



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *February 14, 2023*

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TO: Board of County Commissioners

FROM: Kate Thomas, Assistant County Manager, Manager's Office
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THROUGH: Eric Brown, County Manager

SUBJECT: Recommendation to reappoint Tracey Bowles for an additional four-year term as Washoe County Public Guardian effective March 11, 2023, as recommended by the County Manager, with an annual salary of \$128,565.00 in accordance with NRS 159, 253.150, 253.170, and WCC 5.475. (All Commission Districts.)

SUMMARY

The four-year term for the Washoe County Public Guardian will expire March 10, 2023. This action requests the Board to reappoint Tracey Bowles for an additional four-year term, effective March 11, 2023, in accordance with NRS 159, 253.150, 253.170, and WCC 5.475.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability and Vulnerable Populations.

PREVIOUS ACTION

On February 26, 2019, the Board appointed Tracey Bowles as Washoe County Public Guardian effective March 11, 2019, for a four-year term with an annual salary of \$107,016.00 in accordance with Nevada Revised Statute 253.150.

Public Guardian Susan DeBoer resigned effective October 5, 2018. On October 9, 2018, Kate Thomas, Assistant County Manager, began serving as Washoe County Interim Public Guardian pursuant to Nevada Revised Statute 253.170.

On October 24, 2017, the Board reappointed Susan DeBoer as the Public Guardian effective December 13, 2017, as recommended by the County Manager pursuant to Chapter 5.475 of the County Code.

On December 17, 2013, the Board reappointed Susan DeBoer as the Public Guardian effective December 13, 2013, as recommended by the County Manager pursuant to Chapter 5.475 of the County Code.

AGENDA ITEM # _____

On January 12, 2010, the Board reappointed Susan DeBoer as the Public Guardian effective December 13, 2009, as recommended by the County Manager pursuant to Chapter 5.475 of the County Code.

On December 13, 2005, the Board appointed Susan DeBoer as the Public Guardian effective December 13, 2005, as recommended by the County Manager pursuant to Chapter 5.475 of the County Code.

Effective August 16, 2005, the Board appointed Susan DeBoer as Interim Public Guardian pending the September 2, 2005, resignation of the incumbent Guardian, Kay Joslin.

BACKGROUND

Per Nevada Revised Statute 253.150 the board must designate a Public Guardian for a four-year term.

Washoe County Code 5.475 provides that a Public Guardian shall be appointed by the Board of County Commissioners at the recommendation of the County Manager and shall serve for a term of four years from the date of appointment. Notwithstanding the term, the Public Guardian serves at the pleasure of the Board of County Commissioners.

The Washoe County Public Guardian (WCPG) serves as guardian, by court appointment, for vulnerable adults aged 18 or older who are unable to manage their personal and/or financial affairs, in accordance with NRS 253. WCPG coordinates provision of services; provides informed consents; and protects, preserves, and manages the assets of these protected persons.

On February 26, 2019, the Board appointed Tracey Bowles as Washoe County Public Guardian effective March 11, 2019, for a four-year term with an annual salary of \$107,016.00 in accordance with Nevada Revised Statute 253.150.

In 2019, Washoe County Human Resources conducted a recruitment for a permanent Public Guardian appointment.

Public Guardian Susan DeBoer resigned effective October 5, 2018. On October 9, 2018, Kate Thomas, Assistant County Manager, began serving as Washoe County Interim Public Guardian pursuant to Chapter 5.475 of the Washoe County Code.

On December 13, 2005, Susan DeBoer was appointed by the Board as the Public Guardian as recommended by the County Manager. The Board approved reappointment of Public Guardian DeBoer for additional consecutive terms in 2010, 2013 and 2017.

FISCAL IMPACT

The Public Guardian position is authorized and included in the FY23 adopted budget. As a required position, it will also be included in the FY24 budget for Board adoption. No fiscal impact related to this agenda item.

RECOMMENDATION

Recommendation to reappoint Tracey Bowles for an additional four-year term as Washoe County Public Guardian effective March 11, 2023, as recommended by the County Manager, with an annual salary of \$128,565.00 in accordance with NRS 159, 253.150, 253.170, and WCC 5.475. (All Commission Districts.)

POSSIBLE MOTION

Move to reappoint Tracey Bowles for an additional four-year term as Washoe County Public Guardian effective March 11, 2023, as recommended by the County Manager, with an annual salary of \$128,565.00 in accordance with NRS 159, 253.150, 253.170, and WCC 5.475. (All Commission Districts.)