



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE: June 8, 2021**

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**TO:** Board of County Commissioners

**FROM:** Tammy Wines-Jennings, Assistant Director, Regional Animal Services  
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**THROUGH:** Shyanne Schull, Director of Regional Animal Services

**SUBJECT:** Recommendation to appoint two members to the Washoe County Regional Animal Services Advisory Board. One member shall fill the position specified in WCC 55.036(1)(a): a veterinarian or veterinary technician licensed to practice in Nevada, and who is not employed by Washoe County; applicants include Jennifer Blamire, and Julie McMahon; and one member shall fill the position specified in WCC 55.036(1)(b): a real estate or business professional with knowledge or experience related to homeowners' associations, business organizations and/or financial operations; applicants include Trudy Brussard and Samantha Reveley. Both open positions have a four-year term which runs from July 1, 2021 through June 30, 2025. (All Commission Districts)

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### **SUMMARY**

On August 23, 2016, the Washoe County Commission adopted an ordinance amending Washoe County Code Chapter 55 which created the Animal Services Advisory Board and specified the roles and responsibilities of the advisory board. Advisory Board members serve four - year terms and may serve, with re-appointment, a maximum of two consecutive terms. An additional term may be considered for a member's appointment if there are no other interested and qualified applicants.

Two Advisory Board positions have terms expiring on June 30, 2021. One of those positions is specified in WCC 55.036(1)(a) and must be filled by an individual with the following qualifications: "A veterinarian or veterinary technician licensed to practice in Nevada, and who is not employed by Washoe County." The other open position is specified in WCC 55.036(1)(b) and must be filled by an individual with the following qualifications: "A real estate or business professional with knowledge or experience related to homeowners' associations, business organizations and/or financial operations. All Advisory Board members must be residents of Washoe County.

The notice to announce these open positions and accept applications was published on April 9, 2021. Applications were accepted from April 9 through May 14, 2021.

**AGENDA ITEM # \_\_\_\_\_**

Two individuals submitted applications for the veterinarian/veterinary technician position and two individuals submitted applications for the real estate/business professional position. Accordingly, it is recommended that the Board appoint two individuals to the Washoe County Regional Animal Services Advisory Board, one who meet the qualifications of WCC 55.036(1)(a) and one who meets the qualifications of WCC 55.036(1)(b) in accordance with WCC 55.036(2). The applicants for these positions are listed below.

**Washoe County Regional Animal Services objective supported by this item:** Greater Community Presence and Collaboration

### **PREVIOUS ACTION**

On August 23, 2016, the Board adopted an ordinance amending Washoe County Code Chapter 55 which created the Animal Services Advisory Board and specified the roles and responsibilities of the advisory board.

On July 18, 2017, the Board appointed four members to fill the advisory board positions specified in WCC 55.036(1)(a)-(d). These members were Dr. Annette Rink, Jennifer Linn, Jill Dobbs and Irene Payne, respectively.

On October 23, 2018, the Board removed Jennifer Linn from the Animal Services Advisory Board for missing four consecutive meetings and for failing to respond to all correspondence related to the Advisory Board. The Board declared a vacancy for the position specified in WCC 55.036(1)(b), which allowed staff to open the application process for a new member.

On February 12, 2019, the Board appointed Al Rogers to fill the Advisory Board position specified in WCC 55.036(1)(b) left open by the vacancy.

On June 11, 2019, the Board re-appointed Jill Dobbs and Irene Payne to fill the advisory board positions specified in WCC 55.036(1)(c) and WCC 55.036(1)(d), respectively.

### **BACKGROUND**

The notice to announce these open positions and accept applications was published on April 9, 2021. The announcement was shared on the Washoe County Board & Commission webpage, and through the following Washoe County email distribution lists: Animal Issues, Animal Services News, Business Issues, Citizen Involvement, and Districts 1-5. Applications were accepted from April 9, 2021 through May 14, 2021. A total of four applications were received and are attached to this staff report. A brief summary of each applicant, garnered from the application materials, follows:

**Veterinarian or Veterinary Technician Candidates:**

- **Jennifer Blamire, DVM** is the Area Chief of Staff Veterinarians for Banfield Pet Hospital.
- **Julie McMahon, LVT, VTS** is a Veterinary Nursing Instructor at Truckee Meadows Community College (2008 to present) and is the current Chair of the Veterinary Technician Advisory Committee.

**Real Estate or Business Professional Candidates:**

- **Trudy Brussard** is a Realtor for Dickson Realty (1992 to Present). She is Past Chair of the East Truckee Meadows Citizens Advisory Board and previously served on the Animal Control Board.
- **Samantha Reveley** is a Realtor/Broker for Dickson Realty (2003 to Present). She was co-owner of the West St. Wine Bar and a member of Regional Alliance for Downtown.

**FISCAL IMPACT**

There is no fiscal impact from this action.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners appoint two members to the Washoe County Regional Animal Services Advisory Board. One member shall fill the position specified in WCC 55.036(1)(a): a veterinarian or veterinary technician licensed to practice in Nevada, and who is not employed by Washoe County; and one member shall fill the position specified in WCC 55.036(1)(b): a real estate or business professional with knowledge or experience related to homeowners' associations, business organizations and/or financial operations. Both open positions have a four-year term which runs from July 1, 2021 through June 30, 2025. Applicants include: Jennifer Blamire, Trudy Brussard, Julie McMahon and Samantha Reveley

**POSSIBLE MOTION**

Should the Board approve, a possible motion would be:

Move to appoint \_\_\_\_\_ as a member of the Washoe County Regional Animal Services Advisory Board fill the position specified in WCC 55.036(1)(a): a veterinarian or veterinary technician licensed to practice in Nevada, and who is not employed by Washoe County, and move to appoint \_\_\_\_\_ as a member of the Washoe County Regional Animal Services Advisory Board to fill the position specified in WCC 55.036(1)(b): a real estate or business professional with knowledge or experience related to homeowners' associations, business organizations and/or financial operations. Both of these open positions have a four-year term which runs from July 1, 2021 through June 30, 2025.