



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: April 27, 2021

DATE: March 25, 2021

TO: Board of County Commissioners

FROM: Brett Steinhardt, Project Manager, Engineering and Capital Projects
Community Services Department, 238-2049, bsteinhardt@washoecounty.us

THROUGH: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects,
Community Services Department, 328-2043, desmith@washoecounty.us

SUBJECT: Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe County Regional Shooting Facility Road and Storm Drain Improvements Project to construct a new parking lot and improve drainage along the entrance road. This project is funded through an Nevada Department of Wildlife (NDOW) Shooting Range Grant and cash/in-kind match [\$85,180] from Washoe County, [staff recommends Aspen Developers Corporation, in the amount of \$138,000.00]; and approve bid alternates 1 & 2 totaling \$29,260.00; and approved a separate \$25,000 contingency fund for a total project amount of \$192,260.00. (Commission District 5.)

SUMMARY

This project includes parking lot, access road, and drainage improvements at the Regional Shooting Facility owned and operated by Washoe County Regional Parks and Open Space. The Regional Shooting Facility is located in Palomino Valley, Nevada. Funding for this project is provided through a Nevada Department of Wildlife (NDOW) Shooting Range grant that was accepted by the Board of County Commissioners (Board) on April 14, 2020.

Sealed bids for the Washoe County Regional Shooting Facility Road and Drainage Improvements Project were opened on March 25, 2021. The list of bids received for the project is as follows:

Washoe County Regional Shooting Facility Road & Storm Drain Improvements Project		
Bidder	Base Bid Amount	Bid Alternates Total
Aspen Developers Corp	\$138,000.00	\$29,260.00
A & K Earth Movers	\$155,000.00	\$30,000.00
Bighorn Contractors LLC	\$193,775.00	\$38,000.00
Sierra Nevada Construction, Inc.	\$204,007.00	\$20,000
Engineer's Estimate	\$200,000.00	

AGENDA ITEM # _____

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

On April 14, 2020, the Board accepted the Nevada Department of Wildlife Shooting Range Grant [in the amount of \$255,537.50 with a Washoe County cash/in-kind match in the amount of \$85,180] and approved the Notice of Subgrant Award #SG20-06; and authorized the Assistant County Manager [Dave Solaro] to sign the Notice of Subgrant Award #SG20-06 and any subsequent documents related to the grant on behalf of the County; and directed the Comptroller's Office to make the necessary budget amendments.

BACKGROUND

Washoe County Regional Parks and Open Space owns and operates a 530-acre Regional Shooting Facility located in Palomino Valley, Nevada. The Shooting Range opened in 1982 and provides a variety of ranges for use by the general public, shooting clubs, military, and law enforcement personnel. The Master Plan for the facility was updated in 2011 and identified several needed improvements including the parking areas, access roads, drainage ways, containments berms, and the existing classroom.

The Nevada Department of Wildlife (NDOW) currently utilizes the facility to conduct classes as part of their Hunter Education Program. NDOW supports shooting and archery facilities through subgrants of Federal Aid in Restoration Act Funds administered through the Department of Interior. NDOW awarded a subgrant to Washoe County to support improvements at both the Regional Shooting and Archery Facilities that was accepted by the Board of County Commissioners on April 14, 2020. This project would utilize up to \$195,642.50 of the total grant funding to complete the parking lot, access road, and drainage improvements at the Regional Shooting Facility. The full scope of the grant project includes creating a master plan for the Regional Archery Facility and additional improvements to the containment berms and indoor classroom that are currently complete or in progress.

FISCAL IMPACT

Budget authority for the NDOW Grant Regional Shooting Facility and Regional Archery Facility Projects are included in the FY21 budget in the Parks Capital Fund (404); NDOW Regional Shooting Facility Improvements and Regional Archery Facility Master Plan (PK906047); Construction Contracts (781080).

RECOMMENDATION

It is recommended that the Board of County Commissioners award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe County Regional Shooting Facility Road and Storm Drain Improvements Project to construct a new parking lot and improve drainage along the entrance road. This project is funded through an Nevada Department of Wildlife Shooting Range Grant and cash/in-kind match [\$85,180] from Washoe County, [staff recommends Aspen Developers Corporation, in the amount of \$138,000.00]; and approve bid alternates 1 & 2 totaling \$29,260.00; and approved a separate \$25,000 contingency fund for a total project amount of \$192,260.00.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe County Regional Shooting Facility Road and Storm Drain Improvements Project to construct a new parking lot and improve drainage along the entrance road. This project is funded through an Nevada Department of Wildlife Shooting Range Grant and cash/in-kind match [\$85,180] from Washoe County, [staff recommends Aspen Developers Corporation, in the amount of \$138,000.00]; and approve bid alternates 1 & 2 totaling \$29,260.00; and approved a separate \$25,000 contingency fund for a total project amount of \$192,260.00."