



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *June 23, 2026*

DATE: Tuesday, May 22, 2026

TO: Board of County Commissioners

FROM: Andrew McDonald, Registrar of Voters
(775) 328-3690, amcdonald@washoecounty.gov

THROUGH: Ryan Gustason, Assistant County Manager
(775) 337-4401, rgustafson@washoecounty.gov

SUBJECT: Recommendation to approve the acceptance of the Secretary of State's budget appropriation to Washoe County in the amount of [\$160,702.91] to reimburse the county for voting equipment licensing and support fees [\$160,531.00] and DVS backup drive (Samsung Portable SSD T7 MUPC1T0T – Solid State Drive – 1 TB – USB 3.2 Gen) [\$171.91] for fiscal year 2026. No match required. The award period is retroactive from July 1, 2025, through June 30, 2026. If approved, direct Finance to make the appropriate budget amendments. Voters. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This item requests approval to accept \$160,702.91 in funding from the Nevada Secretary of State to reimburse costs associated with voting equipment licensing, support fees, and a DVS backup drive for fiscal year 2026. No match is required. If approved, Finance will be directed to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

The Board approved the Fiscal Year 2025 budget appropriations from the Nevada Secretary of State in the amount of \$160,531.00 to reimburse the county for voting equipment licensing and support fees on May 20, 2025.

The Board approved the Fiscal Year 2024 budget appropriations from the Nevada Secretary of State in the amount of \$160,531.00 to reimburse the county for voting equipment licensing and support fees on June 25, 2024.

The Board also approved the Fiscal Year 2022 and 2023 budget appropriations from the Nevada Secretary of State in the amount of \$323,935.00 to reimburse the county for voting equipment licensing and support fees on September 13, 2022.

AGENDA ITEM # _____

BACKGROUND

Washoe County previously received reimbursements from the Secretary of State’s Office in the following amounts: \$161,967 in FY22, \$161,968 in FY23, \$160,531.00 in FY24, and \$160,531.00 in FY25 to support voting equipment, licensing and maintenance costs. Use of these funds is restricted to voting equipment licensing and support fees.

GRANT AWARD SUMMARY

Project/Program Name: **FY26 Liberty Vote Licensing Fee & DVS Backup Drive Reimbursement**

Scope of the Project: Funds will be used to supplement the annual cost of voting equipment, support licensing and maintenance fees paid each fiscal year to Liberty Vote.

Benefit to Washoe County Residents: These funds will supplement a portion of the ongoing costs of administering elections in Washoe County thus allowing resources to be used for other voter registration and election services.

On-Going Program Support: Funds will be used to supplement the annual cost of voting equipment, licensing, support, and maintenance fees paid each fiscal year to Liberty Vote.

Award Amount: *\$160,702.91*

Grant Period: *July 1, 2025 – June 30, 2026*

Funding Source: *State General Fund*

Pass Through Entity: *Secretary of State*

CFDA Number: *Not applicable*

Grant ID Number: *Legislative Session appropriation*

Match Amount and Type: *No match required*

FISCAL IMPACT

Should the Board accept this funding appropriation, the Fiscal Year 2026 budget for the Registrar of Voters Office will be increased by \$160,702.91 in both revenue and expenditures in the following accounts:

IO #	Cost Object	G/L Account	Amount
Revenues			
12685	Liberty Vote Licensing Fee Reimbursement	432100 – State Grants	\$160,702.91

Expenditures:			
12685	Liberty Vote Licensing Fee Reimbursement	710210 – Software Maintenance	\$160,531.00
Expenditures:			
12685	DVS Backup Drive Reimbursement	710300 – Operating Supplies	\$171.91

RECOMMENDATION

Recommendation that the Board of County Commissioners approve the acceptance of the Secretary of State’s budget appropriation to Washoe County in the amount of [\$160,702.91] to reimburse the county for voting equipment licensing and support fees [\$160,531.00] and DVS backup drive (Samsung Portable SSD T7 MUPC1T0T – Solid State Drive – 1 TB – USB 3.2 Gen) [\$171.91] for fiscal year 2026. No match required. The award period is retroactive from July 1, 2025, through June 30, 2026. If approved, direct Finance to make the appropriate budget amendments. Voters. (All Commission Districts.) FOR POSSIBLE ACTION

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: *“Move approve the acceptance of the Secretary of State’s budget appropriation to Washoe County in the amount of [\$160,702.91] to reimburse the county for voting equipment licensing and support fees [\$160,531.00] and DVS backup drive (Samsung Portable SSD T7 MUPC1T0T – Solid State Drive – 1 TB – USB 3.2 Gen) [\$171.91] for fiscal year 2026. No match required. The award period is retroactive from July 1, 2025, through June 30, 2026. If approved, direct Finance to make the appropriate budget amendments.”*