - 818000	\$12,000
Gerlach – Operating Supplies	187530 - 710300	\$10,000
Gerlach – Intrafund Transfer	187530 – 818000	\$10,000
Red Rock – Operating Supplies	187550 – 710300	\$ 2,000
Red Rock – Intrafund Transfer	187550 – 818000	\$ 2,000

Disbursements via Journal Entry are required as follows:

Description	Cost Object- G/L Account	Amount Increase/<Decrease>
District 5 Constituents - Payments to Other Agencies	100105 - 710400	<\$4,000>
Palomino Valley Donation – Operating Supplies	20495 - 710300	\$2,000
Silver Lake Donation – Operating Supplies	20496 - 710300	\$2,000

**RECOMMENDATION**

Recommend to approve Commission District Special Fund disbursement in the amount of [\$16,000] for Fiscal Year 2020-2021; District 5 Commissioner Jeanne Herman recommends a \$10,000 grant to the Gerlach Fire Protection Department to support operations, a \$2,000 grant Palomino Valley Volunteer Program to support training and equipment upkeep, a \$2,000 grant to the Rancho Haven Volunteer Fire Department to support operations, and a \$2,000 grant to the Silver Lake Volunteer Fire Department to support operations; approve Resolutions necessary for same; and direct the Comptroller’s Office to make the necessary budget appropriation transfers and journal entries. (Commission District 5.)

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: *“Move to approve Commission District Special Funds in the amount of [\$16,000] for Fiscal Year 2020-2021; District 5 Commissioner Jeanne Herman recommends a \$10,000 grant to the Gerlach Fire Protection Department to support operations, a \$2,000 grant to the Palomino Valley Volunteer Program to support training and equipment upkeep, a \$2,000 grant to the Rancho Haven Volunteer Fire Department to support operations and a \$2,000 grant to the Silver Lake Volunteer Fire Department to support operations; approve Resolutions necessary for same; and direct the Comptroller’s Office to make the necessary budget appropriation transfers and journal entries. (Commission District 5.)*