



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: August 25, 2026

DATE: July 28, 2026

TO: Board of County Commissioners

FROM: Francisco Ceballos, Emergency Management Program Coordinator
(775) 224-4109, FCeballos@washoecounty.gov

THROUGH: Dave Solaro, Assistant County Manager

SUBJECT: Recommendation to approve a FFY 2025 Department of Homeland Security grant passed through the State Homeland Security Program. The State of Nevada, Office of Emergency Management will be awarding [\$183,400.00, no County match required], for a Continuity of Operations and Continuity of Government project. Grant term is retroactive from September 1, 2025, through August 31, 2027. If approved, authorize the County Manager or her designee to sign the grant award documents when received and direct Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Washoe County Board of County Commissioners (BCC) is requested to approve a FFY 2025 Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP). State of Nevada, Office of Emergency Management (OEM) is awarding Washoe County [\$183,400.00, no County match required] for FFY 2025 with a grant term retroactive from September 1, 2025, to August 31, 2027. The BCC is further requested to authorize the County Manager or her designee to sign the grant award documents when received and direct Finance to make the necessary budget amendments.

Grant is used to fund sustainment efforts in Northern and Southern Nevada regarding Continuity of Operations and Continuity of Government plan.

The grant is retroactive due to delays from the Federal shutdowns.

Washoe County Strategic Objective supported by this item: Economic Impacts
Support a thriving community.

PREVIOUS ACTION

December 17, 2024 - The Board of County Commissioners approved the FFY 2024 State Homeland Security Program (SHSP) grant for \$166,000.00.

AGENDA ITEM # _____

December 17, 2024 - The Board of County Commissioners approved the FFY 2024 State Homeland Security Program (SHSP) grant for \$191,765.83.

December 19, 2023 - The Board of County Commissioners approved the FFY 2023 State Homeland Security Program (SHSP) grant for \$197,888.36.

December 13, 2022 - The Board of County Commissioners approved the FFY 2022 State Homeland Security Program (SHSP) grant for \$185,000.00.

December 14, 2021 - The Board of County Commissioners approved the FFY 2021 State Homeland Security Program (SHSP) grant for \$180,000.00.

December 8, 2020 - The Board of County Commissioners approved the FFY 2020 State Homeland Security Program (SHSP) grant for \$195,000.00.

November 12, 2019 – The Board of County Commissioners approved the FFY 2019 State Homeland Security Program (SHSP) grant for \$125,000.00.

November 13, 2018 – The Board of County Commissioners approved the FFY 2018 State Homeland Security Program (SHSP) grant for \$150,000.00.

December 12, 2017 – The Board of County Commissioners approved the FFY 2017 State Homeland Security Program (SHSP) grant for \$115,000.00.

October 13, 2015 – The Board of County Commissioners approved the FFY 2015 State Homeland Security Program (SHSP) grant for \$70,000.00.

October 28, 2014 - The Board of County Commissioners approved the FFY 2014 State Homeland Security Program (SHSP) grant for \$75,000.00.

December 17, 2013 – The Board of County Commissioners approved the FFY 2013 State Homeland Security Program (SHSP) grant for \$119,960.00.

The Board has approved this grant for the past 11+ years.

BACKGROUND

This FFY 2025 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant is an enhancement of the Continuity of Operations/Continuity of Government (COOP/COG) initiative that begun in FFY 2011.

These plans are directed by Homeland Security Presidential Directive (HSPD)-20 and Nevada Revised Statute (NRS) 239c. These plans are also a Government Accounting Office (GAO) best practice, and a component of the Emergency Management Accreditation Program (EMAP) as well as the National Fire Protection Association (NFPA) - 1600.

The COOP/COG project supports the Nevada Commission on Homeland Security priorities and goals. These plans are directly aligned with the goals of critical infrastructure protection, communications, and public safety. The COOP/COG project is a key component of the National Incident Management System (NIMS) compliance.

This project is an extension of the actions to build and sustain local government preparedness. Project deliverables include sustainment of existing plans, training, and workshops in the interest of providing safe, secure, and healthy communities.

This grant requires no match.

GRANT AWARD SUMMARY

Project/Program Name: *FFY 2025 Continuity of Operations*

Scope of the Project: *The benefit of this funding is to sustain and provide planning and training to agencies to continue their essential functions and mitigate disruptions to operations across a broad spectrum of hazards and emergencies.*

Benefit to Washoe County Residents: *The benefit of this funding is for emergency preparedness for the protection of life and property in the region from hazards and disasters.*

On-Going Program Support: *If additional program support is needed past the enhancement phase, we will continue to seek grant funding.*

Award Amount: *\$183,400.00*

Grant Period: *September 1, 2025, through August 31, 2027*

Funding Source: *Department of Homeland Security*

Pass Through Entity: *Nevada Office of Emergency Management*

Assistance Listing #/CFDA: *97.067*

Grant ID Number: *EMW-2025-SS-05056*

Match Amount and Type: *N/A*

Sub-Awards and Contracts: *Professional service contracts for the continuation of COOP planning portal and for assisting departments in writing their COOP plans, will be procured using the County's competitive bid process and federal grant procurement guidelines as required under 2 CFR 200.*

FISCAL IMPACT

Should the board accept this grant award and approve the associated budget amendments, the FY 27 Office of the County Manager adopted budget will be increased by \$183,400.00 in both revenues and expenditures in the following accounts:

Description	Cost Object - G/L Account	Amount
Revenue:		
Emergency Management: FFY 2025 SHSP COOP – Federal Grant	12697 - 431100	\$183,400.00
Expenditures:		
Emergency Management: FFY 2025 SHSP COOP – Professional Services	12697 - 710100	\$183,400.00

All expenditures will be on a reimbursement basis. Initial funding will be provided by general fund. Indirect costs are not allowable on this grant as no salary or wages are included in the grant budget.

RECOMMENDATION

Staff recommends that the BCC approve a FFY 2025 DHS grant passed through the State Homeland Security Program. OEM is awarding [\$183,400.00, no County match required], for FFY 2025 with a grant term retroactive from September 1, 2025, to August 31, 2027. Staff further recommends that the BCC authorize the County Manager or her designee to sign the grant award documents when received and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

“Move to approve the FFY 2025 DHS grant passed through the SHSP in the amount of [\$183,400.00, no County match required] with a grant term retroactive from September 1, 2025, to August 31, 2027 and authorize the County Manager or her designee to sign the grant award documents when received and direct Finance to make the necessary budget amendments.”