

Joe Lombardo  
Governor

Richard Whitley, MS  
Director



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF WELFARE AND SUPPORTIVE SERVICES

*Helping people. It's who we are and what we do.*



Robert Thompson  
Administrator

November 1, 2025

Christopher Hicks  
Washoe County District Attorney  
One South Sierra St  
Reno, NV 89501

Dear Mr. Hicks:

The federal fiscal year (FFY) 2023 Incentive Grant Award for the State of Nevada, Child Support Enforcement Program (CSEP) is **\$3,798,302.00**. These funds must be reinvested in the program or other approved activities that will contribute to improving the effectiveness or efficiency of the IV-D program.

The incentive calculation for child support enforcement offices is based upon performance levels in four areas: paternity establishment; cases with orders; collections on current support; and collections on arrears. Your office's incentive award calculation is illustrated on the attached spreadsheet and is summarized below. A minimum of 15% of the incentive award will be reserved for statewide program enhancements as agreed to in the Interlocal Contract between the District Attorney offices and the State.

|   |                             |
|---|-----------------------------|
| FFY 2022 Incentive Award:                 | \$ 414,774.58               |
| Less Reserved 15% - Program Enhancements: | <u>- 62,216.19</u>          |
|   | <u><b>\$ 352,558.39</b></u> |

Incentive funds are reimbursable funds that are "drawn down" from the federal government upon being obligated or expended. You may submit a request for reimbursement immediately, when a bill is received, or on a monthly/quarterly basis (see CSEP IM 31-08).

Please contact Kiersten Gallagher via email at [kgallagher@dwss.nv.gov](mailto:kgallagher@dwss.nv.gov) or by phone at (702) 486-1925 with any questions you may have about the incentive calculation.

Sincerely,

*Kiersten Gallagher*

Kiersten Gallagher, Chief

Attachment

cc: Marko Markovic, Office Manager

## INCENTIVE WORKSHEET

**Office Name:** Washoe  
**Federal FY:** 2023

| Performance Area | Performance % Level | Applicable Federal % | Total Incentive Collections | Collection Base         |
|------------------|---------------------|----------------------|-----------------------------|-------------------------|
| Paternity        | 123.27%             | 100%                 | \$ 22,992,377.56            | \$ 22,992,377.56        |
| Orders           | 95.30%              | 100%                 | \$ 22,992,377.56            | 22,992,377.56           |
| Current          | 68.50%              | 78%                  | \$ 22,992,377.56            | 17,934,054.50           |
| Arrears          | 70.75%              | 80%                  | \$ 22,992,377.56            | 18,393,902.05           |
| <b>Total</b>     |                     |                      |                             | <b>\$ 82,312,711.66</b> |

Determine Total Incentive Collections:

|                                    |    |                       |
|------------------------------------|----|-----------------------|
|                                    | \$ |                       |
| Nevada TANF/Former Collections x 3 | -  | \$ -                  |
| Other Collections                  |    | 22,992,377.56         |
| Total Incentive Collections        | \$ | <b>22,992,377.56</b>  |
| Total Statewide Collection Base    | \$ | <b>753,128,121.22</b> |

Office Percentage of Incentive Pool:

|  |               |
|--|---------------|
| Office Collection Base/Statewide Collection Base = % | <b>10.92%</b> |
|--|---------------|

Office Incentives:

|                                  |                      |
|----------------------------------|----------------------|
| Incentive Paid By Feds           | \$ 3,798,302.00      |
| Office % of incentive Pool X     | 10.92% 414,774.58    |
| Minus 15% Statewide Enhancements | 62,216.19            |
| Total Incentives Award           | <b>\$ 352,558.39</b> |