

Staff Report
Board Meeting Date: August 28, 2025

DATE: August 21, 2025
TO: District Board of Health
FROM: Irene Dominguez, Fiscal Compliance Officer
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Christina Sheppard, Division Director, Community and Clinical Health Services
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SUBJECT: Approve a Subaward from the State of Nevada Department of Health and Human Services Grants Management Unit retroactive to July 1, 2025 through June 30, 2026 in the total amount of \$278,960.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Family Planning State Vaccine Program and authorize the District Health Officer to execute the Subaward and any future amendments.

SUMMARY

The Community and Clinical Health Services Division received the attached Notice of Subaward from the State of Nevada Department of Health and Human Services on September 9, 2024, to support the Family Planning Program retroactive to July 1, 2025 through June 30, 2025. A copy of the Notice of Subaward is attached.

District Health Strategic Priority supported by this item:

- 1. Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

PREVIOUS ACTION

There has been no previous action this fiscal year.

BACKGROUND

The Community and Clinical Health Services Family Planning Program has been awarded funding for Fiscal Year 2026 to support the integration of vaccine delivery into comprehensive, client-centered, and high-quality family planning services. This funding will enhance the program's ability to provide holistic reproductive health care by offering immunizations as part of routine family planning visits. The initiative is designed to improve access to preventive services and promote positive health outcomes, particularly among underserved and vulnerable populations throughout Washoe County. By aligning immunization efforts with reproductive health care, the program aims to reduce health disparities and strengthen community well-being.

The Subgrant provides funding for personnel, operating, equipment and indirect expenditures.

This item is retroactive due to the Notice of Subaward being issued on August 15, 2025, and is being brought for approval at the nearest scheduled District Board of Health meeting.

FISCAL IMPACT

The District anticipated this award and included funding in the adopted FY26 budget. A budget adjustment will be made to move the authority to the new IO#.

RECOMMENDATION

It is recommended that the District Board of Health approve a Subaward from the State of Nevada Department of Health and Human Services Grants Management Unit retroactive to July 1, 2025 through June 30, 2026 in the total amount of \$278,960.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Family Planning State Vaccine Program and authorize the District Health Officer to execute the Subaward and any future amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve a Subaward from the State of Nevada Department of Health and Human Services Grants Management Unit retroactive to July 1, 2025 through June 30, 2026 in the total amount of \$278,960.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Family Planning State Vaccine Program and authorize the District Health Officer to execute the Subaward and any future amendments."