

Staff Report
Board Meeting Date: September 26, 2024

DATE: September 11, 2024

TO: District Board of Health

FROM: Kristen Palmer, Fiscal Compliance Officer
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Francisco Vega, P.E., Division Director
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SUBJECT: Approve the Memorandum of Understanding (MOU) between Northern Nevada Public Health, in connection with its Air Quality Management Division (NNPH-AQM), and the Washoe County School District (WCSD), and award Request for Proposal (RFP) # (3261-24) to Outdoor Power for the purchase of battery powered landscaping equipment to be donated to the Washoe County School District as part of the Lawn and Garden Exchange Project and for Outdoor Power-NV to provide training services to Washoe County School District staff for the provided equipment; and authorize the FY25 Purchase Order to Outdoor Power-NV in the approximate amount of \$247,211.87, and authorize the District Health Officer to execute the MOU, RFP, and any future amendments.

SUMMARY

The District Board of Health must approve purchases in excess of \$100,000.00.

District Health Strategic Priority supported by this item:

2. Healthy Environment: Create a healthier environment that allows people to safely enjoy everything Washoe County has to offer.

PREVIOUS ACTION

No previous action.

BACKGROUND

Northern Nevada Public Health, Air Quality Management Division (NNPH-AQM), implements clean air solutions that protect the quality of life for the citizens of Reno, Sparks, and Washoe County through community partnerships along with programs and services such as air monitoring, permitting and compliance, planning, and public education. Recent data shows that Washoe County is in jeopardy of violating the National Ambient Air Quality Standard (NAAQS) for Ozone. A major contributor to ozone pollution is the combustion of fuel in vehicles and equipment. Ozone is formed when volatile organic compounds (VOCs), and nitrogen oxides (NOx) react in sunlight. Gas lawn and garden equipment contribute to ozone formation as they emit VOCs and NOx. Portable gasoline containers and refueling are additional sources of VOCs. Recognizing this, NNPH-

AQM and WCSD are looking to partner on the Lawn and Garden Exchange Project to improve air quality for the children and citizens of Washoe County and protect public health for all.

AQM and WCSD staff worked with the Washoe County Comptrollers office on Request for Proposal #3261-24. Outdoor Power was determined to be the awarded vendor from a competitive public solicitation.

FISCAL IMPACT

Should the Board approve this Agreement, costs will be covered by:
20392 – DMV Excess Reserve

RECOMMENDATION

It is recommended that the District Board of Health move to approve the Memorandum of Understanding (MOU) between Northern Nevada Public Health, in connection with its Air Quality Management Division (NNPH-AQM), and the Washoe County School District (WCSD), and award Request for Proposal (RFP) # (3261-24) to Outdoor Power for the purchase of battery powered landscaping equipment to be donated to the Washoe County School District as part of the Lawn and Garden Exchange Project and for Outdoor Power-NV to provide training services to Washoe County School District staff for the provided equipment; and authorize the FY25 Purchase Order to Outdoor Power-NV in the approximate amount of \$247,211.87, and authorize the District Health Officer to execute the MOU, RFP, and any future amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "Move to approve the Memorandum of Understanding (MOU) between Northern Nevada Public Health, in connection with its Air Quality Management Division (NNPH-AQM), and the Washoe County School District (WCSD), and award Request for Proposal (RFP) # (3261-24) to Outdoor Power for the purchase of battery powered landscaping equipment to be donated to the Washoe County School District as part of the Lawn and Garden Exchange Project and for Outdoor Power-NV to provide training services to Washoe County School District staff for the provided equipment; and authorize the FY25 Purchase Order to Outdoor Power-NV in the approximate amount of \$247,211.87, and authorize the District Health Officer to execute the MOU, RFP, and any future amendments.."