



# WASHOE COUNTY

*Integrity Communication Service*

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## STAFF REPORT

BOARD MEETING DATE: AUGUST 22, 2023

**DATE:** August 7, 2023

**TO:** Board of County Commissioners

**FROM:** Quinn Korbolic, IT Manager  
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**THROUGH:** Behzad Zamanian, CIO, Technology Services

**SUBJECT:** Recommendation to approve the appointment of Washoe County Government Affairs Liaison, Cadence Matijevich, to fill an unexpired term on the 911 Emergency Response Advisory Committee following the resignation of Jamie Rodriguez from the Committee, with a term ending June 30, 2025; and recommendation to approve the reappointment of Truckee Meadows Fire Protection District Division Chief Chris Ketring to a four-year term on the 911 Emergency Response Advisory Committee expiring June 30, 2027. Technology Services. (All Commission Districts.)

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### SUMMARY

Washoe County appoints three members to the 911 Emergency Response Advisory Committee ("911 Board"). One member must be appointed by the Washoe County Sheriff and the other two members are appointed by the Board of County Commissioners. There are currently two vacant at-large positions requiring appointment by the Board. Individuals appointed to the 911 Board must be residents of Washoe County, must possess specialized knowledge concerning telephone systems for reporting emergencies, and may not be elected public officers.

The County Manager recommends that the Board appoint Government Affairs Liaison Cadence Matijevich to replace Jamie Rodriguez following her resignation from the 911 Emergency Response Advisory Committee. Ms. Rodriguez was appointed by the Board of County Commissioners to serve as the Registrar of Voters on December 13, 2022. This At-Large seat on the 911 Emergency Response Advisory Committee is set to expire on June 30, 2025.

Additionally, it is recommended that the Board re-appoint Division Chief Chris Ketring to a second term which will end June 30, 2027. Chief Ketring was appointed by the Board to fill approximately one year of an unexpired term left by Deputy Fire Chief Alex Kukulius for the Washoe County At-Large position that expired on June 30, 2023.

AGENDA ITEM # \_\_\_\_\_

Pursuant to the 911 Board's Bylaws, a member who elects to resign their position prior to the end of their term of service must provide written notification to the Chair and applicable Washoe County staff. The local jurisdiction who appointed the resigning member must appoint another member to fill the vacancy and complete the term of service and must provide written notification of the appointment to Washoe County staff prior to the member's first committee meeting. The local jurisdiction must ensure that the appointed member meets the qualifications set forth in NRS Chapter 244A and Washoe County Code 65.430.

### **PREVIOUS ACTION**

On May 24, 2022, the Board of County Commissioners approved the appointment of Division Chief Chris Ketring to fill an unexpired term left by Deputy Fire Chief Alex Kukulius for the Washoe County At-Large position to expire on June 30, 2023, for the 911 Emergency Response Advisory Committee

On June 22, 2021, the Board of County Commissioners approved the reappointment of Jamie Rodriguez to the Emergency 911 Advisory Committee for a four-year term from July 1, 2021, through June 30, 2025, and to accept the appointment of Jennifer Felter from the Washoe County Sheriff for a four-year term beginning July 1, 2021, through June 30, 2025.

### **BACKGROUND**

The 911 Emergency Response Advisory Committee was created with the intent to develop a plan for the enhancement of the County's 911 emergency response system and make recommendations to the County Commission concerning the expenditures of the money collected through the telephone line surcharge. While initially scheduled to sunset in December 2001, the 2001 Nevada Legislature made this a permanent funding source.

### **FISCAL IMPACT**

There is no fiscal impact to Washoe County for appointments to the 911 Emergency Response Advisory Committee.

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners approve the appointment of Washoe County Government Affairs Liaison Cadence Matijevich to fill an unexpired term on the 911 Emergency Response Advisory Committee following the resignation of Jamie Rodriguez from the Committee, with a term ending June 30, 2025; and it is also recommended that the Board approve the reappointment of Truckee Meadows Fire Protection District Division Chief Chris Ketring to a four-year term on the 911 Emergency Response Advisory Committee expiring June 30, 2027.

### **POSSIBLE MOTION**

Should the Board agree with this recommendation, a possible motion would be:

“Move to approve the appointment of Washoe County Government Affairs Liaison Cadence Matijevich to fill an unexpired term on the 911 Emergency Response Advisory

Committee, with a term ending June 30, 2025; and to approve the reappointment of Truckee Meadows Fire Protection District Division Chief Chris Ketring to a four-year term on the 911 Emergency Response Advisory Committee expiring June 30, 2027.”