



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: February 25, 2025

DATE: January 27, 2025

TO: Board of County Commissioners

FROM: Irene Dominguez, Fiscal Compliance Officer, 775-328-2446,
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THROUGH: Jack Zenteno, Administrative Health Services Officer, 775-328-2417,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$50,000.00; no county match] in both revenue and expense to the FY25 United Healthcare Immunization Program, retroactive to October 1, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support the United Healthcare Immunization Program agreement, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On November 21, 2024, the District Health Officer executed this subaward amendment in the total amount of \$50,000.00 for the period of October 1, 2024 through June 30, 2025.

BACKGROUND

Northern Nevada Public Health's (NNPH) Immunization Program aims to help ensure our community is vaccinated against a variety of communicable diseases, thus preventing disease outbreaks in our community. Our focus is vaccinating those who are uninsured and underinsured by reaching out to this community and meeting their vaccination needs. We also ensure vaccine providers in both the public and private sector throughout the community are compliant with vaccine storage and handling guidelines as well as vaccine administration guidance. This funding will be used to purchase COVID-19 vaccines that will be administered to children six months and older, and to adults who are uninsured or underinsured. Multiple community events are planned in areas of low vaccination rates where people are already gathered. This allows us flexibility to provide vaccines to those who want this vaccine but can either not get to their provider, us or a pharmacy, do not have a provider, do not have the income to pay for these vaccines or will not have time to do so on their own.

AGENDA ITEM # _____

FISCAL IMPACT

Funding was not included in the FY25 adopted budget, therefore, a budget amendment for \$50,000.00 in both revenue and expense is needed in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 29055	-484195	Non-Governmental Grant	\$ 50,000.00
		Total Revenue	\$ 50,000.00
IO 29055	-710703	Biologicals	\$ 50,000.00
		Total Expenditures	\$ 50,000.00

No budget amendment is necessary for the indirect revenue.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$50,000.00; no county match] in both revenue and expense to the FY25 United Healthcare Immunization Program, retroactive to October 1, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support the United Healthcare Immunization Program agreement, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$50,000.00; no county match] in both revenue and expense to the FY25 United Healthcare Immunization Program, retroactive to October 26, 2024, through June 30, 2025, for the Community and Clinical Health Services (CCHS) Division to support the United Healthcare Immunization Program agreement, and direct Finance to make the appropriate budget amendments."