



Washoe County Community Services Department Application

Volunteer ... Make a Difference in Washoe County!

Please complete the following application to indicate your interest in a position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position.

Is there a specific Board or Commission vacancy you are applying for?

☒ Yes ☐ No

If yes, which one?

Washoe County Planning Commission (Unincorporated District 2)

Name: Kathryn (Kate) S. Nelson

Residential Home Address

Address:

City: Reno

State: NV

Zip:

Assessor's Parcel Number if known:

Home Phone:

Cell Phone:

E-mail:

Mailing Address (if different from residential home address)

Address:

City:

State:

Zip:

Occupation and Business Address

Job Title: Operations Manager

Business Name: JP Engineering, LLC

Address (Street and/or P.O. Box): 10597 Double R Blvd.

City: Reno

State: NV

Zip: 89521

Assessor's Parcel Number if known:

Business Phone:

E-mail:

Registered Voter

Are you registered to vote in Washoe County?

☒ Yes ☐ No

The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership.

How long have you lived in your area? (Years/Months) 39 years

How long have you lived in Washoe County? (Years/Months) 43 years 8 months

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?

☐ Yes ☒ No

If yes, please list conviction dates and nature:

Please print or type, and complete the form entirely.

May 2015

Briefly, in your own words explain why you would like to be appointed to the Board or Commission.

I understand the time, effort, and expense the County has gone through to develop a thoughtful master plan, district plans, development codes, and zoning ordinances. I would like to be appointed to the Planning Commission because I believe my background in civil engineering will allow me to provide an appropriate analysis of development proposals to ensure they are in accordance with the existing County codes and community plans.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

I received my Bachelor's of Science in Civil Engineering from the University of Nevada Reno in 1999. I obtained my Professional Civil Engineering Nevada License and Water Right Surveyor License in 2004. I also have my Professional Civil Engineering License in California and North Dakota.

Over the past 20 years, I have worked as a Civil Engineer throughout Nevada, Northern California, and North Dakota. I have extensive experience with the preparation of preliminary engineering reports, water and sewer master plans, hydraulic modeling, grant/loan applications for municipalities, operation plans, water and sewer designs, grading plans, construction/project management, and water right transfers.

As part of my work in North Dakota, I helped prepare planning ordinances in small communities that were being impacted greatly by the fast growth associated with the fracking industry.

I believe my background would be an asset to the Planning Commission because of my familiarity with the planning process and technical knowledge.

List your community and/or civic involvement history.

Volunteer at the Sky Tavern Junior Ski Program.

Parent involvement with youth football and youth lacrosse.

Volunteer Parent with Galena Grizzlies Boys Lacrosse team.

Galena High School Boys & Girls Ski Team Coach.

Washoe County Community Services Department Application

Page 3

Please list the name and phone number of any personal references that we may contact.

Brandon Etchemendy [REDACTED]
Allyson Wong [REDACTED]
George Lindesmith [REDACTED]
Christina Ghoggeri [REDACTED]

Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent Rules, Policies and Procedures. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature: Kathryn Solaro Nelson, PE

Digitally signed by Kathryn Solaro Nelson, PE
DN: cn=Kathryn Solaro Nelson, PE, o=JP Engineering,
LLC, ou, email=kate@jpengnv.com, c=US
Date: 2019.04.15 11:00:47 -0700

Date: April 15, 2019

PLEASE RETURN THE APPLICATION TO:

Washoe County Community Services Department, Planning and Building Division
1001 East Ninth Street, Reno, NV 89512
Phone: (775) 328-3600; FAX: (775) 328-6133; Email: kemerson@washoecounty.us

Date Received: _____

Commission District: _____

Appointed to: _____

Date of Appointment: _____

Thank you for your interest in Washoe County Government!

**This document is part of the public record
and is available for public review.**

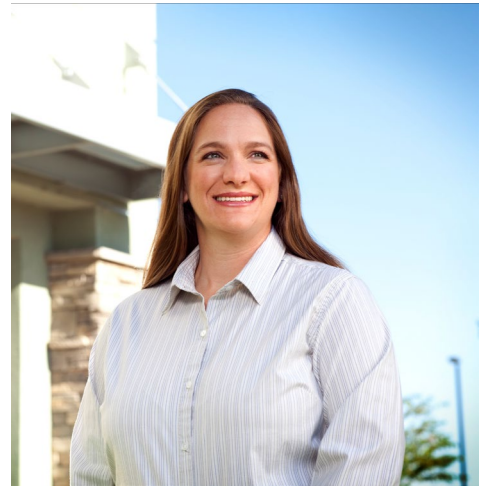
Kate Nelson, PE & WRS

Engineering Manager, Incline Village GID

Kate began as the Engineering Manager for the Incline Village General Improvement District (IVGID) in 2021. IVGID is responsible for providing water, sewer, trash, and recreation to the communities of Incline Village and Crystal Bay, Nevada. Kate manages the extensive capital improvement program which includes project management, planning, design, scheduling, bidding, contract administration, and construction oversight for the water, sewer, recreation, beaches, tennis, golf, and ski divisions of the District. Engineering also oversees small maintenance construction projects conducted within the various venue operating budgets throughout the District. Kate also is responsible for the oversight of the District's water rights, GIS System, mapping, archiving, land coverage, and aerial photography database. She oversees the Compliance Department which is responsible for maintaining the cross-connection control and fats oils and grease programs. Compliance is also responsible for performing plan review services for all new development and remodel construction within the District to ensure all construction is planned in compliance with IVGID's construction standards. Kate's operating budget is over one million dollars each year.

Prior to working for IVGID, Kate lead numerous civil, environmental, and geotechnical investigations, as well as design and construction management of water and wastewater distribution systems and treatment facilities. She has extensive planning experience with water, wastewater systems, capital improvement budgeting, modeling, water quality analysis, and pilot testing. She also has prepared many design documents for water systems, water storage tanks, pumping, storage ponds, sewer collection systems, lift stations, treatment pond systems, onsite septic systems, reclaimed water storage, and reuse sites. Kate is a licensed water right surveyor and has extensive experience with water right transfers, appropriations, title research, ownership transfer, secondary water rights, filing proof of completion of work, beneficial use, extensions of time, and assisting clients with the purchase of water rights.

As a project manager, Kate's excellent communication skills allow her to work effectively with her project team and various venue managers. Kate's projects routinely require close coordination between the venue managers, different regulatory bureaus within NDEP, Nevada Division of Water Resources, NDOT, TRPA, Nevada State Lands, Army Corps of Engineers, and contractors/suppliers. Kate's has experience with federal, state and grant funded project. Her project management has repeatedly produced successful projects that are completed within budget and within the desired timeframe.



Education

B.S., Civil Engineering with Chemistry Minor, University of Nevada Reno 1999

Professional Licenses or Certifications

Licensed Civil Engineer, Nevada
Licensed Civil Engineer, California

Licensed State Water Rights Surveyor, Nevada

Previous Employment

JP Engineering (5 yrs)
Sustainable Resource Engineering (3 yrs)
Farr West Engineering (10 yrs)
Marv Davis and Associates (6 yrs)