



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: August 25, 2026

DATE: Thursday, August 20, 2026

TO: Board of County Commissioners

FROM: Pamela Mann, Director, Human Services Agency
(775) 785-8600, pmann@washoecounty.gov

THROUGH: Ryan Gustafson, Assistant County Manager

SUBJECT: Recommendation to accept a Federal Adoption Incentive sub-grant award from the State of Nevada Department of Health and Human Services, Division of Child and Family Services (DCFS), Division of Child and Family Services (DCFS) in the amount of [\$102,212.00; no county match] in Federal Adoption Incentive funds retroactive from October 1, 2025 through December 31, 2026 to support foster and adoptive recruitment and retention activities; non-county employee travel to facilitate adoptive and foster placements; and provide direct services support for children and families to ensure placement stability. Authorize the Director of Human Services Agency to retroactively execute the grant and related documents; and direct the Finance Office to make the necessary budget amendments. (All Commission Districts.)

SUMMARY

Recommendation to accept a Federal Adoption Incentive sub-grant award from the State of Nevada Department of Health and Human Services, Division of Child and Family Services (DCFS), Division of Child and Family Services (DCFS) in the amount of [\$102,212.00; no county match] in Federal Adoption Incentive funds retroactive from October 1, 2025 through December 31, 2026 to support foster and adoptive recruitment and retention activities; non-county employee travel to facilitate adoptive and foster placements; and provide direct services support for children and families to ensure placement stability. Authorize the Director of Human Services Agency to retroactively execute the grant and related documents; and direct the Finance Office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On June 24, 2025, the Board of County Commissioners approved item #6G1, the Department's request to accept 107,121.00 (no county match) in Federal Adoption Incentive funds from the State of Nevada, Division of Child and Family Services for the period of October 1, 2024 through December 31, 2025.

AGENDA ITEM # _____

On May 28, 2024, the Board of County Commissioners approved item #7E2, the Department's request to accept 67,174.00 (no county match) in Federal Adoption Incentive funds from the State of Nevada, Division of Child and Family Services for the period of October 1, 2023 through September 30, 2024.

On May 23, 2023, the Board of County Commissioners approved item #7F2, the Department's request to accept \$37,707.00 (no county match) in Federal Adoption Incentive funds from the State of Nevada, Division of Child and Family Services for the period of October 1, 2022 through September 30, 2023.

The Board has routinely accepted Federal Adoption Incentive Funds since 2004.

BACKGROUND

The Federal Adoption Incentive program recognizes improved performance in helping children and youth in foster care find permanent homes through adoption and legal guardianship. Under this program (Section 473A of the Social Security Act), states earn federal incentive payments when they increase adoptions of children in need of new permanent families. Federal Adoption Incentive funds are subsequently passed through the State of Nevada, Division of Child and Family Services to support child welfare efforts in the areas of foster care, adoption recruitment and training.

Adoption Incentive funds may be applied to services for families awaiting adoption, post adoption services, foster placements, and specialized recruitment and training for the adoption program as well as foster home placements. Washoe County Human Services Agency FFY26 activities include funds to assist with travel and transition costs for adoptive and foster placements, pre/post placement supervision in other states, foster and adoptive recruitment and retention activities, mental health services for children in foster and adoptive placements, peer support parents, assistance with non-Medicaid covered medical expenses and other foster and adoptive family support, youth mentoring activities, and Adoption Day celebrations.

The Agency received the Notice of Subaward for the subgrant on June 18, 2026; therefore, the request to accept this subaward is retroactive.

GRANT AWARD SUMMARY

Project/Program Name: Washoe County Human Services Agency
Adoption Incentive Program

Scope of the Project: Federal Adoption Incentive funds are awarded in support of child welfare efforts in the areas of foster care, adoption recruitment, and training. The Human Services Agency will use these funds to assist with placement travel costs, direct services to support children and families with placement stability and foster and adoptive recruitment and recognition.

Benefit to Washoe County Residents: The Adoption Incentive program allows children to find permanent adoptive homes, reducing the number of children in foster care in Washoe County.

On-Going Program Support: N/A

Award Amount: \$102,212.00 (\$102,212.00 direct/\$0 indirect)

Grant Period: October 1, 2025 to December 31, 2026

Funding Source: Department of Health and Human Services
Administration for Children and Families

Pass Through Entity: Nevada Department of Health and Human Services
Division of Child and Family Services

Assistance Listing #/CFDA: 93.603

Grant ID Number: 93603-24-102

Match Amount and Type: N/A

Sub-Awards and Contracts: The Agency follows County and federal grant procurement guidelines for subawards and contracts.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY27 Child Protective Services Fund 228, adopted budget will be increased by \$102,212.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12695 - 431100	Federal Grants	\$ 102,212.00
	Total Revenue	\$ 102,212.00
IO 12695 - 710100	Professional Services	\$ 21,100.00
- 710105	Medical Services	\$ 5,000.00
- 710200	Service Contracts	\$ 200.00
- 710212	Software Subscription	\$ 3,000.00
- 710312	Special Dept Expense	\$ 3,500.00
- 710546	Advertising	\$ 17,000.00
- 710563	Recruitment	\$ 8,800.00
- 710726	Home Studies	\$ 3,750.00
- 710727	Social Summary	\$ 3,750.00
- 710729	Mental Health Assessments	\$ 10,000.00
- 710734	Residence Assistance	\$ 9,112.00
- 710872	Food Purchases	\$ 4,000.00

- 710874	Pre-Adoption Home	\$	3,000.00
- 711213	Non-County Travel	\$	10,000.00
	Total Expenditures	\$	102,212.00

RECOMMENDATION

Recommendation to accept a Federal Adoption Incentive sub-grant award from the State of Nevada Department of Health and Human Services, Division of Child and Family Services (DCFS), Division of Child and Family Services (DCFS) in the amount of [\$102,212.00; no county match] in Federal Adoption Incentive funds retroactive from October 1, 2025 through December 31, 2026 to support foster and adoptive recruitment and retention activities; non-county employee travel to facilitate adoptive and foster placements; and provide direct services support for children and families to ensure placement stability. Authorize the Director of Human Services Agency to retroactively execute the grant and related documents; and direct the Finance Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"move to accept a Federal Adoption Incentive sub-grant award from the State of Nevada Department of Health and Human Services, Division of Child and Family Services (DCFS), Division of Child and Family Services (DCFS) in the amount of [\$102,212.00; no county match] in Federal Adoption Incentive funds retroactive from October 1, 2025 through December 31, 2026 to support foster and adoptive recruitment and retention activities; non-county employee travel to facilitate adoptive and foster placements; and provide direct services support for children and families to ensure placement stability. Authorize the Director of Human Services Agency to retroactively execute the grant and related documents; and direct the Finance Office to make the necessary budget amendments."*