



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** January 16, 2024

**DATE:** December 13, 2023

**TO:** Board of County Commissioners

**FROM:** Candee Ramos, Community Outreach Coordinator, Office of the County Manager, (775) 276-3846, [cramos@washoecounty.gov](mailto:cramos@washoecounty.gov)

**THROUGH:** Eric Brown, County Manager

**SUBJECT:** Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$30,000.00] for Fiscal Year 2023-2024; District 5 Commissioner Jeanne Herman recommends a [\$20,000.00] grant to Washoe County Community Services Department -- a government entity -- to provide reimbursement for the Roads Department's reconstruction of, and various improvements to, Dugway Road; and a [\$10,000.00] grant to Safe Embrace -- a nonprofit organization created for religious, charitable, or educational purposes -- to support stabilization and relocation services for victims of domestic violence; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary net zero cross fund and/or cross function budget appropriation transfers and disbursement of funds. (Commission District 5)

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### SUMMARY

This item requests the Board to approve resolutions and disburse district funds in the total amount of [\$30,000.00] for Commission District 5.

### **Washoe County Strategic Objective supported by this item:**

1. Economic Impacts: Meet the Needs of Our Growing Community, Support a Thriving Community
2. Vulnerable Populations: Coordination Between Agencies & Communication of Programs
3. Innovative Services: Strengthen Our Culture of Service

### PREVIOUS ACTION

On November 14, 2023, the Board of County Commissioners directed a [\$10,000.00] grant to Awaken -- a nonprofit organization created for religious, charitable, or educational purposes -- to support the creation and furnishing of the organization's Gathering Center, for participants to come together in community for celebration, job readiness classes, and additional groups to promote healing and restoration; a

**AGENDA ITEM #** \_\_\_\_\_

[\$10,000.00] grant to The Salvation Army - a nonprofit organization created for religious, charitable, or educational purposes – to support meeting the needs of Washoe County residents struggling with food and housing insecurity, and those impacted by the traumas of human trafficking; and a [\$10,000.00] grant to the Food Bank of Northern Nevada -- a nonprofit organization created for religious, charitable, or educational purposes -- to support the Mobile Harvest program.

### **BACKGROUND**

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015, created Commission District Special Funds for each Commission District. On May 16, 2023, the Board of County Commissioners approved the 2023-2024 fiscal year budget with special district funds allocated per Commission District in the amount of \$100,000.00. The monies appropriated are to support needs for all Washoe County residents.

Funds appropriated through the Commission District Special Funds must provide substantial benefit to the inhabitants of the County. The recipient must be a non-profit organization, created for religious, charitable, or educational purposes, or a government entity. Funds shall not provide any personal or private benefit for the Commissioners, directly or indirectly benefit any campaign efforts by a commissioner, violate Ethics in Government law, or be used to purchase tickets to special events.

Commissioner Herman has elected to support the following organization in fiscal year 2023-2024:

- [\$20,000.00] grant to Washoe County Community Services Department -- a government entity -- to provide reimbursement for the Roads Department's reconstruction of Dugway Road and various improvements. The Roads Department within the Community Services Department reconstructed the road and cleared ditches, repaired a washout area, placed gravel, and installed signage as needed.
- [\$10,000.00] grant to Safe Embrace -- a nonprofit organization created for religious, charitable, or educational purposes -- to support stabilization and relocation services for victims of domestic violence. Safe Embrace offers counseling, housing assistance, emergency transportation and shelter, and other means of support to victims of domestic abuse, sexual assault, and human trafficking.

### **FISCAL IMPACT**

Sufficient FY24 budget authority exists within the Cost Center District 5 Constituents (C100105) and account Payments to other Agencies (710400). This action requests approval and distribution of a total of [\$30,000.00] to the following organizations.

An Expense Disbursement is required as follows:

- Safe Embrace: \$10,000.00

Cross-fund and cross-functional budget appropriation transfers are required as follows:

<b>Description</b>	<b>Cost Object- G/L Account</b>	<b>Amount Increase/&lt;Decrease&gt;</b>
District 5 Special Funding - Payments to Other Agencies	100105 - 710400	<\$20,000.00>
District 5 Special Funding - Transfer to Roads Fund	100105 - 812216	\$20,000.00
Washoe County Community Services Department: Roads Maintenance (Gravel) - Transfer from General Fund	216002 - 621001	<\$4,631.00>
Washoe County Community Services Department: Roads Maintenance (Gravel)	216002 - 710322	\$4,631.00
Washoe County Community Services Department: Roads Maintenance (Equipment O & M) – Transfer from General Fund	216002 - 621001	<\$10,483.00>
Washoe County Community Services Department: Roads Maintenance (Equipment O & M)	216002 - 711114	\$10,483.00
Washoe County Community Services Department: Roads Maintenance (Signs & Markers) – Transfer from General Fund	216002 - 621001	<\$4,886.00>
Washoe County Community Services Department: Roads Maintenance (Signs & Markers)	216002 - 710325	\$4,886.00

**RECOMMENDATION**

Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$30,000.00] for Fiscal Year 2023-2024; District 5 Commissioner Jeanne Herman recommends a [\$20,000.00] grant to Washoe County Community Services Department -- a government entity -- to provide reimbursement for the Roads Department’s reconstruction of, and various improvements to, Dugway Road; and a [\$10,000.00] grant to Safe Embrace -- a nonprofit organization created for religious, charitable, or educational purposes -- to support stabilization and relocation services for victims of domestic violence; approve Resolutions necessary for same; and direct the Comptroller’s Office to make the necessary net zero cross fund and/or cross function budget appropriation transfers and disbursement of funds. (Commission District 5)

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to approve the recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$30,000.00] for Fiscal Year 2023-2024; District 5 Commissioner Jeanne Herman recommends a [\$20,000.00] grant to Washoe County Community Services Department -- a government entity -- to provide reimbursement for the Roads Department's reconstruction of, and various improvements to, Dugway Road; and a [\$10,000.00] grant to Safe Embrace -- a nonprofit organization created for religious, charitable, or educational purposes -- to support stabilization and relocation services for victims of domestic violence; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary net zero cross fund and/or cross function budget appropriation transfers and disbursement of funds.”*