

Grant Award Letter

September 30, 2025

Darin Balaam
Washoe County Sheriff
911 Parr Blvd.
Reno, NV 89512

Dave and Cheryl Duffield ("the Donor") are pleased to support the important work of the Washoe County Sheriff's Office ("WCSO") by making a grant in the amount of up to \$3,300,401.14 (the "Grant") for the period from July 1, 2026 through June 30, 2027 ("FY27") to support WCSO's Incline Law Enforcement Team (the "Team"). This grant award sets forth the terms under which the Grant will be made.

The details of the Team and its deployment are described more fully in the 2025 Staff Report for the Washoe County Board of Commissioners Meeting, which is attached hereto as Exhibit "A". The Grant may be extended beyond FY27 on a year-to-year basis upon agreement of the parties; however, this Grant does not oblige the Donor to future grants.

The Grant will be distributed on a reimbursement basis, wherein WCSO will submit reimbursement requests every three months, along with necessary documentation for expenses related to the Team. Additionally, the grant amount will be reviewed and adjusted as necessary based on changes to contracted salaries or other changes to the necessary costs of the Team in the performance of its duties.

The Sheriff or his designees from Executive Staff will meet with Donor's personal representative on a quarterly basis during the Grant Period to review plans and progress. In addition, the Sheriff will periodically meet with Dave Duffield and his representative(s) to review and discuss Team objectives and performance. The quarterly and yearly reporting for this grant will be made available to any person upon a public records request made to the WCSO.

Either Donor or WCSO may determine in good faith that, because of factual or other changes in circumstances, it is no longer possible for the Grant and/or the Team to achieve its original objectives. In such case, either party may terminate this Grant with one hundred eighty (180) days' written notice.

WCSO agrees that all grant monies received, and any income therefrom ("Grant Funds") will be used only to support the Team. Grant Funds may not be used for any other purposes. WCSO agrees that Donor may review financial and other records and materials relating to any equipment purchased or activities financed by this Grant.

In consideration of this Grant, WCSO agrees to indemnify, defend, and hold harmless Dave and Cheryl Duffield, and each of them, as well as any of their affiliates, agents, officers, trustees, employees, directors, consultants, and other persons related to or acting on their behalf ("Duffield Entities"), from and against any and all losses, liabilities, damages, costs, claims, attorney's fees, and expenses arising out of, or in any way related to (1) the Grant or any previous or future grants made to WCSO or any of its related entities ("WCSO Entities"); (2) any facility, equipment, or vehicle owned, operated or managed by WCSO Entities; (3) any programs, activities, or equipment which the Grant may fund, in whole or in part, or (4) any acts or omissions by or on behalf of WCSO Entities, or any of its affiliates, agents, officers, trustees, employees, consultants, or other persons related to or acting on behalf of WCSO Entities.

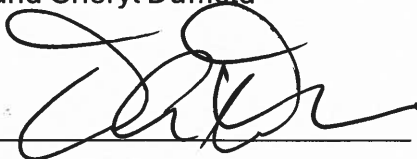
The activities described in this agreement in no way create an agency relationship between the Duffields and the WCSO, or any other person, organization, or entity related to or acting on behalf of WCSO. Nor do the activities described in this agreement make either party responsible for the actions or inactions of WCSO, or any other person, organization, or entity related to or acting on behalf of WCSO.

This letter agreement constitutes the entire agreement between the parties and supersedes any prior oral or written understandings, communications, and representations. This agreement may be signed in counterparts and may be amended or modified only by a written document executed by all parties. Any party's failure to exercise or enforce any right under this agreement, or the waiver of any such right at the time it arises, shall not operate as a waiver of any right to exercise or enforce any such right or any other right in the future.

If this letter agreement correctly sets forth the WCSO's understanding of the agreement regarding this Grant of up to \$3,300,401.14 for FY27, please countersign this letter and the place indicated below and return it to the Duffields.

As long-time residents of Incline Village, the Donor is pleased to be able to support the important work of the WCSO in their community.

Dave and Cheryl Duffield

By: 
Dave Duffield

AGREED TO AND ACCEPTED

THIS ____ DAY OF _____, 2025

By: _____
Darin Balaam
Sheriff, Washoe County



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.gov

STAFF REPORT BOARD MEETING DATE:

DATE: Wednesday, September 17, 2025

TO: Board of County Commissioners

FROM: Joseph Colacurcio, Captain / Patrol Incline Village Crystal Bay
(775) 328-4104; JColacurcioi@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept a private grant award of up to \$3,300,401.14 from Dave and Cheryl Duffield to the Washoe County Sheriff's Office to support the Incline Law Enforcement Team operations beginning in Fiscal Year 2027 and continuing annually thereafter, subject to mutual agreement between the parties. Sheriff. (Commission District 1) FOR POSSIBLE ACTION

SUMMARY

The Washoe County Sheriff's Office (WCSO) seeks approval to accept a private grant of up to \$3,300,401.14 from Dave and Cheryl Duffield to support the continued operations of the Incline Law Enforcement Team beginning in FY27.

This grant is intended to be renewed and funded annually in future fiscal years, provided both parties agree to continue the arrangement, and the project continues to operate as described. The grant operates on a reimbursement basis with quarterly reimbursement requests supported by documentation of expenditures.

WASHOE COUNTY STRATEGIC OBJECTIVE SUPPORTED BY THIS ITEM

Safe, Secure, and Healthy Communities.

PREVIOUS ACTION

On November 14, 2023, the Board of County Commissioners approved item 22, the Washoe County Sheriff's Office Recommendation to accept the 2024 Incline Traffic Motor Unit Grant extension from the Dave and Cheryl Duffield Foundation [amount not to exceed \$412,803.90 no match required] to be used to pay for two (2) full time deputy sheriffs, associated operating expenses, and equipment retroactive for the grant period of September 1, 2023 – August 31, 2024.

AGENDA ITEM # _____

On April 25, 2023, the Board of County Commissioners approved item 13, the Washoe County Sheriff's Office Recommendation to accept the 2023-2028 Incline Village High School Resource Officer's Grant from Dave and Cheryl Duffield [amount not to exceed \$2,728,462.25, no match required] to be used to pay for two (2) full-time deputy sheriffs, associated operating expenses, equipment, and two (2) vehicles to be utilized by said deputy sheriffs, for the grant period of July 1, 2023 - June 30, 2028.

On February 9, 2021, the Board of County Commissioners approved item 10, the Washoe County Sheriff's Office Recommendation to accept the 2021-2026 Incline Village Law Enforcement Team Grant from Dave and Cheryl Duffield [amount not to exceed \$11,743,336.00, no match required] to be used to pay for one full time Captain, one full time Lieutenant, 4 full time Sergeants, and 5 full time Deputy Sheriffs, associated operating expenses, equipment and 7 vehicles to be stationed in Incline Village for the grant period of July 1, 2021 - June 30, 2026.

On August 18, 2020, the Board of County Commissioners approved item 11, the Washoe County Sheriff's Office recommendation to accept the 2021-2023 Incline Traffic Motor Unit Grant from the Dave and Cheryl Duffield Foundation [amount not to exceed \$1,089,090.44, no match required] to be used to pay for two full time deputies, equipment, and a winter vehicle to be stationed in Incline Village for the grant period of September 1, 2020 – August 31, 2023.

BACKGROUND

The Incline Law Enforcement Team was established to address the unique law enforcement needs of the Incline Village and Crystal Bay communities in Commission District 1. These communities experience significant seasonal population fluctuations, as well as tourism-driven law enforcement demands, and require coordination with multiple regional partners.

Dave and Cheryl Duffield, long-time residents of Incline Village, have generously offered to fund the Incline Law Enforcement Team operations beginning in FY27 in the amount of up to \$3,300,401.14 annually. The grant intends to continue funding in future fiscal years, contingent upon mutual agreement between the parties that the program remains effective and aligned with its original purpose.

The grant agreement requires quarterly and annual progress reports and regular meetings between the Sheriff (or designee) and the Duffields' representatives to review plans, funding needs, and performance. All reporting will be available upon public records request.

GRANT AWARD SUMMARY

Project/Program Name: *Incline Law Enforcement Team Operations – FY27 and Future Years*

Scope of the Project: *Sustain and support full operational law enforcement staffing and services in Incline Village/Crystal Bay.*

Benefit to Washoe County Residents: *Improved public safety presence, faster response times, and enhanced community policing for residents and visitors in Incline Village and Crystal Bay.*

On-Going Program Support: *This grant is intended to be renewed annually, subject to mutual agreement between the Duffields and WCSO, to ensure sustained funding and operational continuity.*

Award Amount: *Up to \$3,300,401.14 per fiscal year*

Grant Period: *Beginning July 1, 2026 (FY27), with renewal annually upon agreement*

Funding Source: *Private donation from Dave and Cheryl Duffield*

Match Requirement: *None*

Pass Through Entity / CFDA: *N/A (private grant)*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY27 Washoe County Sheriff's Office adopted budget will be increased by \$3,300,401.14 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO 29017 – Duffield Incline LE Team	484195–Non-Gov't Grant	\$3,300,401.14
IO 29017 – Duffield Incline LE Team	701412 –Salary Adjustment	\$1,950,240.68
IO 29017 – Duffield Incline LE Team	705360 – Benefit Adjustment	\$1,300,160.46
IO 29017 – Duffield Incline LE Team	710500 – Other Expense	\$ 50,000.00

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a private grant award of up to \$3,300,401.14 from Dave and Cheryl Duffield to the Washoe County Sheriff's Office to support the Incline Law Enforcement Team operations beginning in Fiscal Year 2027 and continuing annually thereafter, subject to mutual agreement between the parties, and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept a private grant award of up to \$3,300,401.14 from Dave and Cheryl Duffield to the Washoe County Sheriff's Office to support the Incline Law Enforcement Team operations beginning in Fiscal Year 2027 and continuing annually thereafter, subject to mutual agreement between the parties, and direct the Comptroller's Office to make the necessary budget amendments."