



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: June 15, 2021

DATE: May 19, 2021

TO: Board of County Commissioners

FROM: Jennifer Hoekstra, Fiscal Compliance Officer,
Community Services Department, 328-2045, jhoekstra@washoecounty.us

THROUGH: Ben Hutchins, CPA, Director, Finance and Customer Service Division
Community Services Dept., 954-4646, bhutchins@washoecounty.us

SUBJECT: Recommendation to accept donations of [\$10,449.17] and in-kind donations [estimated at \$19,022.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts.)

SUMMARY

Accept donations in the amount of \$10,449.17 and in-kind donations estimated in the amount of \$19,022.00 from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities, retroactive to date of receipt.

Washoe County Strategic Objective supported by this item: Stewardship of our Community

PREVIOUS ACTION

Donations are made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners.

BACKGROUND

The residents of Washoe County support our parks, open space and natural resources through their generous cash contributions, donations of materials, supplies and services and volunteer time. Donations, in the amount of \$10,449.17 and in-kind donations estimated at \$19,022.00 have been received for park maintenance, improvements, programming, and to assist with the safety and comfort for Washoe County residents, therefore, retroactive approval to accept these donations is being sought.

Donations received at this time are dedicated to the May Arboretum garden memorial brick(s), a memorial bench, a memorial tree, general cash donations to the May Museum, the support for Past Perfect Software for the May Museum, Lazy 5 Iron Ranger donations, Lazy 5 Summer Music Series and a general donation for the Hive at Lazy 5.

AGENDA ITEM # _____

Estimated values of various in-kind donations received include:

- Water Feature in Burke's Garden [\$4,075.00]
- Water Feature in Plaza Garden [\$3,112.00]
- Two new kiosks at the Arboretum [\$8,740.00]
- Irrigation in the Arboretum for the Native and Rock Garden [\$3,095.00]

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

Cash and in-kind donations are received as follows:

Donor	Amount	Program
<u>Cash Donations:</u>		
Various donors	\$ 61.00	Lazy 5 Hive donations
Various donors	\$ 11.41	Lazy 5 Iron Ranger Donations
Various donors	\$ 3,000.00	Lazy 5 Summer Music Series
Total General Donations	<u>\$ 3,072.41</u>	
Various donors	\$ 57.76	May Museum-general donations
May Foundation	\$ 696.00	Past Perfect Software for the Wilbur D May Museum
Various donors	\$ 6,623.00	May Arboretum - Memorial tree, bench and bricks
Total May Center Donations	<u>\$ 7,376.76</u>	
Total Cash Donations	<u>\$ 10,449.17</u>	

Donor	Estimated Value	Program
<u>In-kind Donations:</u>		
May Arboretum Society	\$ 4,075.00	Water Feature in Burke's Garden
May Arboretum Society	\$ 3,112.00	Water Feature in Plaza Garden
May Arboretum Society	\$ 8,740.00	2 new kiosks at Arboretum
May Arboretum Society	\$ 3,095.00	Arboretum irrigation, Native & Rock Garden
Total In-kind Donations	<u>\$ 19,022.00</u>	

FISCAL IMPACT

Donation(s) in the amount of \$3,072.41 for various Regional Parks and Open Space facilities, programs and events have been deposited into Park Donations (IN20020). Wilbur D. May Arboretum donations in the amount of \$6,623.00 have been deposited into May Arboretum (IN20034). Wilbur D. May Museum donations in the amount of \$753.76 have been deposited into the May Museum (C640200).

Should the Board accept these donations, the FY21 budget will need to be amended in the following accounts:

<u>Increase Revenue</u>		
IN20020-484000	\$ 3,072.41	Regional Parks Donations
C640200-484000	\$ 753.76	May Museum Donations
IN20034-484000	\$ 6,623.00	May Arboretum Donations
Total	\$ 10,449.17	
<u>Increase Expenditures</u>		
IN20020-710300	\$ 3,072.41	Operating supplies - Parks Donations
C640200-710500	\$ 753.76	Other Expenses - Museum Donations
IN20034-710500	\$ 6,623.00	Other Expenses - Arboretum Donations
Total	\$ 10,449.17	

These generous donations allow Regional Parks and Open Space the ability to offer additional programming, needed repairs, and maintenance for facilities that are not supported by other funding sources and to support volunteer efforts within the Park system.

RECOMMENDATION

It is recommended that the Board accept the donations of [\$10,449.17] and the in-kind donations [estimated at \$19,022.00] from various businesses, organizations and individuals (retroactive to date of receipt) for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be, "Move to accept donation of [\$10,449.17] and the in-kind donations [estimated at \$19,022.00] from various businesses, organizations and individuals (retroactive to date of receipt) for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments."