



## Legislation Details (With Text)

<b>File #:</b>	TMP-5290	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Action Item	<b>Status:</b>		Miscellaneous	
<b>File created:</b>	8/25/2021	<b>In control:</b>		Human Resources	
<b>On agenda:</b>	9/21/2021	<b>Final action:</b>			
<b>Title:</b>	<p>Recommendation to approve reclassification of an Administrative Secretary, pay grade J to Administrative Assistant I, pay grade K (Comptroller); reclassification of a Public Administrator Estate Investigator, pay grade L, to the new classification of Lead Public Administrator Estate Investigator, pay grade M, and create one new full-time Public Administrator Estate Investigator position, pay grade L (Public Administrator); reclassification of a Program Assistant, pay grade K, to Program Coordinator, pay grade L, and a Program Assistant, pay grade K, to Management Analyst, pay grade N (Human Services Agency); reclassification of an Animal Services Assistant, pay grade E to Office Assistant II, pay grade E (Animal Services); reclassification of a Family Court Investigative Specialist, pay grade L to Family Court Investigative Specialist II, pay grade N (Public Defender); reclassification of an Office Support Specialist, pay grade H to Media Production Specialist, pay grade J (Sheriff's Office); reclassification of an Account Clerk II, pay grade H to Office Support Specialist, pay grade H (Library); reclassification of a Deputy County Recorder, pay grade G to Office Assistant II, pay grade E (Recorder's Office); reclassification of a Technology Systems Developer II, pay grade NO to Technology Project Coordinator, pay grade QR (Technology Services); create one new intermittent hourly Investigative Assistant position, pay grade I, and one new intermittent hourly DAS Case Manager position, pay grade J (Alternative Sentencing) as evaluated by the Job Evaluation Committee (JEC); create one full-time position as new classification Community Reinvestment Manager, pay grade Q, and create one full-time position as new classification Grants and Community Program Analyst, pay grade N (Manager's Office) as reviewed and evaluated by Korn Ferry; and authorize Human Resources to make the necessary changes.</p> <p><a href="https://www.washoecounty.us/humanresources/Careers/index.php">https://www.washoecounty.us/humanresources/Careers/index.php</a> [Total fiscal impact \$540,016; Net fiscal impact \$113,736] Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION</p>				

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**Attachments:** 1. HR\_JEC Staff Report\_9-21-21\_Updated

Date	Ver.	Action By	Action	Result
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Recommendation to approve reclassification of an Administrative Secretary, pay grade J to Administrative Assistant I, pay grade K (Comptroller); reclassification of a Public Administrator Estate Investigator, pay grade L, to the new classification of Lead Public Administrator Estate Investigator, pay grade M, and create one new full-time Public Administrator Estate Investigator position, pay grade L (Public Administrator); reclassification of a Program Assistant, pay grade K, to Program Coordinator, pay grade L, and a Program Assistant, pay grade K, to Management Analyst, pay grade N (Human Services Agency); reclassification of an Animal Services Assistant, pay grade E to Office Assistant II, pay grade E (Animal Services); reclassification of a Family Court Investigative Specialist, pay grade L to Family Court Investigative Specialist II, pay grade N (Public Defender); reclassification of an Office Support Specialist, pay grade H to Media Production Specialist, pay grade J (Sheriff's Office); reclassification of an Account Clerk II, pay grade H to Office Support Specialist, pay grade H (Library); reclassification of a Deputy County Recorder, pay grade G to Office Assistant II, pay grade E (Recorder's Office); reclassification of a Technology Systems Developer II,

pay grade NO to Technology Project Coordinator, pay grade QR (Technology Services); create one new intermittent hourly Investigative Assistant position, pay grade I, and one new intermittent hourly DAS Case Manager position, pay grade J (Alternative Sentencing) as evaluated by the Job Evaluation Committee (JEC); create one full-time position as new classification Community Reinvestment Manager, pay grade Q, and create one full-time position as new classification Grants and Community Program Analyst, pay grade N (Manager's Office) as reviewed and evaluated by Korn Ferry; and authorize Human Resources to make the necessary changes. <https://www.washoecounty.us/humanresources/Careers/index.php> [Total fiscal impact \$540,016; Net fiscal impact \$113,736] Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION