

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

10:00 A.M.

JUNE 3, 2025

PRESENT:

**Alexis Hill, Chair**  
**Jeanne Herman, Vice Chair\*, via telephone**  
**Michael Clark, Commissioner**  
**Mariluz Garcia, Commissioner**

**Catherine Smith, Chief Deputy County Clerk**  
**Dale Way, Interim Fire Chief**  
**Michael Large, Chief Deputy District Attorney**

ABSENT:

**Clara Andriola, Commissioner**

The Board convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, Chief Deputy County Clerk Cathy Smith called roll and the Board conducted the following business:

**25-104F      AGENDA ITEM 3 Public Comment.**

Mr. Thomas Daly read from a document regarding the adoption of new building, fire, and wildland codes via a new ordinance, copies of which were placed on file with the Clerk.

**25-105F      AGENDA ITEM 4 Announcements/Reports.**

Commissioner Clark requested a Washoe Valley fire station update, the origin date of building approval, and a timeline of building progress. He indicated that the station was not built and understood that the previous District 2 Commissioner was involved in the hiring of an architect and contractor for the initially approved station. He noted that he had heard rumors about the Washoe Valley fire station project's delay due to the previous District 2 Commissioner's involvement. He wanted the fire station bids versus what the cost would be currently. He desired for the constituents of District 2 to know why the fire station was not built. He noted that the residents of District 2 had expressed constant concern about the lack of a fire station in their area. He requested an update about the fire station being closed due to a bat infestation because the facility had been reconditioned and utilized by another fire agency. He compared the facility to Chernobyl because people made it seem like the County could never enter the building again. He expressed that taxpayers followed the rules but were not receiving fire service. He explained that over the years, multiple individuals told him that a Washoe Valley fire station would be built; however, he reported that there was speculation that it would no longer happen.

## **CONSENT ITEMS – 5A THROUGH 5D**

- 25-106F**      **5A** Recommendation to approve the meeting minutes from the 1. May 5, 2025, and 2. May 6, 2025, Board of Fire Commissioners Meetings.
- 25-107F**      **5B** Recommendation to accept a donation of two (2) Lucas 3 Mechanical Compression Devices and accessories, including any required carrying cases and corresponding supplies from the Inter-Hospital Coordinating Council, and if accepted, express sincere appreciation for the thoughtful contribution. (All Commission Districts)
- 25-108F**      **5C** Recommendation to approve the issuance of a Purchase Order to Life Assist (Publicly Solicited Contract #PS20180) utilizing the NPPGOV Cooperative Purchasing Program in an amount not to exceed \$175,000 for fiscal year 2025-2026 to allow for the purchase of medical supplies. (All Commission Districts)
- 25-109F**      **5D** Recommendation to approve the issuance of a Purchase Order to Dynamic Diesel for \$175,000 for fiscal year 2025-2026 in accordance with Washoe County Purchasing Policy and utilizing Nevada Revised Statute 332.115 (1)(c) Contracts not adapted to award by competitive solicitation; purchase of certain equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital; Contracts which by their nature are not adapted to award by a competitive solicitation, including contracts for: Additions to and repairs and maintenance of equipment which may be more efficiently added to, repaired or maintained by a certain person. (All Commission Districts)

There was no response to the call for public comment on the Consent Agenda Items listed above.

On motion by Commissioner Garcia, seconded by Chair Hill, which motion duly carried on a 3-0 vote with Vice Chair Herman and Commissioner Andriola absent, it was ordered that Consent Agenda Items 5A through 5D be approved.

**25-110F**      **AGENDA ITEM 6** National Weather Service Report by Tyler Salas

National Weather Service Meteorologist Tyler Salas conducted a PowerPoint presentation and reviewed slides with the following titles: 2025 Fire Season Outlook; Winter Recap; Regional Snowpack Conditions; How's the Drought Status?; Weather Risk Outlook: When Should I Freakout?; Weather Outlook for June; Official CPC Outlook; June; Outlook for July-August-September; Official CPC Outlook: July-August-September; Official Wildfire Outlooks: June-September; That's a Wrap. Any questions?. He referred to the *Winter Recap* slide regarding the previous winter's temperature, precipitation, and snow water equivalent. He reported that there were warmer-than-normal conditions over the late fall and early spring. The precipitation showed wetter-than-normal

conditions across northern California and Nevada due to more frequent augmented reality (AR) systems moving into the Pacific Northwest (PNW). Dry conditions were seen across Southern California and Nevada during the winter months. He noted that the area's snowpack ended with near normal conditions across the watersheds, which he explained was abnormal due to yearly fluctuations between dry and wet during the winter. He mentioned that the snowpack started to melt as spring became summer and that below normal conditions were witnessed across the watersheds, while the Northern Great Basin (NGB) maintained snow water equivalent levels. He explained that the snow water equivalent indicated significantly lower than normal data for that time of the year, as the snowpack began to melt.

Mr. Salas referred to the *How's the Drought Status?* slide and said that the most severe drought conditions continued across California into the Desert Southwest, while more localized drought conditions occurred across the PNW and into the northern tier of the Mountain West Region (MWR). He referenced the image on the slide titled *How's the Drought Status?* that portrayed the season outlook of the drought and said the Climate Prediction Center (CPC) indicated that the drought would persist across the southwestern states and expand into Central California. The drought conditions would be relevant during the summer months in Montana and Idaho while expanding across the Intermountain West Region (IMR) and into the Northern Plains.

Mr. Salas explained that the *Weather Risk Outlook: When Should I Freakout?* slide provided an overview of expected impacts over the week. He indicated the current week's weather was quiet, with the primary concern being afternoon showers and thunderstorms in Mono County, Alpine County, and Mineral County through the weekend. The warm weather was typical for June in Midwestern Nevada, and there was high pressure building until the weekend, when warm temperatures would return. He referred to the *Weather Outlook for June* slide, which indicated the weather pattern and showed the prevalent weather systems for June. He highlighted where the high and low pressures would occur on the map and said that the persistent troughing pattern across the West Coast in June indicated more alternate weather, including hot and dry conditions with light winds, followed by increased winds. He mentioned that low pressures were a concern during June due to an increase in winds, with a couple of days of hot and dry conditions that elevated the fire threat.

Regarding the *Official CPC Outlook: June* slide, Mr. Salas reported that there would be widespread above normal temperatures across much of the West in June, with no clear signal of precipitation. Areas with drought, such as Montana and the Southern and Central Plains, would have lower than normal precipitation. He explained that the June above-average precipitation in Arizona was not a reflection of the monsoon but of ongoing early storms. He referenced the map on the slide titled *Outlook for July-August-September* and said that the weather pattern was typical for the summer, with high pressure as it moved further north. He communicated that an area of low pressure would move into the PNW with continued above-average temperatures in the West. He mentioned that the precipitation would be near normal for the region but below average in other areas of the Country.

Mr. Salas said that the CPC anticipated a warmer than usual summer across much of the West, with no clear signal for precipitation in the region and below normal precipitation in the areas on the *Official CPC Outlook: July-August-September* slide, with the monsoon providing Arizona with above average precipitation. He read the significant fire potential outlook key points on the *Official Wildfire Outlooks: June-September* slide and said there would be low humidity with high temperatures, which would create high fire risk, followed by a trough that would increase winds, cooler temperatures, and wetness in June. He explained that July would have a higher potential of fire risk due to heavier vegetation drying out from high heat events. The monsoon was anticipated to arrive on time or slightly delayed at the end of June or early July. He noted that the previous year's monsoon had lower activity than usual, but there was a high chance of more lightning events in the summer if the activity increased. He communicated that September was a transition month with more frequent cold front passages and lingering hot and dry events.

Commissioner Garcia reported that the Northern Nevada Heat Mapping Summit would occur on June 5 at University of Nevada, Reno (UNR) and wondered if Mr. Salas was involved in the event. Mr. Salas reported that the National Weather Service (NWS) Warning Coordination Meteorologist (WCM) Dawn Johnson would be in attendance.

Commissioner Clark asked Mr. Salas if he could discuss the rumored federal government budget cuts to the NWS. Mr. Salas indicated that those topics were handled by public affairs and expressed that he only dealt with the weather.

Chair Hill noted that she was on the Truckee Meadows Water Authority (TMWA) Board of Directors, which received monthly reports about snowpack. She indicated that the area had experienced more rain than normal and asked Mr. Salas to opine on the reasoning for the increase in precipitation. Mr. Salas reported that the area was heavily affected by a rain shadow due to the Sierra Nevada Mountains. He said that the storms caused more wind events, and there was more rain and snow during the prolific winters of 2022 and 2023.

Chair Hill asked about the increased temperatures in late May and wondered if it was due to the snowpack. Mr. Salas explained that the increased temperatures impacted the snowpack. He noted that snowmelt was normal, and that by May, the lower elevation snowpack had melted but was still present at 10,000 feet (ft). Chair Hill speculated that there would be drier conditions that would increase fire risk. Mr. Salas confirmed that the snow would melt soon.

**25-111F      AGENDA ITEM 7 International Association of Fire Fighters Local 2487 Report.**

International Association of Fire Fighters (IAFF) Local 2487 President James Clouser indicated that the IAFF partnered with *Senior ResQ Magazine* for a spring cleanup. He completed the participant list the previous day and thought the cleanup was an excellent opportunity to help people in need. He mentioned that the IAFF would partner

with high school students who needed community service hours. He thanked Truckee Meadows Fire Protection District (TMFPD) Captain Jeffrey Knox for volunteering his son and his son's friends to assist with the labor. He noted that Captain Knox's son recommended managing the program as a part of a school project. He thought that it was great to combine youth community service with the elderly in need, and reported that the students were eager to work and be efficient.

Mr. Clouser reported that the Reno Rodeo 50/50 raffle was at the end of June and asked for support. He indicated that the IAFF was partnering with the Eddy House and the Nevada Humane Society (NHS) for an event on June 26. He relayed that future TMFPD Chief, Mr. Richard Edwards, was excited to be a part of the TMFPD. Mr. Clouser looked forward to meeting with the Board of Fire Commissioners (BOFC) and Chief Edwards in the future.

Commissioner Clark thanked Mr. Clouser for his work. He believed that some seniors did not have the funds to protect their homes from fires. He was pleased to see how the idea of helping those in need grew. Mr. Clouser speculated that the cleanup could become a large opportunity.

**25-112F      AGENDA ITEM 8 Fire Chief Report**

A. Informational briefing on operational matters and activities for the month of May 2025 and June 2025 to include the following items:

1. Capital Projects
2. SB319 Update

B. Monthly response statistics for April 2025.

Truckee Meadows Fire Protection District (TMFPD) interim Fire Chief Dale Way read from the Chief's Monthly Report for June regarding two major construction projects: the apparatus bay addition to Fire Station 37 and the Station 35 project, followed by a minor project: the washroom at TMFPD headquarters.

Interim Chief Way indicated that Senate Bill (SB) 319 passed. He recommended that the Board of Fire Commissioners (BOFC) consider selecting two members for the fire protection district study. Chair Hill asked if Governor Joe Lombardo had signed SB319. Chief Way reported that Governor Lombardo had not signed SB319 yet, but the bill passed through the Senate and the House of Representatives.

Commissioner Garcia pointed out that Sun Valley usually had the highest call volume; however, the non- Truckee Meadows (TM) areas of the bar chart on the April 2025 Monthly Response Statistics were higher than Sun Valley's and did not recall seeing that category in the past.

TMFPD Division Chief Joseph Schum explained that the data was different due to the automatic aid agreement with the City of Reno. He reported that Stations 34 and 33 had an increase in call volume due to their proximity to the City of Reno's jurisdiction. Commissioner Garcia asked if the non-TM areas category was new for the report. Division Chief Schum confirmed the category was new. He mentioned that the category encompassed all City of Reno calls. Commissioner Garcia asked for a notation on the report going forward that detailed mutual aid and the stations to which it was provided.

Chair Hill asked if the TMFPD was answering the City of Reno calls or if they were being cancelled. Division Chief Schum commented that the TMFPD responded to about 45 percent of the mutual aid calls, while the rest were cancellations where TMFPD did not make it on scene or leave the station. He anticipated the percentage to change when Hexagon went live due to a more streamlined process.

Commissioner Garcia asked whether the TMFPD would continue to collect data on the calls when TMFPD left the station. She asked if that information would be included in the data, whether the call was cancelled or not. Chief Schum confirmed that it was a call for service and would remain in the data collected.

Commissioner Clark said that a local television (TV) station performed an interview about a Washoe Valley fire station. He asked Division Chief Schum if he recalled the comments made during the interview. Interim Chief Way indicated that there was no current funding for a Washoe Valley fire station. Commissioner Clark asked if progress on a Washoe Valley fire station had ceased. Chief Way reported that progress would cease until funding was available. Commissioner Clark asked for his previous questions from Agenda Item 4 to be answered before the next BOFC meeting. He explained that the public was told they would receive a fire station, and he wanted the residents of District 2 to be informed of why they did not have a fire station. He noted that he was told on many occasions that a fire station would be built in Washoe Valley. He felt it disingenuous if a Washoe Valley fire station was not built. He said there would be more public records requests (PRRs) and questions in the future.

**10:35 a.m.** Commissioner Clark left the meeting.

**10:35 a.m.** The Board recessed.

**\*10:48 a.m.** The Board reconvened with Vice Chair Herman present via telephone and Commissioners Clark and Andriola absent.

### **BLOCK VOTE – 9 THROUGH 15**

**25-113F** **AGENDA ITEM 9** Recommendation to approve the Property and Liability Insurance and Workers' Compensation Insurance Proposal for the Truckee Meadows Fire Protection District for one year beginning July 1, 2025, for a total estimated annual premium of \$1,819,118 and authorize the purchase of insurance based upon the attached Insurance Renewal Summary. The

Proposal includes Property, Casualty, Professional, and Excess Liability Insurance to be provided by VFIS and will include Crime/Employee Theft Insurance through Travelers Bond & Specialty, Cyber Liability through AIG Specialty, and Workers' Compensation through 7710 Insurance Company. (All Commission Districts)

There was no response to the call for public comment.

On motion by Chair Hill, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote with Commissioners Clark and Andriola absent, it was ordered that Agenda Item 9 be approved and authorized.

**25-114F**      **AGENDA ITEM 10**      Recommendation to approve the issuance of a Purchase Order to Interstate Oil Company in an amount not to exceed \$250,000 for fiscal Year 2025-2026, utilizing Nevada State Contracts 99SWC-NV20-4287 for bulk fuel purchase and delivery service. (All Commission Districts)

There was no response to the call for public comment.

On motion by Chair Hill, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote with Commissioners Clark and Andriola absent, it was ordered that Agenda Item 10 be approved.

**25-115F**      **AGENDA ITEM 11**      Recommendation to approve the issuance of a Purchase Order to Flyers Energy, LLC in an amount not to exceed \$200,000 for Fiscal Year 2025-2026, utilizing NRS 332.115 (1)(m) which exempts contracts for motor vehicle fuel for use in vehicles for local fire departments from competitive solicitation. (All Commission Districts)

There was no response to the call for public comment.

On motion by Chair Hill, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote with Commissioners Clark and Andriola absent, it was ordered that Agenda Item 11 be approved.

**25-116F**      **AGENDA ITEM 12**      Recommendation to approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Interstate Oil Company, LN Curtis & Sons, Flyers Energy, LLC, and Spectrum. The amounts to be paid to LN Curtis & Sons, Flyers Energy, LLC, and Spectrum shall not exceed \$175,000. The amounts to be paid to Interstate Oil Company shall not

exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, fuel, uniforms, supplies, internet service, and utilities. (All Commission Districts)

There was no response to the call for public comment.

On motion by Chair Hill, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote with Commissioners Clark and Andriola absent, it was ordered that Agenda Item 12 be approved.

**25-117F**      **AGENDA ITEM 13** Recommend authorizing the Fire Chief to issue a contract award in the amount of \$124,955 to K7 Construction, located at 5895 Home Gardens Dr, Ste D, Reno, NV 89502, to provide for the building modifications, supplies, and installation of a Personal Protective Equipment Washroom at Truckee Meadows Fire Protection District headquarters located at 3663 Barron Way, Reno, NV, as outlined in the Intent to Bid #323-24. (All Commission Districts)

There was no response to the call for public comment.

On motion by Chair Hill, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote with Commissioners Clark and Andriola absent, it was ordered that Agenda Item 13 be authorized.

**25-118F**      **AGENDA ITEM 14** Recommendation to approve and adopt Truckee Meadows Fire Protection District Resolutions TM07-2025 to amend the District's Fiscal Year 2024-2025 Budget for the General Fund and Emergency Fund in the amount of \$200,000 and TM08-2025 to amend the District's Fiscal Year 2024-2025 Budget for the Emergency Medical Services fund in the amount of \$50,755 and if approved direct the District to make the appropriate budget adjustments. (All Commission Districts)

There was no response to the call for public comment.

On motion by Chair Hill, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote with Commissioners Clark and Andriola absent, it was ordered that Agenda Item 14 be amended, approved, and directed.

**25-119F**      **AGENDA ITEM 15** Recommendation to approve an Employment Agreement for Richard J Edwards to serve as the Truckee Meadows Fire Protection District Fire Chief, with a one (1) year contract beginning July 1, 2025, ending June 30, 2026, including provisions for an annual salary of \$296,849.28, benefits in the amount of \$145,753, and other provisions common to executive employment contracts, including those of previous Fire Chief, and to authorize reimbursement of moving expenses up to \$5,000. (All Commission Districts)



There was no response to the call for public comment.

On motion by Chair Hill, seconded by Commissioner Garcia, which motion duly carried on a 3-0 vote with Commissioners Clark and Andriola absent, it was ordered that Agenda Item 15 be approved and authorized.

**25-120F      AGENDA ITEM 16 Announcements/Reports.**

There were no announcements or reports.

**25-121F      AGENDA ITEM 17 Public Comment.**

There was no response to the call for public comment.

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**10:52 a.m.** There being no further business to discuss, the meeting was adjourned without objection.

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**ALEXIS HILL**, Chair  
Truckee Meadows Fire  
Protection District

ATTEST:

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**JANIS GALASSINI**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By:  
Lizzie Tietjen, Deputy County Clerk*