

THIRD AMENDMENT TO GRANT AGREEMENT
BETWEEN
NEVADA CLINICAL SERVICES, INC.
AND
WASHOE COUNTY HUMAN SERVICES AGENCY

This Third Amendment to the Notice of Grant Award and Agreement (“Third Amendment”) is entered into effective July 1, 2024 (the “Effective Date”) by and between Nevada Clinical Services, Inc. (“NCS”) and Washoe County Human Services Agency (“Grantee”).

RECITALS

WHEREAS, NCS and Grantee entered into the Notice of Grant Award and Agreement effective July 1, 2021, also referenced as NCS Contract Number 212257 (“Grant”), as subsequently amended to extend the Grant for two additional twelve-month terms through June 30, 2025 (“Renewal Grant Term”), to increase food security in Washoe County through food assistance and case management;

WHEREAS, NCS and Grantee desire to amend the Grant to incorporate a new scope of work for the Renewal Grant Term as of the Effective Date; and

NOW, THEREFORE, for and in consideration of the promises and the mutual covenants herein contained, the receipt and adequacy of which are for all purposes acknowledged and confessed herein, the Parties hereby agree as follows:

- I.** Section B – Description of Services, Scope of Work and Deliverables shall be replaced in its entirety with the amended and restated Section B, appended hereto.
- II.** Except as amended herein, all other terms and conditions of the Grant shall remain in full force and effect subject to the terms of the Grant.
- III.** This Third Amendment may be executed in one or more counterparts, and each of them shall be deemed to be one and the same instrument upon execution of all counterparts.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have caused this Third Amendment to be signed and intend to be legally bound thereby as of the Effective Date.

NCS

Authorized Signature

Karla Perez

Print Name

Secretary

Title

Date

GRANTEE

Washoe County Human Services Agency

Ryan Gustafson

Authorized Signature

Ryan Gustafson

Print Name

Director

Title

7/24/24

Date

SECTION B

Description of Services, Scope of Work and Deliverables

Washoe County Human Services Agency, hereinafter referred to as “**Grantee**”, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Washoe County Human Services Agency

<i>Baseline Narrative: Washoe County Human Services Agency (WCHSA) offers women, men, children, and seniors wrap-around services when experiencing food insecurity and homelessness. The WCHSA model includes a peer-led service with volunteers and dedicated staff. The programs are designed to help individuals stabilize to improve their access to food and housing. These efforts also improve the overall health of communities. During SFY23, WCHSA served 1,067 individuals (unduplicated) and distributed 86,073 pounds of food using Funds for Healthy Nevada (FHN).</i>						
<i>Expected Outcomes: Maintain access, in Washoe County, to nutrition programs and resources that address determinants of hunger for families experiencing homelessness, transitioning out of shelters, and are ages 60 and over who are homebound by serving at least 1,067 individuals SFY25 and distributing at least 80,000 pounds of food using FHN funds.</i>						
Goal 1: Maintain existing programs that distribute nutritious meals to food-insecure people in Washoe County, Nevada.						
Responsible person(s): Elizabeth Pope, Abby Badolato, and Frankie Lemus						
Objective	Activities	Outputs	Timeline Begin / Completion	Target Population	Evaluation Measure (indicator)	Evaluation Tool
1.1 Through June 30, 2025, continue the Meal Program for an average of 75 residents per day at Our Place Women.	1.1.1 Secure and maintain one vendor to provide daily meal services for FHN program.	1.1.1 Execute vendor agreement	SFY25 7/01/2024-6/30/2025	Women and families dealing with homelessness who are in need of a low-barrier emergency shelter.	One (1) vendor agreement	Monthly Data/Quarterly Reports
	1.1.2: Distribute an average of 225 meals daily.	1.1.2 Daily meals provided.			Average # of meals provided (=Monthly # of meals divided by # of days)	Quarterly Calls
1.2 Distribute food baskets as needed to residents of CrossRoads Women and Children or CrossRoads Off-Campus (CROC)	1.2.1 Assemble baskets as needed to residents of Crossroads programs.	1.2.1 Baskets ready to go for families during emergency stays.	SFY25 7/01/2024-6/30/2025	Women who transition out of homelessness, women and children that are reunifying in the CrossRoads supportive community, and men and women who transitioned out of the CrossRoads supportive community.	# of baskets	Monthly Data/Quarterly Reports Quarterly Calls
1.3.1 Provide a 2nd home delivered meals weekly to 45 homebound seniors 60+ in Washoe County and providing meal service to seniors in the JOY home Shelter.	1.3.1 Distribute an average of 1300 meals monthly	1.3.1 Weekly meals.	SFY25 7/1/2024-6/30/2025	Homebound seniors age 60+ in Washoe County	Monthly # of meals provided	Monthly Data/Quarterly Reports Quarterly Calls

1.4.1 Provide a communal dining program for an average of 30 residents per day at CrossRoads Women River and Serenity houses.	1.4.1 Distribute an average of 30 meals daily.	1.4.1 Daily meals provided.	SFY25 7/01/2024-6/30/2025	Women who transition out of homelessness and are working towards sober living through the CrossRoads supportive community.	Average # of meals provided (=Monthly # of meals divided by # of days)	Monthly Data/Quarterly Reports Quarterly Calls
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Baseline Narrative: WCHSA will review State Fiscal Year (SFY) 2024 progress and update the SFY25 Scope of Work (SOW) no later than May 31, 2024. In SFY25 there will be a total of four (4) narrative reports, four (4) data reports, and optional information on sexual orientation data submitted to the Office of Food Security (OFS). One (1) narrative report and one (1) data report with optional sexual orientation data will be submitted to OFS by the 15th of October, January, April, and July for State Fiscal Year (SFY) 2025. These reports will identify data elements to monitor the Fund For a Healthy Nevada (FHN), describe the program's success and barriers, and assist in food security efforts within the State Agency. Data collected will be shared with internal and external food security stakeholders (committees, councils, fiscal, etc.) as the need arises.

Expected Outcomes: With the use of the evaluation measures listed below, data will be compiled for the purpose of annual reports, a dashboard, stakeholders, and funding opportunities as the need arises.

Goal 2: Compile and provide data for the OFS FHN Annual Report that summarizes the overall FHN program outcomes and measurements.

Responsible Persons: Grants Coordinator

Objective	Activities	Outputs	Timeline Begin / Completion	Target Population	Evaluation Measure (indicator)	Evaluation Tool
2.1 Ensure four (4) Data Elements are submitted to the Office of Food Security no later than July 15, 2025.	2.1.1 Track and record the number of instances of services provided, the number of unduplicated individuals served, the number of pounds distributed with FHN funds, and the total number of pounds distributed overall.	2.1.1 Four (4) Data Elements	SFY25 7/1/2024-6/30/2025	WCHSA and clients served by FHN Funds	# of instances of services (duplicated individuals) # of individuals served (unduplicated) # of pounds distributed with FHN funds # of pounds distributed overall	Annual Report Monthly Data/Quarterly Reports Quarterly Calls Division of Public and Behavioral Health Data Dashboard
2.2 Timely submit monthly data to the Office of Food Security each quarter by the 15 th of the month.	2.2.1 Track and record data gathered from using FHN funds.	2.2.1 Monthly Data to evaluate FHN programs.	SFY25 7/1/2024-6/30/2025	WCHSA and clients served by FHN Funds	Total # of program referrals and total # of successful referrals. Total # & percentages of surveys completed by individuals being services with FHN funds. Total # and percentages of meals skipped by individuals being services with FHN funds. Total # of individuals served by FHN funds	Annual Report Monthly Data/Quarterly Reports Quarterly Calls Division of Public and Behavioral Health Data Dashboard

					<p>broken down by race/ethnicity/gender/age.</p> <p>Total # of unduplicated and duplicated individuals served by FHN funds broken down by race/ethnicity/age.</p> <p>Total # of pounds of food distributed with FHN funds and Total # of pounds distributed by overall agency.</p> <p>Zip code where food is being distributed using FHN funds.</p> <p>Optional: # of unduplicated individuals served broken down by sexual orientation and gender identity data.</p>	
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Monthly Progress Report /Technical Assistance Due Dates:

Q1: October 15, 2024

Q2: January 15, 2025

Q3: April 15, 2025

Q4: July 15, 2025