# WASHOE COUNTY

*Integrity Communication Service*

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## STAFF REPORT

**BOARD MEETING DATE: February 25, 2025**

**DATE:** January 29, 2025

**TO:** Board of County Commissioners

**FROM:** Kristen Palmer, Fiscal Compliance Officer, 775-328-2419, kpalmer@nnph.org

**THROUGH:** Jack Zenteno, Administrative Health Services Officer, 775-328-2417, jzenteno@nnph.org

**SUBJECT:** Recommendation to approve budget amendments totaling an increase of [$420,347.00; no county match] in both revenue and expense to the FY25 ELC Enhancing Detection Expansion FY25 Subaward, retroactive to August 1, 2024, through July 31, 2026, for the Epidemiology and Public Health Preparedness (EPHP) Division; the funds will be used to maintain data for reported COVID-19 cases and other respiratory cases as directed by federal and state partners and to conduct investigations for other public health conditions of importance, and direct Finance to make the appropriate budget amendments. (All Commission Districts)

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## SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability

## PREVIOUS ACTION

On December 19, 2024, the District Board of Health approved this subaward in the total amount of $462,383 for the period of August 1, 2024 through July 31, 2026.

## BACKGROUND

This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division's Epidemiology Program by maintaining data for the reported COVID-19 cases as directed by federal and state partners, involving conducting case investigations to collect and report the bare minimum variables including age, race, ethnicity, address at the time of infection, outcomes such as hospitalizations or deaths. Funding supports training/travel, operating, advertising and media campaigns.

**AGENDA ITEM # _____**

## GRANT AWARD SUMMARY

**Project/Program Name:** Epidemiology Office of the Office of State Epidemiology

**Scope of the Project:** The Subgrant Award scope of work addresses the following capabilities: Maintain data reported for COVID-19 cases as directed by federal and state partners and to conduct investigations for other public health conditions of importance.

**Benefit to Washoe County Residents:** This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division's ongoing activities in the Epidemiology Program to maintain data for reported COVID-19 cases and to conducted investigations for other public health conditions of importance in the Epidemiology Program in order to assist staff and build capacity in the Epidemiology Program overall.

**On-Going Program Support:** These funds support the Epidemiology Program by providing training, equipment media campaigns and operating expenses.

**Award Amount:** Total award is $462,383 ($420,347 direct/$42,036 indirect)

**Grant Period:** August 1, 2024 – July 31, 2026

**Funding Source:** Epidemiology Office of the Office of State Epidemiology

**Pass Through Entity:** State of Nevada, Department of Health and Human Services
Division of Public & Behavioral Health

**CFDA Number:** 93.323

**Grant ID Number:** **6** NU50CK000560-05-02

**Match Amount and Type:** No match required

**Sub-Awards and Contracts:** No Sub-Awards are anticipated.

This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division's Epidemiology Program by maintaining data for the reported COVID-19 cases as directed by federal and state partners, involving conducting case investigations to collect and report the bare minimum variables including age, race, ethnicity, address at the time of infection, outcomes such as hospitalizations or deaths. Funding supports training/travel, operating, advertising and media campaigns.

This item will also support any memorandum of understanding between the local government agencies such as local law enforcement, local fire departments, public and private schools and the Northern Nevada Public Health as outlined in the scope of work by authorizing the District Health Officer to execute the MOU agreements with the partnering agencies.

## FISCAL IMPACT

Funding was not included in the FY25 adopted budget, therefore, a budget amendment for $420,347.00 in both revenue and expense is needed in the following accounts:

| Account | Description | Amount of |
|---|---|---|

| Number | | | Increase/(Decrease) |
|---|---|---|---|
| IO 12490 | -431100 | Federal Grants | $ 420,347.00 |
| | | **Total Revenue** | **$ 420,347.00** |
| | | | |
| IO 12490 | -710350 | Office Supplies | $ 727.00 |
| IO 12490 | -710300 | Operating Supplies | $ 200,000.00 |
| IO 12490 | -710509 | Seminars and Meetings | $ 2,980.00 |
| IO 12490 | -710546 | Advertising | $ 205,200.00 |
| IO 12490 | -711210 | Travel | $ 8,222.00 |
| IO 12490 | -711508 | Computers non Capital | $ 3,219.00 |
| | | **Total Expenditures** | **$ 420,347.00** |

No budget amendment is necessary for the indirect revenue.

## RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase [$420,347.00; no county match] in both revenue and expense to the FY25 ELC Enhancing Detection Expansion FY25 Subaward, retroactive to August 1, 2024, through July 31, 2026, for the Epidemiology and Public Health Preparedness (EPHP) Division; the funds will be used to maintain data for reported COVID-19 cases and other respiratory cases as directed by federal and state partners and to conduct investigations for other public health conditions of importance, and direct Finance to make the appropriate budget amendments.

## POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [$420,347.00; no county match] in both revenue and expense to the FY25 ELC Enhancing Detection Expansion FY25 Subaward, retroactive to August 1, 2024, through July 31, 2026, for the Epidemiology and Public Health Preparedness (EPHP) Division; the funds will be used to maintain data for reported COVID-19 cases and other respiratory cases as directed by federal and state partners and to conduct investigations for other public health conditions of importance, and direct Finance to make the appropriate budget amendments."