

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

9:00 A.M.

MAY 20, 2025

PRESENT:

Alexis Hill, Chair
Michael Clark, Commissioner
Clara Andriola, Commissioner

Catherine Smith, Chief Deputy County Clerk
Dale Way, Interim Fire Chief
Michael Large, Chief Deputy District Attorney

ABSENT:

Jeanne Herman, Vice Chair
Mariluz Garcia, Commissioner

The Board convened at 9:00 a.m. in special session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, Chief Deputy County Clerk Cathy Smith called roll and the Board conducted the following business:

25-094F AGENDA ITEM 3 Public Comment.

There was no response to the call for public comment.

25-095F AGENDA ITEM 4 Announcements/Reports.

Interim Fire Chief Dale Way spoke about a Truckee Meadows Fire Protection District (TMFPD) pickup truck that was taken the prior day. He revealed that the vehicle was found in the North Valleys by the Washoe County Sheriff's Office (WCSO) and returned to the TMFPD. He reported that the WCSO performed an investigation and was still searching for a suspect.

Chair Hill said that was great news and emphasized the importance of locking vehicles at all times.

Commissioner Clark asked if the truck was borrowed or stolen. He wanted to know if someone loaned it out and if it had the keys in it. He wondered how the event happened.

Interim Chief Way responded that the incident occurred while the fuels management crew was setting up for the day. He described that the crew was within 50 feet of the vehicle as they set out their materials for the day, and someone came in behind

them. He confirmed that the keys were in the vehicle.

Commissioner Clark asked if any TMFPD crew members saw the individual who took the truck, and Interim Chief Way thought they did, but was not sure how briefly. He said he did not have all of those details but was sure that the crew members spoke with the WCSO to help find a suspect.

Commissioner Clark questioned if the person was in a disguise, what they were wearing, and if they were impersonating a firefighter.

Interim Chief Way was not sure. Commissioner Clark asked him to find out.

Commissioner Clark asked if the bandit was a male or female. Interim Chief Way believed the subject was male.

Commissioner Clark inquired whether anybody recognized the person. Interim Chief Way did not believe so.

Commissioner Clark described a video he saw of the incident on the news. He observed that a Nevada Highway Patrol (NHP) car was right behind the stolen vehicle, and yet it got away. He wondered what really happened and wanted more details.

Interim Chief Way said he was told that NHP had to call off the chase because of erratic driving.

Chair Hill surmised there would be a police report on the event.

25-096F **AGENDA ITEM 5** Recommendation to approve the minutes for the Truckee Meadows Fire Protection District Board of Fire Commissioners concurrent meeting on February 6, 2025. (All Commission Districts)

There was no response to the call for public comment.

On motion by Commissioner Andriola, seconded by Commissioner Clark, which motion duly carried on a 3-0 vote with Vice Chair Herman and Commissioner Garcia absent, it was ordered that Agenda Item 5 be approved.

25-097F **AGENDA ITEM 6** International Association of Fire Fighters Local 2487 Report.

Interim Chief Dale Way indicated that staff were not in attendance.

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Agenda Item 6 was discussed and reopened during Agenda Item 7, Minute Item Number 25-098F. For additional discussion on this

item, please see Agenda Item 7, Minute Item Number 25-098F.

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25-098F **AGENDA ITEM 7** Recommendation to approve resolutions TM05-2025 authorizing the redefining of the District's Capital Projects Fund and TM06-2025 authorizing the creation of an additional capital projects fund to be known as the "Truckee Meadows Fire Protection District Extraordinary Maintenance, Repair or Improvements Capital Projects Fund" pursuant to NRS 354.612 and defined by NRS 354.6113 and NRS 354.6105 and designate revenues for the funding of capital projects and major repairs, maintenance and improvements. (All Commission Districts)

Truckee Meadows Fire Protection District (TMFPD) Chief Fiscal Officer Cynthia Vance explained that Agenda Item 7 proposed two capital projects funds. She noted that the distinction between the two funds was discussed during a budget presentation at a prior TMFPD meeting and would be further reviewed in the budget presentation later in the meeting that day. She described the purpose of the two types of capital projects funds and advised that the District Capital Projects Fund would cover construction and large projects that were expected to take more than a year to complete, then last for 5 to 20 years. She specified that the other fund was called the TMFPD Extraordinary Maintenance, Repair, or Improvements Capital Projects (R&M) Fund and would be for large maintenance needs like heating, ventilation, and air conditioning (HVAC), necessary upgrades to facilities, restoration of asphalt, and other similar repairs. She revealed that the existing Capital Projects Fund was formed in 1979 and the guidelines in the Nevada Revised Statutes (NRS) governing the funds were outdated. She advised that approval of Agenda Item 7 would provide current protocols for fund restriction and management and provide dedicated revenues, which would allow her to budget more effectively and create a long-term capital plan. She spoke about the need to grow the percentages over time. She stated that the District Capital Projects Fund and the construction in progress (CIP) would start at 4 percent, which was the projection included in the Fiscal Year (FY) 2026 budget. She said that over the next nine years, it would grow to 7 percent, which was the target amount for costs, apparatus, and facilities. She mentioned that, especially as facilities aged, she wanted to grow the R&M Fund from its starting rate of just over 0.75 percent to 2 percent in the next five years.

Interim Fire Chief Dale Way added his belief that the funds strategy would improve the long-term fiscal sustainability of the District.

Chair Hill theorized that the TMFPD was the envy of the region because of its capacity to improve its capital assets. She thought the plan would keep the District on track, and she expressed her thanks.

There was no response to the call for public comment.

On motion by Commissioner Andriola, seconded by Commissioner Clark,

which motion duly carried on a 3-0 vote with Vice Chair Herman and Commissioner Garcia absent, it was ordered that Agenda Item 7 be approved and designated.

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Commissioner Clark noted that a representative from the International Association of Fire Fighters Local 2487 arrived in Chambers. Chair Hill informed that she would reopen Agenda Item 6.

Agenda Item 6, Minute Item Number 25-097F was reopened.

International Association of Fire Fighters (IAFF) Local 2487 president James Clouser apologized for his late arrival at the meeting. He explained that he was unexpectedly delayed when he stopped to help a citizen connect with services on his way into the meeting. He said he did not have anything to report and was there to listen and learn.

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PUBLIC HEARING

25-099F

AGENDA ITEM 8 Public Hearing, discussion, and possible action on the Truckee Meadows Fire Protection District Tentative Budget to the adoption of the Final Budget for fiscal year 2025-2026 (FY25/26). This item may be continued to Tuesday, May 27, 2024, at 9:00 AM. Estimated FY25/26 general fund revenues are \$54,901,454 and estimated general fund expenditures are (\$53,793,570), the proposed budget also includes expenditures/expenses from the following 8 other funds: Capital Projects Fund (\$16,026,291); Extraordinary Repairs & Maintenance Fund (\$196,000) Emergency Fund (\$1,500,000); Sick, Annual, and Comp Benefits Fund (\$904,000); Stabilization Fund (\$550,000); Debt Service Fund (\$1,314,629); Worker's Comp Internal Service/Proprietary Fund (\$507,500); and Emergency Medical Services (EMS) Enterprise/Proprietary Fund (\$6,150,673). (All Commission Districts)

Chair Hill opened the public hearing.

Truckee Meadows Fire Protection District (TMFPD) Chief Fiscal Officer Cynthia Vance conducted a PowerPoint presentation and reviewed slides with the following titles: Truckee Meadows Fire Protection District Fiscal Year 2025-2026 Budget; General Fund Fiscal Year 2025-2026 (FY26) Anticipated Final Budget: Revenues; General Fund FY26 Anticipated Final Budget: Expenditures; General Fund FY26 Anticipated Final Budget: Summary; General Fund FY26 Anticipated Final Budget: Significant Items; General Fund FY26 Anticipated Final Budget: Cost Saving Measures; General Fund FY26 Anticipated Final Budget: Priorities to re-establish; Capital Projects Funds: FY26 Fund

Changes; Capital Projects Funds FY26 Anticipated Final Budget: Summary; Capital Projects Funds FY26 Anticipated Final Budget: Significant Projects; Sick Annual Comp Benefits Fund; Emergency Fund; Stabilization Fund; Debt Service Fund; Emergency Medical Services Fund FY26 Anticipated Final Budget: General Information; Emergency Medical Services Fund FY26 Anticipated Final Budget: Summary; Workers' Compensation Fund; Thank you! Questions?

Ms. Vance noted that the slides were similar to those she presented two weeks prior. She offered to review them and identify changes.

Chair Hill said that she also saw some changes in the Staff Report from the last time the TMFPD tentative budget was discussed, and she asked Ms. Vance to highlight the changes for the Board of Fire Commissioners (BOFC).

Ms. Vance displayed the *General Fund Fiscal Year 2025-2026 (FY26): Anticipated Final Budget: Revenues* slide and conveyed that there were no changes to General Fund revenue projections. She disclosed that some rounding differences were corrected. Ms. Vance relayed that the District still anticipated \$54,901,454 in revenues, 76 percent of which was projected to come from property taxes (p-tax) and consolidated tax (c-tax). She showed the *General Fund FY26 Anticipated Final Budget: Expenditures* slide and explained that salaries and wages were the same as previously presented. She noted that the salary projections included the creation of an Executive Office Manager position. She said that position was paid for in the past, but the District had it reassessed by Korn Ferry per TMFPD policy. She added that the Fiscal Year (FY) 2026 draft budget excluded payment to the County for the Executive Office Manager position. Ms. Vance reviewed figures shown on the *General Fund FY26 Anticipated Final Budget: Summary* slide. She mentioned there was always uncertainty with fuels revenue, which varied based on what work was done and with which agency. She explained that work with federal programs was restricted to cost recovery, whereas a premium salary rate could be charged for work with other agencies, like NV Energy. She summarized that more revenue was possible, but it depended on what work projects transpired. She assumed an even split between federal programs and other agencies for budgeting purposes, but she advised that revenues could be higher if more services work were done.

Ms. Vance read the items from the *General Fund FY26 Anticipated Final Budget: Significant Items* slide. She then displayed the *General Fund FY26 Anticipated Final Budget: Cost Saving Measures* slide and described that all cost centers were reviewed in an effort to find additional cuts. She stated that administrative costs were closely scrutinized, which confirmed that those costs were mostly tied to the Countywide Cost Allocation Plan (COWCAP). Ms. Vance disclosed that the TMFPD paid roughly \$1 million towards the COWCAP, which included a number of contracts. She said the scheduling software the TMFPD used was \$32,000 annually, the Regional Emergency Medical Services Authority (REMSA) contract was just over \$700,000 annually. She noted the radio budget, Other Post-Employment Benefits (OPEB), and financial audit costs were also part of the COWCAP figure. She explained that most of the items were contracted for the benefit of the District as a whole, and the value of the contracts could not be changed.

She noted cuts to cleaning costs at Barron Way and said other budgets were reduced to mirror expenses from prior years. She added that two fire prevention positions would be kept open for half a year, and a Fire Mechanic position that was open for all of FY 2025 would be left unfilled. She disclosed that the Fire Mechanic position was originally going to be paid for by NV Energy under a previous agreement. She mentioned that the TMFPD charged NV Energy for fire mechanic services when necessary.

Chair Hill asked if the TMFPD had a Fire Mechanic, and Ms. Vance communicated that they had three Fire Mechanics and a supervisor for a total of four. Chair Hill understood the additional position would increase the number of Fire Mechanics to five, and she understood the augmentation was grant-funded. Ms. Vance reiterated that the position was set up to be funded through an outside agency, but the agreement was pulled.

Ms. Vance said that, due to attrition, there would be four vacant Firefighter positions and three vacant Captain positions. She explained that those were floating positions, and leaving them vacant removed the option of using a fourth person on the engines at Stations 40 and 42. She listed extra program budgets that would be paused, including the Water Extraction Team (WET), the Hazardous Material (HAZMAT) Team, the bulldozer program, the Rapid Extraction Module Support (REMS) program, and support for classes at the Academy of Arts, Careers and Technology (AACT). She clarified that there would still be a budget to provide training for those entities. She added that there would be a one-year pause on the Green Waste Program and a pause on the fall recruitment class because the TMFPD was not intending to hire. She noted some smaller savings that were found for expenses like cell phones, supplies, cleaning, and other miscellaneous costs.

Ms. Vance displayed and read from the *General Fund FY26 Anticipated Final Budget: Priorities to re-establish* slide, which listed the top three priorities staff identified that the TMFPD would aim to re-establish if revenues were better than anticipated. She showed the *Capital Projects Funds: FY26 Fund Changes* and *Capital Projects Funds FY26 Anticipated Final Budget: Summary* slides and explained that there were no changes to the Capital Projects Fund from what was previously reported to the BOFC. She clarified that revenues and expenditures for Apple Station were included in the Capital Projects Fund, the County portion of which was just over \$1 million. She said three engines were ordered three years ago and were also included in the Capital Projects Fund. Ms. Vance reviewed her *Sick Annual Comp Benefits Fund* slide and revealed that there were changes from what was previously reported to the BOFC. She divulged that a person who planned to retire in the current FY adjusted their retirement date to occur after July 1, so the projected ending fund balance was mostly the same, but the projected beginning fund balance would be slightly higher. She noted that the higher beginning balance would be offset by corresponding expenditures that would occur in FY 2026 instead of FY 2025.

Ms. Vance showed her *Emergency Fund* slide and described the Emergency Fund as a source for replenishment. She said that the TMFPD anticipated spending the \$1.5 million they were allowed to have in that fund and also expected to recover all of it. She displayed her *Stabilization Fund* slide and informed that the Stabilization Fund could only be used if TMFPD revenues fell short. She said the TMFPD kept approximately \$600,000

in the fund and budgeted roughly \$500,000 of corresponding expenditures just in case. She showed her *Debt Service Fund* slide and described that there were four outstanding debt obligations, the total of which was approximately \$1.3 million. She advised that the table shown on her slide only included debt service figures for one year. She noted that the \$4 million medium-term equipment bond would be paid off in 2030, the \$2 million general obligation facilities bond in 2035, the \$7 million general obligation facilities bond in 2046, and the \$5 million Nevada State Investment Bank loan in 2049. She displayed and read from the *Emergency Medical Services Fund FY26 Anticipated Final Budget: General Information* slide and reported that no changes were made in that area. She showed the *Emergency Medical Services Fund FY26 Anticipated Final Budget: Summary* slide and noted that the beginning net position included non-cash liabilities. She stated that the Public Employees' Retirement System (PERS) and OPEB were considered operating expenses. She related that the EMS staff were working closely with Medicaid for Ground Emergency Medical Transportation (GEMT), and details about that program and the future of its funding remained uncertain. Ms. Vance showed the *Workers' Compensation Fund* slide and highlighted that the Workers' Compensation Fund was exclusively to pay for heart and lung claims for some former TMFPD employees who worked with the City of Reno at the time of their retirement. She offered to answer any questions and noted that she brought a detailed organizational chart that could be referenced if needed.

Commissioner Andriola wondered what the policy was for the percentage of fund balance. Ms. Vance responded that there was not a percentage specified in a written policy, but she recommended 12 percent. She suggested that the TMFPD bring a written policy for the BOFC to consider. Commissioner Andriola commented that she was unable to find a written policy and didn't know if she was missing it. She supported Ms. Vance's suggestion about bringing a written policy for the BOFC to review. She asked if the proposed Executive Office Manager position would have a net impact on the budget. Ms. Vance informed that the new position would be paid at a rate approximately \$15,000 higher than what was currently being paid by the TMFPD to the County. Commissioner Andriola asked why the salary was higher, and Ms. Vance responded that the position managed the whole office. She stated that more was added to the position, including monitoring of the administrative budget, and a reevaluation prompted the proposed reclassification and salary increase.

Commissioner Clark recalled that a discussion about the Executive Office Manager reclassification took place during the May 6, 2025, BOFC meeting. At that time, he asked for confirmation that the position would be an extra \$15,200 per year. Ms. Vance affirmed that was correct. He did not know if that was approved at the last meeting, but he discerned that approval of the position would be included if the BOFC voted to approve the FY 2026 budget. He communicated his concern about pausing the Green Waste Program. He cautioned about prioritizing the savings that would be realized by pausing the Green Waste Program over the destruction and costs that would be generated by just one fire. He thought that was irresponsible, and he believed there should be a way to figure out how, at the very least, to collect green waste and store it. He remarked that there was a large field near his residence in Washoe Valley, where he suggested green waste could be temporarily stored, unprocessed. He theorized that leaving the green waste unprocessed

would reduce costs whilst maintaining support for the efforts of residents in creating defensible space. He was concerned that removing the Green Waste Program increased the risk in all five districts of the County. He asked for confirmation that the program cost was approximately \$90,000, and he felt that funding at least half of that should be possible. He suggested that green waste be collected and piled up, then processed at a later date.

TMFPD Deputy Chief Chris Ketrang recalled the concerns Commissioner Clark expressed at the last meeting. He reported that he instructed Division Chief August Isernhagen to compile alternatives for green waste management. He outlined that the TMFPD would monitor the budget and adjust accordingly, which could include reinstatement of the Green Waste Program in the fall. Deputy Chief Ketrang advised that Division Chief Isernhagen would present avenues and alternatives at the next BOFC meeting.

Commissioner Clark reiterated his need to hear the information prior to voting on the budget. He said that he remained acutely aware of fire safety because of the recent Davis Creek Fire and the fires in Los Angeles. He discerned that \$90,000 for the Green Waste Program was a small percentage of the whole budget, and he thought there should be a way to keep the program.

Chair Hill stated her preference to approve the budget that day. She asked if there was a way to implement modified operations as Commissioner Clark suggested. She acknowledged that cash flow was a problem, and she recognized that Ms. Vance was being conservative to compensate for higher personnel expenses. She knew that paying TMFPD staff was essential, but she wanted to hear Ms. Vance's initial thoughts on Commissioner Clark's suggestion, even though there was no opportunity to prepare a response in advance.

Ms. Vance offered that one of the items in the budget was the Contingency Fund, which had \$400,000. She suggested that some of those funds could be allocated to options that Division Chief Isernhagen identified. She said the BOFC could adopt the budget as presented, knowing funds from the \$400,000 Contingency Fund could be reallocated to implement Green Waste Program options as needed.

Chair Hill asked Commissioner Clark if he felt comfortable with that, and he responded that he did not.

Commissioner Andriola communicated that she spoke with Waste Management and learned that they planned to increase their green waste service in response to the pause TMFPD was implementing. She added that Waste Management promoted additional green waste collections in April 2025. She contended that there were alternatives to the Green Waste Program that the TMFPD provided, and she thought those alternatives might be part of the resources Deputy Chief Ketrang talked about providing. She found it to be a community-minded opportunity, and she wanted to make sure everyone knew about it.

Chair Hill surmised that the TMFPD staff understood that Board members were very concerned and wanted their communities to be able to dispose of their green waste easily. She felt comfortable reviewing a staff report the following month, knowing contingency funds were available for use. She wanted to be smart and thoughtful about the Green Waste Program, and she knew TMFPD staff had carefully reviewed the budget to develop the recommendations. She said she felt comfortable moving forward and asked Commissioner Clark for his thoughts.

Commissioner Clark appreciated that Waste Management was trying to be good citizens and help. He cautioned that they were a private operation and had to be responsive to their shareholders. In contrast, he said that approximately 76 percent of the TMFPD budget came from property owners and taxpayers in the County, and the TMFPD needed to serve those people. He warned that outside entities could not be relied on to clean up after the County. He felt the Green Waste Program should have been a top priority when the budget was first formulated. He remarked that it was fire prevention, not just an optional expense. He did not think staff would go back and find funding at a later time.

Chair Hill said she appreciated Commissioner Clark's passion and asked him to provide a motion. She advised that it was possible to make changes to the budget that day before taking a vote. She said that if he wanted to make a motion to add the Green Waste Program back, he could.

Commissioner Clark affirmed that he wanted to reinstate the Green Waste Program for the FY 2026 budget with the same funding it had in FY 2025. Chair Hill asked if Commissioner Clark's statement was a motion, which Commissioner Clark confirmed. Commissioner Andriola seconded the motion.

There was no response to the call for public comment.

Chair Hill asked Deputy Chief Ketring and Ms. Vance if they could execute the requested adjustments, and they affirmed that they could.

Chief Deputy District Attorney (CDDA) Michael Large asked for clarification. He understood that the motion was to reduce the Contingency Fund by \$90,000 to fund the Green Waste Program. Ms. Vance confirmed that was correct. CDDA Large specified, for clarification and for budgetary purposes, that the motion would be to pass the budget as currently written, with the augmentation that the Contingency Fund would be reduced from \$400,000 to \$310,000, and \$90,000 would be dedicated to funding the Green Waste Program. Ms. Vance said that was also her understanding. Commissioners Clark and Andriola expressed their agreement with the motion as stated by CDDA Large.

With the motion on the table, Chair Hill asked Ms. Vance if she would be able to proceed with including the proposed adjustments to the budget. Ms. Vance said she could and added that the physical version of the document that was provided for the Commissioners' signatures would need to be corrected before it was signed and sent to the State. She asked if she could make that quick change, then provide the updated document

to the Commissioners. CDDA Large recommended that Commissioners sign the corrected, updated document if the motion passed. Chair Hill said Ms. Vance should let her know when the updated document was ready, and she would come in and sign it. CDDA Large advised that all Commissioners who were present needed to sign the document.

Chair Hill noted the motion by Commissioner Clark, seconded by Commissioner Andriola, and called for a vote.

Chair Hill stated that Commissioner Clark made the motion but voted no. Commissioner Clark expressed his confusion about the extent of the vote taken for Agenda Item 8 and reiterated that he had additional concerns with the budget. He remained concerned about the Executive Assistant reclassification to Executive Office Manager and the associated extra \$15,000 in payroll expenses. He wanted to see that changed and asked that it be clarified that the Executive Assistant position would not be reclassified and the additional \$15,000 in salary would not be paid. He summarized that he wanted two adjustments to the budget before he would vote to approve it; he wanted the Green Waste Program included, and he wanted the Executive Assistant reclassification to happen the following year, not that year. Chair Hill asked if he meant the following FY, not the current FY, which he affirmed.

Chair Hill asked Ms. Vance to explain how the reclassification and jurisdictional move would work. She asked if there was a position that would come back over to the TMFPD at a lower rate since they were currently reimbursing the County. Ms. Vance believed that the TMFPD would continue reimbursing the County. She thought the position would stay with the County unless the TMFPD had received notice from the County that the position had to be moved. Ms. Vance did not believe that the TMFPD had received communication specifying that, so she said they would continue with the existing framework through the FY and reduce salaries and benefits by \$15,000.

Chair Hill asked Commissioner Clark if he was willing to make a motion with that adjustment. He responded that he was willing to accept the budget with those two modifications.

Commissioner Andriola voiced her confusion. She acknowledged that a motion and a second were on the table, but she did not understand why the position could not be transferred to the TMFPD. She thought it sounded like the TMFPD planned to bring the position under their budget because it belonged there. She did not understand why the position would stay with the County instead of moving over to the TMFPD.

Ms. Vance said the transfer might be possible. She said her staff would work on details, discuss the specifics with Human Resources (HR), and then bring the item back to the BOFC. Commissioner Andriola asked that, with the Chair's approval, Commissioner Clark amend his motion to have the transfer clearly defined in the motion, contingent upon HR's approval. She said she would also defer to CDDA Large. She felt like it needed to be clarified in the motion.

Commissioner Clark stated that he did not consider the position to be an even transfer because it involved a \$15,200 salary increase. Ms. Vance apologized and said she misspoke. She said that she meant that the number of positions balanced out. Commissioner Clark said the position should be under the jurisdiction of the TMFPD and should be paid at the current rate.

Commissioner Andriola assured Commissioner Clark that she agreed with him. She recounted that he made the motion, which she seconded, and she then asked for additional clarification. She wanted to move the position from the County's payroll to TMFPD's payroll with its existing classification.

Commissioner Clark said he did not have a problem with that. He emphasized that he wanted to avoid a pay raise, regardless of which entity the position was under.

Commissioner Andriola expressed appreciation for Commissioner Clark's position and clarification. She recalled that she had asked Ms. Vance if the positions were equal in pay and was told that they were. Commissioner Andriola said she had based her understanding on Ms. Vance's statement and thanked Commissioner Clark for his pursuit of further clarification.

Chair Hill asked CDDA Large if he wanted to clarify the motion to ensure mutual understanding of the BOFC.

CDDA Large summarized that, based on Commissioner Clark's comments, he understood that the Executive Assistant position would be reclassified from the County to TMFPD. He specified that the position was currently classified with HR as Executive Assistant. He said the Executive Assistant position would be transferred to TMFPD, but the salary would not increase. There would not be a new Executive Office Manager position created for FY 2026, and the payroll expenses for the position would remain the same as it was in FY 2025. Ms. Vance noted that cost-of-living adjustments (COLAs) would apply.

CDDA Large added that adjustments to preserve the Green Waste Program were also part of that motion. Chair Hill sought agreement from Commissioners Clark and Andriola about the motion as stated, which they provided.

On motion by Commissioner Clark, seconded by Commissioner Andriola, which motion duly carried on a 3-0 vote with Vice Chair Herman and Commissioner Garcia absent, it was ordered that Agenda Item 8 be adopted.

25-100F AGENDA ITEM 9 Announcements/Reports.

Commissioner Clark asked about the pickup truck that was taken from the County. He believed the theft occurred in a County location and understood that the truck was recovered in a County location. As a result, he wondered if the Washoe County

Sheriff's Office (WCSO) was involved in the investigation.

Interim Fire Chief Dale Way reiterated that WCSO was conducting the investigation.

25-101F AGENDA ITEM 10 Public Comment.

There was no response to the call for public comment.

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9:42 a.m. There being no further business to discuss, the meeting was adjourned without objection.

ALEXIS HILL, Chair
Truckee Meadows Fire
Protection District

ATTEST:

JANIS GALASSINI, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By:
Heather Gage, Deputy County Clerk*